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To: Cllr Ian Roberts (Leader)

Councillors: Glyn Banks, Chris Bithell, Derek Butler, Dave Hughes, Christine Jones, Billy Mullin and Carolyn Thomas

10 March 2021

Dear Sir/Madam

NOTICE OF REMOTE MEETING
CABINET
TUESDAY, 16TH MARCH, 2021 at 10.00 AM

Yours faithfully

Robert Robins
Democratic Services Manager

Please note: This will be a remote meeting and 'attendance' will be restricted to Committee Members and those Members of Council who have asked the Head of Democratic Services for an invitation. Such attendees may only speak at the Chair's discretion.

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

AGENDA

1 **APOLOGIES**

Purpose: To receive any apologies.

2 **DECLARATIONS OF INTEREST**

Purpose: To receive any declarations and advise Members accordingly.

3 **MINUTES** (Pages 5 - 20)

Purpose: To confirm as a correct record the minutes of the meeting held on 16th February 2021.

TO CONSIDER THE FOLLOWING REPORTS

STRATEGIC REPORTS

4 **FOOD POVERTY** (Pages 21 - 32)

Report of Chief Officer (Housing and Assets) - Cabinet Member for Housing

Purpose: To provide an update on the Council strategy for food poverty.

5 **DELIVERY OF ASPECTS OF THE CAPITAL PROGRAMME THROUGH A MEASURED TERM CONTRACT** (Pages 33 - 48)

Report of Chief Officer (Housing and Assets) - Cabinet Member for Housing

Purpose: To set out the proposed procurement route for aspects of building work relating to the Councils Capital programme.

6 **SUSPENSION OF CAR PARKING CHARGES** (Pages 49 - 56)

Report of Chief Officer (Streetscene and Transportation) - Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside

Purpose: To seek approval to extend the suspension of car parking charges until 30th June 2021.

OPERATIONAL REPORTS

7 REVENUE BUDGET MONITORING 2020/21 (MONTH 10) (Pages 57 - 80)

Report of Corporate Finance Manager - Cabinet Member for Finance

Purpose: This regular monthly report provides the latest revenue budget monitoring position for 2020/21 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 10, and projects forward to year-end.

8 COMMENCEMENT OF THE SOCIOECONOMIC DUTY (Pages 81 - 86)

Report of Chief Executive - Cabinet Member for Corporate Management and Assets

Purpose: To provide an update of our preparedness for the commencement of the socio-economic duty.

9 PERFORMANCE OF THE WELSH HOUSING QUALITY STANDARD (WHQS) CAPITAL PROGRAMME – ASSURANCE REPORT (Pages 87 - 174)

Report of Chief Officer (Housing and Assets) - Cabinet Member for Housing

Purpose: To provide an update on performance and the work undertaken to date on the Welsh Housing Quality Standard (WHQS) programme.

10 SCHOOL MODERNISATION (Pages 175 - 182)

Report of Chief Officer (Education and Youth), Chief Officer (Housing and Assets) - Cabinet Member for Corporate Management and Assets, Leader of the Council and Cabinet Member for Education

Purpose: To seek approval to commission contractors and enter into a two Stage Design and Build Contract for proposed projects at Ysgol Croes Atti, Y Fflint & Drury County Primary school.

11 **SCHOOL ADMISSION ARRANGEMENTS 2022/23** (Pages 183 - 198)

Report of Chief Officer (Education and Youth) - Leader of the Council and Cabinet Member for Education

Purpose: To advise on the outcome of the statutory consultation exercise on the admission arrangements for September 2022 and to recommend approval.

12 **EXERCISE OF DELEGATED POWERS** (Pages 199 - 200)

Purpose: To provide details of actions taken under delegated powers.

FORWARD WORK PROGRAMME - COUNTY COUNCIL, CABINET, AUDIT AND OVERVIEW & SCRUTINY - FOR INFORMATION

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC

The following item is considered to be exempt by virtue of Paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

The report contains details of proposed contracts and the public interest in withholding the information outweighs the public interest in disclosure until the contracts have been awarded.

13 **TRANSPORTATION TENDERS** (Pages 227 - 232)

Report of Chief Officer (Streetscene and Transportation) - Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside

Purpose: To seek approval to extend existing school transport tenders for a period of one year.

Please note that there may be a 10 minute adjournment of this meeting if it lasts longer than two hours

CABINET
16TH FEBRUARY 2021

Minutes of the meeting of the Cabinet of Flintshire County Council held virtually via Webex on Tuesday 16th February 2021.

PRESENT: Councillor Ian Roberts (Chair)

Councillors: Glyn Banks, Chris Bithell, Derek Butler, Dave Hughes, Christine Jones, Billy Mullin and Carolyn Thomas.

IN ATTENDANCE:

Chief Executive, Corporate Finance Manager, Chief Officer (Housing and Assets), Chief Officer (Planning, Environment and Economy), Chief Officer (Education and Youth), Chief Officer (Social Services), Legal Services Manager, Strategic Finance Manager, Strategic Policy Advisor, Customer Contact Service Manager and Team Leader – Democratic Services.

OTHER MEMBERS IN ATTENDANCE:

Councillor: Patrick Heesom.

89. DECLARATIONS OF INTEREST

None received.

90. MINUTES

The minutes of the meeting held on 19th January 2021 were submitted and confirmed as a correct.

RESOLVED:

That the minutes of the meeting be approved as a correct record.

91. COUNCIL FUND REVENUE BUDGET 2021/22 – FINAL CLOSING STAGE

The Chief Executive introduced the report and explained that the full reports on the previous stages of the budget setting process for 2021/22 were appended to the report.

In January Cabinet had set an upper minimum budget additional requirement for 2021/22 of £16.750m and a lower minimum budget requirement of £13.873m. The upper figure included provision for national pay awards at 2% across the board, and the lower figure made no provision for pay. The lower figure was being used for the purposes of balancing the budget as there was no provision within the UK Government budget statement for any public sector annual pay awards with the exception of pay awards for employees with salaries of under £24k per annum. As a consequence of that, Welsh Government (WG) had received no uplift in funding to support any annual pay awards for local government employees and teachers.

Cabinet in January also considered the issues which remained to be closed as part of the budget-setting process. This report recommended solutions to all of those issues and set out recommendations for the Council to be able to reach a legal and balanced budget.

The formal response of the Council to the WG consultation on the Provisional Local Government Settlement 2021/22 was appended to the report. The response fully took into account the views expressed by Cabinet as a collective and those of the body of elected Members.

The report also set out the Council Tax resolution for setting taxation levels for 2021/22. A formal resolution was proposed for Council later that day as notification of the precepts of the Police and Crime Commissioner and all Town and Community Councils within Flintshire had been received. Council had set a clear direction to keep the increase of Council Tax to below 5%. The budget proposals included an overall increase of 3.95% to meet the budget requirement, which comprised 3.45% for Council budgets and 0.5% as regional contributions to the North Wales Fire and Rescue Authority, North Wales Economic Ambition Board and the Coroners Service. This equated to a weekly increase of £1.32.

The report included tables, and commentary, on the following:

- Table 1: Revised Minimum Additional Budget Requirement 2021/22;
- Table 2: Proposed Budget Solutions 2021/22;
- Table 3: Proposed Budget 2021/22; and
- Table 4: Medium Term Forecast 2022/23 – 2023/24

Corporate Resources Overview and Scrutiny Committee had received the report on 11th February 2021 where it was unanimously supported.

A presentation was delivered by the Chief Executive and the Corporate Finance Manager which supported the report. A key slide showed a summary of proposed solutions which showed the revised budget requirement and how this could be brought down to £0.000m based on the following:

- Provisional Settlement Uplift;
- Corporate Efficiencies;
- Social Care Workforce Grant;
- Council Tax; and
- Reduction to Contribution to Reserves.

Flintshire's Band D charge was proposed at 3.95%, which was a difference of -0.20% on the Wales average, and -1.04 of English Council average.

The Corporate Finance Manager provided details of the open risks in 2021/22 and the unearmarked reserves. He explained the importance of building on reserves to safeguard against the open risks and for the future. Therefore, an additional contribution of £0.471m had been included in the budget proposals to ensure that an emergency reserve of a minimum of £2.0m was available going into 2021/22.

Formal advice was given by the Corporate Finance Manager, including his professional opinion, which was:

“Setting a budget in the midst of a national emergency is unprecedented. The scale and length of the pandemic poses significant financial challenges which will continue into the new financial year; the welcome support from the national Hardship Fund is likely to continue but it is not known how long this can be sustained; the budget also includes some significant open risks around pay and social care demand; essential to protect in full the Contingency and Emergency Reserves to safeguard against these risks and any other unforeseen events; the recommended budget represents a balanced risk based approach”.

The professional opinion of the Chief Executive was as follows:

“The budget has been built-up according to our adopted budget-setting model; we have taken a prudent and balanced approach as required by law and the principles of good governance; the Council accepts that there are no new cost reductions or efficiencies of scale; Council, as advised by Cabinet, has concurred with this advice and we have protected all services; our strategy for achieving a legal and balanced budget is heavily reliant on the sufficiency of Government Funding; we set out our future expectations clearly in the response to the Provisional Settlement”.

Councillor Roberts thanked the Chief Executive for the amount of work he had undertaken on the Council's finances over many years, given this was his last budget setting at the authority.

He also thanked the residents of Flintshire for their co-operation during the lockdown which had resulted in Foundation Phase children being allowed back into classrooms for face to face learning from 22nd February. He also thanked all of the employees of Flintshire County Council for the work they had undertaken during the pandemic, which had required many services to work in different ways.

The increase in Council Tax was never a decision taken lightly, but he thanked officers for the work undertaken to ensure that a Council Tax rise of under 5% could be recommended to Council. He welcomed the investment in schools, particularly for secondary schools who were operating deficit budgets and for children with additional learning needs.

Councillor Banks praised officers for the continuation of provision of core Council services, and he thanked Welsh Government for their assistance. He also welcomed the investment in schools, and supported the proposed uplift to reserves.

Councillor Bithell thanked the Chief Executive, the Corporate Finance Manager, Councillor Roberts and Councillor Banks for the well-constructed letter that had been sent to the Minister for Housing and Local Government, which demonstrated the difficulties Flintshire faced as a local authority.

Councillor Butler also commended all staff for their work during the last year, with many also dealing with illness and bereavement. A number of employees had volunteered to be re-deployed to other areas where demand was high and undertake duties they would not normally undertake.

Councillor Thomas commented on the grants that the Council applied for and the innovative ways in which they were used, with officers always looking to be efficient whilst still delivering what was expected.

RESOLVED:

- (a) That the revised budget requirement for 2021/22 be noted and approved;
- (b) That the final proposals for the corporate efficiencies which will contribute to the budget be approved;
- (c) That Cabinet recommends to Council a legal and balanced budget based on the calculations as set out within the report;
- (d) That the open risks which remain to be managed in the course of 2021/22 be noted;
- (e) That Cabinet recommends an annual increase in Council Tax for 2021/22 of 3.95%, and invites Council to pass the formal Council Tax resolution now that notification had been received of the precepts of the Police and Crime Commissioner and all Town and Community Councils within Flintshire; and
- (f) That the medium-term forecast as a basis for the next review of the Medium-Term Financial Strategy be noted.

92. HOUSING REVENUE ACCOUNT (HRA) 30 YEAR FINANCIAL BUSINESS PLAN

Councillor Hughes introduced the report which sought approval of the Housing Revenue Account (HRA) 30 year Financial Business Plan and the HRA Budget for 2021/22.

The Housing Revenue Account was required to produce a 30 year Business Plan which set the strategic context for the 2021/22 budget for housing and included:

- Ensuring affordability for our tenants was at the core of our considerations;
- Our service costs were efficient and value for money;
- That the treasury management strategy continued to meet the HRA new and ongoing borrowing requirements;
- A balanced budget was set with a minimum of 4% surplus revenue over expenditure;
- Maximise revenue efficiencies to minimise borrowing;
- Continue to deliver new build Council Housing;
- Maintain the drive to ensure homes were energy efficient; and
- Provide adequate capital to maintain Welsh Housing Quality Standards (WHQS) levels.

Welsh Governments (WG) Rent Policy had been set for 5 years commencing 2020/21 and provided for an annual uplift of CPI+1%. It was therefore proposed to apply an overall uplift of 0.68% to all tenants and in addition apply a transitional uplift of £2 to tenants who paid at least £3 under target rent.

Garage rents were proposed to increase by £0.20 a week taking garage rent per week to £10.03 and garage plot rent would increase £0.03 per week taking plot rent to £1.63 per week.

On service charges, it was proposed to delay the final increase and freeze service charges in the next financial year. The aim of that course of action was to protect tenants who may be experiencing financial difficulty as a result of the pandemic as well as undertaking further work to ensure those services currently subject to service charges were of a high standard and represented value for money.

The capital programme for the next financial year would see the Strategic Housing and Regeneration Programme (SHARP) deliver a total of 71 new homes into the HRA and continue the work to deliver the WHQS which in the main would focus on external work to roofs, windows, doors and environmental works, and to improve parking for tenants. The new build and refurbishment programmes would therefore see investment of nearly £35M in the existing and new homes.

The Housing Service continued to perform well in what had been a very challenging year and Councillor Hughes thanked the workforce for their continuing hard work and the tenants for their ongoing support.

The Chief Officer (Housing and Assets) explained that the report had been submitted to the Tenants Federation on 8th February where it had received full support.

RESOLVED:

- (a) That the Housing Revenue Account (HRA) budget for 2021/22 as set out in the appendices to be report be approved;
- (b) That the rent increase of up to 0.69% (plus up to £2) be approved;
- (c) That a garage rent increase of £0.20 per week and a garage plot increase of £0.03 per week be approved;
- (d) That the freezing for one year an increase in Service Charge recovery be approved; and
- (e) That the proposed HRA Capital Programme for 2021/22 be approved.

93. **STRATEGIC HOUSING AND REGENERATION PROGRAMME (SHARP) UPDATE REPORT**

Councillor Hughes introduced the report which provided an update on the progress of the Strategic Housing and Regeneration Programme (SHARP) housebuilding programme for Social, Affordable Rent and Shared Equity properties.

The report also set out changes in housing need, and the rationale for reviewing and revising the tenure types for future property development. The report also covered the complementary delivery routes being actively pursued alongside North East Wales (NEW) Homes including the acquisition of Section 106 properties, Design and Build Packages and the availability of the Housing Construction North and Mid-Wales Framework Agreement.

Flintshire was one of the first local authorities in Wales to start building social and affordable housing through its Strategic Housing and Regeneration Programme (SHARP) with the aim of delivering up to 500 new Council Social Rented and Affordable Rented properties over a five year period, along with a number of broader economic and regeneration strategic priorities.

The Council was in the process of delivering 447 new homes into Flintshire, in addition it has also delivered a further 148 new homes outside of the SHARP, which was a significant achievement and had created additional capacity within the housing market.

The build programmes were driven through housing need and currently on the SARTH register there were approximately 1,900 households with areas of highest demand being in Mold, Mynydd Isa, Buckley, Connahs Quay, Flint, Queensferry and Shotton.

Tia Teg managed the Affordable Housing Register on behalf of the Council and there were currently 120 applicants registered for purchase and 216 registered for rent. The specialist housing register had a total of 54 households currently on the register with 47 needing adapted properties and seven requiring properties with four bedrooms or more.

In relation to the Welsh Government (WG) Land Release Fund, the Council had been successful in its application for funding totalling £213,000 relating to two sites in Connah's Quay which were currently stalled sites. Desk top studies and Ground investigation work were currently in progress to establish if those sites would be viable.

The Housing Programme Team had been developing a regional housebuilding framework and sought to deliver future new housing through the regional Welsh construction companies. The tender process had been completed and the Council was engaging with companies and discussing the future pipeline of projects.

There was an annual budget of £121,000 for investigation and feasibility studies in the SHARP and the report sought to utilise this to assist in bringing forward schemes using the new construction framework.

The Chief Officer (Housing and Assets) commented on the achievement of the delivery of the number of units to date.

Members welcomed the report and commented on the result of the housing ballot undertaken in 2012 being the right outcome, which this report was proof of.

RESOLVED:

- (a) That the progress with the Strategic Housing and Regeneration Programme be noted;
- (b) That the use of delivery routes for new social and affordable rent homes including the Housing Construction North and Mid-Wales Framework Agreement be approved; and
- (c) That the re-allocation of £121k budget for scheme investigation and feasibility works to support new delivery routes be approved.

94. STRATEGIC EQUALITY PLAN ANNUAL REPORT 2019/20

Councillor Mullin introduced the report which presented the annual Strategic Equality Plan (SEP) Annual Report 2019/20, which was appended to the report.

The Council published its equality objectives and four year SEP in April 2016, to meet the requirements of the Public Sector Equality Duties (PSED) as set out in the Equality Act 2010. The aim of the equality objectives was to address the most significant issues and areas of inequality that faced people from the protected groups (people sharing one or more protected characteristic age, disability, gender realignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation).

The Strategic Policy Advisor explained that the Equality Act 2010 specific duties Wales required an annual report on progress on meeting the PSED, and to achieving the objectives set out in the SEP, be published by 31st March each year. The report highlighted the Council's progress on implementing the SEP and meeting the equality objectives during 2019/20.

In response to a question from Councillor Jones, the Strategic Policy Advisor said that details from the lesbian, gay, bisexual and transgender (LGBT) community and the armed forces would be fed into the Armed Forces Covenant.

Councillor Bithell commented on hate crime and stressed the importance of national government leading on the management of it, particularly on social media.

RESOLVED:

- (a) That Cabinet be assured that progress has been made during the year to meet the statutory duties; and

- (b) That the progress made against the Strategic Equality Plan 2019/20, prior to publication of the annual report on the Council website, be endorsed.

95. DEVELOPMENT OF SHOTTON MASTER PLAN

Councillor Butler introduced the report and explained that Shotton was one of the largest towns in Flintshire with good local facilities and excellent transport links to the local and regional bus, rail, active travel and highway networks. There were also many areas within the town that had significant potential for development opportunities.

Over the past few years, the Council and local Members had received a growing number of concerns and complaints about antisocial behaviour and other environmental issues which, if left unchecked, would blight the area and undermine local efforts to keep the town clean and tidy and ensure that it remained a place where people wanted to live, visit and work.

In order to deal with those issues and maximise the positives and potential opportunities for the town, the development of a Multi-Agency Steering Group had been established to develop and oversee the delivery of a Shotton Master Plan. The plan would bring the right people together with the aim of regenerating and delivering the required improvements to the town centre and surrounding area to help ensure the town could fulfil its true potential.

Councillor Roberts welcomed the report and expressed his support for the master plan for Shotton, which was a key community at the heart of Deeside with many transport advantages. There was a need to ensure work progressed in town centres and in communities. He referred to the considerable work that had been undertaken to regenerate Holywell town centre, the work that was underway in Buckley to regenerate that town and work ongoing on the Flint master plan. He said work needed to be aspirational whilst being realistic. The local Members were fully supportive of the master plan.

There was a multi-agency approach to the master plan and it would be beneficial to have schemes ready to commence for when funding became available.

Members welcomed the report, in particular the multi-agency work that would take place to ensure the best outcome for the town.

RESOLVED:

- (a) That the development of a Master Plan for the Shotton area be approved;
- (b) That a further report seeking approval of the Master Plan be submitted to Cabinet for approval in July 2021.

96. ANNUAL AUDIT SUMMARY FOR FLINTSHIRE COUNTY COUNCIL 2019/20

Councillor Mullin introduced the report and explained that the Annual Audit Summary was in place of the Annual Improvement Report (AIR) and the Annual

Audit Letter. The report summarised the audit and regulatory work undertaken at the Council by Audit Wales since the last report was published in July 2019.

Overall the Auditor General for Wales had reached a positive conclusion: *“The Auditor General certified that the Council has met its legal duties for improvement planning and reporting and believes that it is likely to meet the requirements of the Local Government (Wales) Measure 2009 during 2020/21”*.

The Chief Executive added that no formal recommendations had been made during the year.

There were a number of new proposals for improvement and proposals of development arising from the reviews undertaken by Audit Wales. The Auditor General gave an unqualified true and fair opinion on the Council’s financial statements on 14th September 2020, in line with the statutory deadline.

The report had been submitted to Corporate Resources Overview and Scrutiny Committee and Audit Committee and no specific comments were made.

Councillor Bithell queried why there was no comment in the report on Out of County placements as this was not a sustainable financial position. If it was referenced in the report of the Auditor General it could help to raise the issues being faced with Welsh Government (WG). The Chief Executive explained that the report focussed on technical financial strategy. Audit Wales was aware of the pressures with Out of County placements and he would make enquires as to what was on their forward work plan for their future consideration.

RESOLVED:

That Cabinet be assured by the Auditor General for Wales’ Annual Audit Summary Report for 2019/20.

97. REVENUE BUDGET MONITORING 2020/21 (MONTH 9)

Councillor Banks introduced the report which provided the latest detailed revenue budget monitoring position for the Council Fund and Housing Revenue Account for the financial year, and presented the position based on actual income and expenditure, as at Month 9. The report projected how the budget would stand at the close of the financial year if all things remained largely unchanged. It also took into account the latest position on Welsh Government (WG) Emergency Grant Funding announcements.

The projected year end position, without new actions to reduce cost pressures and/or improve the financial return on efficiency planning and cost control was:

Council Fund

- An operating surplus of £0.372m (excluding the impact of the pay award which would be met by reserves), which was a favourable movement of £0.102m from the surplus figure of £0.270m reported at Month 8.

- A projected contingency reserve balance as at 31st March 2021 of £1.787m.

Housing Revenue Account

- Net in-year revenue expenditure forecast to be £1.641m lower than budget.
- A projected closing balance as at 31st March 2021 of £3.814m.

The Corporate Finance Manager provided details on the projected position, the projected position by portfolio, significant movements from Month 8, open risks, new emerging risks, achievements of planned in-year efficiencies, carry forward requests and reserves and balances.

The level of Council Fund Contingency Reserve brought forward into 2020/21 was £2.370m as detailed in the 2019/20 outturn report. This was the amount available for general purposes following the set-aside of £3m for Emergency Funding. Taking this into account, and the current projected underspend at this stage, and previously agreed allocations, the balance on the Contingency Reserve at 31st March 2021 was projected to be £1.787m as detailed in Appendix 4 to the report. This assumed that the projected underspend of £0.372m increased the overall Reserve.

The £3m emergency ring-fenced fund would have an amount of £2.377m remaining after allowing for currently known ineligible items. However, there were a number of holding items and Income Loss claims still being considered by the Grants Panel. Therefore, it was estimated that the final amount remaining would be in the range of £1.5m to £2m.

RESOLVED:

- (a) That the overall report and the projected Council Fund contingency sum as at 31st March 2021 be noted;
- (b) That the projected final level of balances on the Housing Revenue Account be noted; and
- (c) That the carry forward requests be approved.

98. CAPITAL PROGRAMME MONITORING 2020/21 (MONTH 9)

Councillor Banks introduced the report which summarised the changes made to the Capital Programme 2020/21 since it was set in January 2020 to the end of Month 9, along with expenditure to date and projected outturn.

The Capital Programme had seen a net increase in budget of £0.506m during the period which comprised of:

- Net budget increase in the programme of £0.423m (Council Fund £0.821m, Housing Revenue Account £0.398m)

- Net Carry Forward to 2021/22, approved at Month 6 of £0.083m

RESOLVED:

- That the report be approved;
- That the carry forward adjustments be approved; and
- That the funding of schemes from the current 'headroom' be approved.

99. TREASURY MANAGEMENT STRATEGY 2021/22

Councillor Banks introduced the report for recommendation of approval by Council. The report had been considered at Audit Committee on 27th January 2021.

The Treasury Management Strategy was appended to the report and provided a summary of the key points were outlined in the report.

The report was supplemented by training provided to all Members of the Council on Treasury Management on 9th December 2020.

RESOLVED:

That the Treasury Management Strategy 2021/22 be recommended to Council for approval.

100. MINIMUM REVENUE PROVISION – 2021/22 POLICY

Councillor Banks introduced the report and explained that local authorities were required to set a Minimum Revenue Provision (MRP) policy each financial year.

Welsh Government (WG) had provided guidance which made recommendations to local authorities on the interpretation of the terms and authorities were required to prepare an annual statement of their policy on making minimum provision.

No changes were required to the Policy for 2021/22. The Policy would be presented to County Council for approval.

RESOLVED:

- That the following be recommended to County Council for Council Fund (CF) outstanding debt that:
 - Option 3 (Asset Life Method) be used for the calculation of the MRP in financial year 2021/22 for the balance of outstanding capital expenditure funded from supported borrowing fixed as at 31st March 2017. The calculation will be the 'annuity' method over 49 years.

- Option 3 (Asset Life Method) be used for the calculation of the MRP in 2021/22 for all capital expenditure funded from supported borrowing from 1st April 2016 onwards. The calculation will be the ‘annuity’ method over an appropriate number of years, dependent on the period of time that the capital expenditure is likely to generate benefits.
 - Option 3 (Asset Life Method) be used for the calculation of the MRP in 2021/22 for all capital expenditure funded from unsupported (prudential) borrowing or credit arrangements. The calculation will be the ‘annuity’ method over an appropriate number of years, dependent on the period of time that the capital expenditure is likely to generate benefits.
- (b) That the following be approved and recommended to County Council for Housing Revenue Account (HRA) outstanding debt:
- Option 2 (Capital Financing Requirement Method) be used for the calculation of the HRA’s MRP in 2021/22 for all capital expenditure funded from debt.
- (c) That it be approved and recommended to County Council that MRP on loans from the Council to North East Wales (NEW) Homes to build affordable homes through the Strategic Housing and Regeneration Programme (SHARP) (which qualify as capital expenditure in accounting terms) be as follows:
- No MRP is made during the construction period (of short duration) as the asset has not been brought into use and no benefit is being derived from its use.
 - Once the assets are brought into use, capital repayments will be made by NEW Homes. The Council’s MRP will be equal to the repayments made by NEW Homes. The repayments made by NEW Homes will be classed, in accounting terms, as capital receipts, which can only be used to fund capital expenditure or repay debt. The capital repayment/capital receipt will be set aside to repay debt, and is the Council’s MRP policy for repaying the loan.

101. REVIEW OF THE CORPORATE COMPLAINTS POLICY

Councillor Mullin introduced the report on the new Concerns and Complaints Policy for the Council, based on a model complaints handling procedure for public service providers in Wales.

The report also included a new Managing Customer Contact Policy which provided guidance to employees on how to manage unacceptable behaviour from customers.

The Customer Contact Service Manager explained that the Concerns and Complaints Policy had been in place since it was issued by Welsh Government in 2011 and since that time the Ombudsman had noted that a diverse range of

complaints practices had emerged across Wales. The Ombudsman's new guidance aimed to bring practices back into broad alignment, providing basic standards, a common language and a set of principles to underpin how complaints were handled throughout public services.

The proposed Concerns and Complaints Policy complied with the statement of principles and had been modified to the extent that it was relevant to the culture and behaviour Flintshire wanted to promote i.e. an emphasis on treating people fairly and with respect, and listening to our conscience and acting with integrity.

The main changes were:

- Complainants would be asked to tell the Council about their concern within six months – because it was best to look into concerns whilst the issues were fresh;
- A greater emphasis on learning from complaints to improve processes and procedures – Chief Officers would receive quarterly performance reports;
- Where there was a need for change (based on trend analysis) the relevant senior manager would be asked to develop an action plan setting out what would be done, who would do it and when; and
- Sharing of anonymised complaint information.

A report on complaints would be submitted to Cabinet and Audit Committee half yearly and annually to Corporate Resources Overview and Scrutiny Committee.

The Managing Customer Contact Policy provided clear guidance to employees on how to manage the very small number of cases where the actions or behaviour of a customer challenged the ability to deliver an effective service to all. The new Policy applied to all customers who had requested a service or made a complaint, or any other person acting on their behalf. The policy sought to protect employees from aggressive, abusive or offensive behaviour and unreasonable demands and persistence.

In response to a question from Councillor Banks, the Customer Contact Service Manager explained that social media was a difficult area to control. Advice had been issued to a small number of people where their behaviour was deemed unacceptable and more work would be undertaken to establish what other measure could be introduced to further support and protect employees.

RESOLVED:

- (a) That the Concerns and Complaints Policy for implementation on 1st April 2021 be approved;
- (b) That the Managing Customer Contact Policy for implementation on 1st April 2021 be approved; and
- (c) That the performance reporting timetable be supported.

102. EXERCISE OF DELEGATED POWERS

An information item on the actions taken under delegated powers was submitted. The actions were as set out below:-

Housing and Assets

- **Community Asset Transfer – Leadmills, King Street, Mold**
The transfer of the Leadmills, King Street, Mold and surrounding land within the demise of the asset.
- **Community Asset Transfer – Mold Rugby Club, Chester Road, Mold**
The transfer of Mold Rugby Club, Chester Road, Mold.
- **Sunraye Supported Housing Project Local Solutions**
Contract extension to Sunraye Supported Housing Project, delivered by Local Solutions.
- **Plas Belin Family Supported Housing Local Solutions**
Contract extension to Plas Bellin Family Supported Housing through Local Solutions.
- **Greenbank Villas Supported Housing Clwyd Alyn**
Contract Extension to Greenbank Villas Supported Housing, Clwyd Alyn.
- **Clwyd Alyn Women’s Aid Refuge**
To extend the current service provision with Clwyd Alyn Women’s Aid.
- **Shelter Cymru Floating Support**
Contract extension for services provided by Shelter Cymru for Floating Support.
- **Llys Emlyn Williams Supported Housing Clwyd Alyn**
Contract extension for Llys Emlyn Williams Supported Housing, delivered by Clwyd Alyn.
- **Erw Groes Family Centre Supported Housing Clwyd Alyn**
Contract extension for Erw Groes Family Centre Supported Housing, delivered by Clwyd Alyn.
- **Aster Hope Domestic Abuse Floating Support**
Aster Hope Domestic Abuse Floating Support contract extension.
- **Declaring Land Surplus to Requirements to Facilitate an Extension to the Building used by the Scout Group, Tuscan Way, Connah’s Quay**
To declare surplus to requirements a small area of land within an area of open space to enable the Scouts to construct an extension to the existing Scout building.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 – TO
CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED:

That the press and public be excluded for the remainder of the meeting for the following items by virtue of exempt information under paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

103. NORTH EAST WALES (NEW) HOMES BUSINESS PLAN 2020/2049

Councillor Hughes introduced the report and the North East Wales (NEW) Homes Business Plan 2020/2049.

The Business Plan set out key elements of the company’s proposed Development Strategy to increase the number of Affordable Rent Properties delivered over the next three years to units.

RESOLVED:

That the NEW Homes Business Plan 2020/2049 be approved.

104. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE

There was one member of the press in attendance.

(The meeting commenced at 10.00 a.m. and ended at 12.15 p.m.)

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Chair

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CABINET

Date of Meeting	Tuesday, 16 th March 2021
Report Subject	Food Poverty
Cabinet Member	Cabinet Member for Corporate Management and Assets
Report Author	Chief Officer (Housing and Assets)
Type of Report	Strategic

EXECUTIVE SUMMARY

Since the summer of 2018, we have been busy tackling food poverty and food insecurities in Flintshire. The food poverty strategy has been adopted by the Public Service Board and Flintshire are the regional lead and chair of North Wales Food Poverty Alliance.

This year has raised some significant challenges, however rather than constrain progress they have created opportunities and enabled us to make a positive impact and allowed us to bring some of our future ambitions for delivery and business transformation forward.

RECOMMENDATIONS

1	Cabinet note and welcome the progress made to tackling food poverty and food insecurity in Flintshire.
2	Support the ongoing work and the delivery plan for the next 12 months.
3	Support the development of a “Right to Food” policy for Flintshire.

REPORT DETAILS

1.00	EXPLAINING THE FOOD POVERTY WORK
1.01	<p>Since the summer of 2018, we have been busy tackling food poverty and food insecurities in Flintshire. The food poverty strategy has been adopted by the Public Service Board and Flintshire are the regional lead and chair of North Wales Food Poverty Alliance.</p>
1.02	<p>School Holiday Support</p> <p>There have been two highly successful summer holiday “Share your Lunch” food programmes (2018 and 2019) each one has provided thousands of meals to children during these holiday periods. Following the success of these programmes and the obvious need for support when there is not a school meal available, additional programmes were further developed to meet this gap in provision for all of the school holidays.</p> <p>In February 2020, 180 hot meals to children and their families attending the Holway, Kicks for Kids play scheme were provided. This provided to be a great success and the feedback received was that the children and the families enjoyed attending the play scheme, having their lunch together and interacting as a community.</p> <p>In other school holidays we have delivered hundreds of meals directly to the door of some of our most vulnerable families.</p>
1.03	<p>Slow Cooker Programme</p> <p>In March 2020 a four week slow cooker programme was designed and planned to be delivered at two sites, one in Mold Town Centre and the other in Queensferry Primary School.</p> <p>The aim of the slow cooker pilot was to meet and work with the families, understand their relationship with food and any insecurities they may have around food.</p> <p>Each participant was provided with a slow cooker and two slow cooker food bags, complete with instructions on how to prepare and cook the food within the bags.</p> <p>Alongside the slow cooker and slow cooker bags, each participant is given a voucher which could then be used to choose and purchase from Well-Fed’s range of fresh products inclusive of individual meals or slow cooker bags.</p> <p>Each participant keeps the slow cooker they received to continue to cook with it using the skills they have developed during the programme to create new, fresh recipes for themselves and their families.</p>

	<p>Due to Covid-19 the slow cooker programmes have been suspended and will recommence when the current situation has improved..</p>
1.04	<p>Free School Meals – Alternative delivery</p> <p><u>Packed Lunch Delivery</u> As schools across Flintshire closed 23rd March 2020 a team of officers from Flintshire and Newydd Catering and Cleaning worked together to deliver over 136,000 packed lunches over a 7 week period to the doorsteps of all pupils in receipt of free school meals.</p> <p>Taxi drivers who would usually drive the children to school, carried out the daily deliveries. The lunches were well received by children.</p> <p><u>Direct Payments</u> On the 18th May 2020, doorstep deliveries ended and Flintshire moved to a direct payment system whereby £19.50 per week, per child was paid direct into the parent’s bank account. The direct payment provided the means to purchase the food as an alternative to free school meals and to mitigate the risk to children and families whilst they are unable to attend school and receive a meal.</p> <p>Direct payments remained in place during the six weeks school holidays and into the first two weeks as the phased return to school ran from 1st September to 11th September 2020.</p> <p>During the Autumn Term once the children had returned to school full time there was a need to develop a system to mitigate the risk to families where a child was required to isolate from school. In order to meet this need, the direct payment process was adjusted to provide one payment of £39.00 per child (£19.50 per child per week) to cover the two week period of self-isolation. The criteria applied to this scheme is that the child had to be instructed to self-isolate for 14 days by Public Health Wales, Test Trace and Protect or by a Medical professional (ie. GP or specialist Dr) As we moved into tighter restrictions the direct payment process has been reinstated for all the children entitled to Free School Meals and this will remain in place until schools re-open again.</p> <p>Since March 2020 when the schools closed initially we have seen a significant increase in the number of applications for free school meals. The direct payment scheme has been a resounding success and we have successfully achieved around a 90% take up rate for those eligible.</p>
1.05	<p>Shielding and vulnerable residents food support 14th April 2020 to 16th August 2020</p> <p>Due to the current pandemic, a number of our residents who were “medically vulnerable” were initially advised by the Welsh Government to shield themselves for 12 weeks, this was then extended for a further 6 weeks. Due to this residents were unable to leave their home to purchase food etc. and many did not have family or friends close by to help them out.</p>

	<p>The response to this was to provide emergency food support to those that were shielding by enhancing (adding to) the food parcel provided by the Welsh Government with fresh meals and provisions such as eggs, cheese, ham and butter. This support scheme was also delivered to other vulnerable households who were facing difficulties either accessing or affording food supplies.</p> <p>Over the 18 weeks shielding period a small team of staff and volunteers supported over 500 residents per week, providing over 46,000 meals. 27 volunteers delivered food parcels direct to residents each week. Volunteers came from Flintshire's Housing Services and Revenue services; ClwydAlyn Housing, 4X4 Mountain Rescue and local individual volunteers.</p>
1.06	<p>Shielding and vulnerable residents food support 17th August 2020 to 22nd September 2020</p> <p>As the Welsh Government shielding scheme was paused with effect from 16th August 2020, the emergency food support has also come to an end. Although residents who had been shielding were now able to leave their homes, FCC called all residents to ask them for their feedback on the meals Well-Fed had provided, what meals they enjoyed the most and whether they now had a plan in place for them to be able to purchase food.</p> <p>We identified 105 residents who still required our support as they felt apprehensive about going out to the shops and were struggling to purchase healthy food.</p> <p>To ensure the residents continued to eat well, from the feedback provided Well- Fed created their own free food boxes containing a five day fresh meal provision, individual nutritious meals, slow cooker bags and recipe cards along with the ingredients to give families the opportunity to cook a meal themselves and eat well together. The box also included fresh provisions such as milk, bread, eggs, cheese and dried produce, cereal, crisps, biscuits, tinned soup etc.</p> <p>Some of the residents may have also been receiving food donations from other charities to support them during this time. Unfortunately food donations are not always reliable or as healthy and they do not give the resident a choice as to what food they eat. The free Well-Fed food box gave the resident the choice of what meals they would like to be included in the box and they knew they were able to rely on the food box being delivered weekly direct to their door.</p> <p>We continued to use County Hall's bistro as the food distribution centre, the small food team and volunteers continued, picked, packed and prepared the boxes, local volunteers delivered the food boxes directly to the resident's homes each week on a Tuesday.</p> <p>Over the six weeks marketing campaign, the food team called each resident weekly to check they were enjoying the food box and what their thoughts were so any necessary changes could be made as we wanted</p>

	<p>the start to sell the food box at a reduced cost with effect from 23rd September 2020.</p>
1.07	<p>Well- Fed food box at a reduced cost - 23rd September 2020 to 3rd November 2020</p> <p>Carrying out call backs over the last three weeks of the marketing campaign, we identified 30 residents were eager to continue to receive the Well-Fed food box and purchase it paying only 30% of the cost for another six week period.</p> <p>We took on board the feedback provided during the marketing campaign and have made any relevant adjustments, such as the inclusion of fresh fruit for the reduced cost box.</p> <p>The food team call the residents weekly to take their order, it is then paid for over the phone. We are continuing to use County Hall's bistro to pick, pack and prepare the food boxes and a volunteer is delivering direct to their door.</p> <p>The subsidy to fund the boxes was raised from applications to charitable trusts.</p>
1.08	<p>Christmas food boxes</p> <p>Elected Members were asked to provide nominations for residents in their Ward to receive Christmas dinner in a box.</p> <p>Christmas 2020 also provided an opportunity to work in collaboration with children's social services and Theatre Clwyd's shoes box donation campaign where over 150 gifts and 120 shoe boxes were donated.</p> <p>The Christmas dinner boxes (containing soup, Christmas dinner, pudding, cakes and selection boxes) were delivered as well as the gifts for the children to 126 Flintshire households on Christmas Eve.</p> <p>As well as providing Christmas dinner boxes to families/individuals, we also provided 96 Meals as well as gifts to 32 care leavers in Flintshire.</p> <p>We also received a donation of over 500 selection boxes which we were able to give to each member of the household.</p> <p>Volunteer drivers delivered the boxes around Flintshire.</p> <p>The costs of providing the Christmas boxes was covered via grant secured from charitable trusts.</p>
1.09	<p>Self-isolating and shielding residents</p> <p>On 20th December 2020 the Government announced the shielding programme was being reintroduced.</p>

	<p>As agencies such as The Food Banks where closed over the Christmas period, this highlighted a risk as the Test, Track and Protect team had nowhere to refer residents to if they were experiencing problems with food and have no friends/family close by to support them.</p> <p>Although at present Well-Fed do not provided emergency food support, we wanted to address this issue by creating healthier dried food boxes including staples such as cheese and eggs. The box also contained a recipe card to show the resident how to cook the meals.</p> <p>The boxes where stored in the Ewloe hub and accommodation support officers where available to carry out the door step delivery 24 hours on weekends/bank holidays and while ‘on-call’ during the Christmas week.</p> <p>This provided another level of food security to any Flintshire resident who required support with food if instructed to self-isolate over the Christmas period. This approach meant we were able to support households with a dried food meal box until they were able to get a supermarket delivery slot or a pre-order from ‘Well-Fed at Home’ food delivery post-Christmas.</p>
1.10	<p>Work Plan Research</p> <p>Over the past 10 months we have been able to obtain information with regards to Flintshire residents in relation to their food habits and particular challenges. This information is vital to inform our continued understanding of how best to respond to the dietary needs of households across the County.</p> <p>Throughout 2021, we are going to carry out further research as well as developing the service as we move through the winter months.</p>
1.11	<p>Well-Fed at Home: Meal box scheme – reimagining ‘Meals on Wheels’</p> <p>In 2019, The Good Food Flintshire Plan set out a route map to provide a good food service that could respond to the wider food requirements of the Flintshire community. An original aspiration was to reimagine how a ‘meals on wheels’ service could be introduced across the County the Well-Fed at Home meal box scheme is positive step in the right direction. The initial roll out of the scheme is described earlier in this report, detailing our response to COVID and those households who were shielding. The next steps, are to engage with a much wider public customer base – this will include a <i>meal ordering app</i> and a <i>meal ordering website</i>. Both the app and the website will be funded by grant secured from the Welsh Government ‘Circular Economy Fund’.</p> <p>The App: The app will assist all households to order meal boxes direct from Well-Fed to their homes. The app is being designed to be easy to use and available across all mobile platforms and will be ready for use in February 2021.</p>

	<p>The website: A Well-Fed at Home website is to be designed, ready for launch in March 2021. The website will allow all households who prefer this method of ordering to order home delivery meals using a secure website facility.</p> <p>We will continue to introduce methods of household engagement that will allow as many households as possible (rural and urban) to access the food they need. Our focus is to ensure Flintshire residents have the opportunity to purchase healthy, nutritious affordable food, giving them a choice of what meals they eat and also to be able to prepare and cook some meals.</p>
1.12	<p>Good Food Hubs – Emergency food support</p> <p>As noted earlier, we have created the emergency food support boxes containing a three-day meal provision which was made available over the Christmas period. For the remaining winter months, we want to be able to continue to provide this emergency support to residents across Flintshire whether they are experiencing food poverty, shielding or self-isolating. We are currently creating a process for this support to understand the logistics, storage space, resource, and vehicles required.</p> <p>We can purchase food in bulk as well as there being the possibility of matched food donations from suppliers. This route will enable us to respond to and feed hundreds of families during the winter months. The project will be called the ‘Good Food Hub’ so not to be confused with the provision of food banks.</p> <p>The aim of the above service development is, to slow down the issuing of Food Bank vouchers and provide a Well-Fed emergency food box to be delivered direct to the resident’s door instead. We believe this service is more aligned to people’s health and dignity.</p> <p>Once established, all Flintshire County Council departments will be made aware of this emergency food service and advised to direct any household in crisis to Well-Fed.</p> <p>Residents who receive an emergency food parcel will have the opportunity to purchase a Well-Fed at home food box as an affordable and sustainable food option, receiving weekly deliveries going forward. The Well-Fed at home food boxes are available at full price to those households who can afford and subsidised to those households struggling with their income. The subsidy will be provided for a limited period of time and to support each household to move on we will refer them to the Welfare Reform team and provide them with additional support.</p>
1.13	<p>Hospital to Home – Well-Fed safety box</p> <p>It has been recognised some patients discharged from hospital are going home to empty cupboards. In some instances nurses are purchasing food for them to take home with them.</p>

	<p>We are in the process of securing funding to be able to provide a Well-Fed Safety Box containing a three day meal provision plus essentials such as milk, bread and cheese to discharged patients who have no friends or family close by to help them to purchase food when they arrive back home.</p> <p>The food box will help them with their home recovery and enable them to eat well and reduce the risk of a hospital re-admission.</p>
1.14	<p>Future projects:</p> <p>Opening a shop</p> <p>Well-Fed's aim is to open a shop in a busy high street where we will be able to sell ready meals to all passing public. The shop would be set up as a healthier-faster-food outlet, allowing customers to purchase, warm and eat (on the premises) or take home meals of their choice.</p> <p>Part of the revenue generated from the meals purchased from the shop, will go back into the subsidy set aside to help feed vulnerable households.</p>
1.15	<p>Slow cooker pilots - reimagined</p> <p>Well-Fed are working on new ways to carry out a slow cooker programme over the winter months. We will provide a free slow cooker as well as meals while offering support to the resident during the programme, addressing their food insecurities and increase their confidence to be able to continue to cook meals themselves at home.</p>
1.16	<p>Free Fruit for High Schools</p> <p>It was identified pupils were using some of their free school meal allowance when they arrived at school to buy breakfast, meaning they did not have enough allowance left to buy a proper meal at lunchtime or they were arriving at school late and missing breakfast club due to taking the bus or because of a chaotic lifestyle.</p> <p>The free fruit initiative was piloted in one high school in April 2019, providing free fruit available to all students as a mid-morning snack, it was a great successes.</p> <p>We have secured funding to be able to roll this initiative out across all High Schools in Flintshire.</p> <p>Once schools have re-opened we will work with the Healthy Schools Coordinators to promote this initiative in their school.</p>
1.17	<p>Conference</p> <p>We are hoping to host a conference (Covid permitting) in late 2021. The conference will disseminate Flintshire's Good Food story and discuss our models and experiences so far.</p>

1.18	<p>Community capacity building - Next steps:</p> <p>The whole of the Well-Fed model is set within a community development model – our aim is to improve the service capacity offered across Flintshire and improve the capacity of every household to cope if in food crisis.</p> <p>We are establishing the necessary foundations to be able to reach all households who do or will need access to food and other support services and are designing services which will be able to reach households both during Covid restrictions and more so, once the Covid restrictions are lifted.</p> <p>We are also eager to expand the Well-Fed at Home box scheme, open the Good Food Hub, start Slow Cooker programmes/cookery classes and if possible, open the good-faster-food-store.</p> <p>We will continue to look for new funding streams to help establish these next steps and look to secure new partnership arrangements with entities from the community, public and private sectors who are able to support our aim to feed our community good food.</p>
1.19	<p>“A Right to Good Food”</p> <p>As part of our research into how our community can best be protected and how the diet and wellbeing of our residents can be supported in the longer term, we propose to look into the formation of a local 'Right to Good Food' policy.</p> <p>The right to food is not about charity, but about ensuring that all people have the capacity to feed themselves in dignity.</p> <p>The policy would follow that good food should be;</p> <p>Available to all - Food should be available from natural sources such as local farms and local providers as far as this can be arranged. Availability also means local people being able to access good food wherever they choose to shop or in these times of food poverty, whenever they require food aid.</p> <p>Accessible to all - Economic and physical access to good food to be prioritised. Economic accessibility means that food must be affordable to all. Physical accessibility means that food should be accessible to all, including the vulnerable, such as children, the sick, people with disabilities or the elderly. Access to good food must also be guaranteed to people in rural areas.</p> <p>In Adequate supply Food must satisfy the dietary needs of all age groups. Food safety should be of paramount importance and food is to be free adverse/artificial additives. Adequate food should also be culturally acceptable.</p>

	<p>Sustainable when supplied to feed to all parts of our community. Local food systems should safeguard good food provision for both present and future generations and look to protect the local/natural environment.</p> <p>In developing the parameters any future policy, we would look to draw upon existing approaches both nationally and internationally and in doing so, incorporate all relevant local considerations and conditions as they apply.</p> <p>Flintshire would be the first Local Authority in Wales to develop and adopt such a policy of this nature.</p>
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2.00	RESOURCE IMPLICATIONS
2.01	<p>Funding Bids</p> <ul style="list-style-type: none"> • Circular Economy Capital Fund (Welsh Government) – Grant value £300,000 <p>Well-Fed is a classic circular economy model as it is set up to recycle/re-purpose tons of farm produced vegetables into fresh nutritious meals. Circular economy models are favoured by Governments because they provide solutions to prominent waste problems – recycling/re-purposing food waste or surplus from farms is one such problem Governments want to tackle. Our circular model will take surplus vegetables directly from farms to create meals ready to supply to households across the County. The circle of supply we will create, will take produce directly from the farm fields, through our production kitchen and onto the dining tables of homes across Flintshire. With our focus on feeding the whole community, we believe this to be a first of its kind approach. Once launched, the model will generate new job opportunities and become a prominent feature in the move to support a lower carbon economy.</p> <p>The full model will be ready for launch in May 2021.</p> <ul style="list-style-type: none"> • Sustain Food Power (UK Charity) – Grant value £29,000 <p>This grant is being used as the subsidy funding for the Well-Fed at Home meal box scheme described earlier. This funding will be used as a subsidy/catalyst and initially support the diet of up to 200 families per month.</p>

3.00	IMPACT ASSESSMENT AND RISK MANAGEMENT
3.01	<p>Under the five delivery principles of the Well-being of Future Generations Act the Welfare Reform Team can have the following impacts:</p>

Long-term	Positive impact in relation to developing sustainable solutions
Prevention	Positive impact supporting residents to access good food
Integration	Positive impact working with other organisations and partners to effect change
Collaboration	Positive impact collaboration of organisations and people from wide ranging areas across all sectors
Involvement	Positive impact working to involve and include residents in the shape and scope of the impacts and work now and in the future
Well-being Goals Impact	
Prosperous Wales	Positive impact – support residents to address food poverty poverty and improve life chances.
Resilient Wales	Positive in relation to the circular economy work and the “farm to fork” concept
Healthier Wales	Positive – supporting residents to eat well which brings improvements in health and wellbeing.
More equal Wales	Positive - By supporting residents to move out of poverty this also contributes to enabling residents to fulfil their potential no matter what their background.
Cohesive Wales	Positive – working and supporting people in all communities to come together around food to start conversations and make connections
Vibrant Wales	No impact
Globally responsible Wales	No impact

4.00	CONSULTATIONS REQUIRED/CARRIED OUT
4.01	None.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None.

7.00	CONTACT OFFICER DETAILS
7.01	<p>Contact Officer: Jen Griffiths Telephone: 01352 – 702929 E-mail: Jen.Griffiths@flintshire.gov.uk</p>

8.00	GLOSSARY OF TERMS
8.01	<p>Medically vulnerable - people who have serious underlying health conditions who are extremely vulnerable from COVID-19.</p> <p>Shielding - protecting people defined on medical grounds as clinically extremely vulnerable from coronavirus (COVID-19).</p>



CABINET

Date of Meeting	Tuesday, 16 th March 2021
Report Subject	Delivery of Aspects of the Capital Programme Through a Measured Term Contract
Cabinet Member	Cabinet Member for Corporate Management and Assets
Report Author	Chief Officer (Housing and Assets)
Type of Report	Strategic

EXECUTIVE SUMMARY

Members of the Council approved the Capital Programme 2021/22 to 2023/24 and its three year funding requirements at its meeting held on the 17th November 2020. The purpose of this report is to propose a procurement process that will deliver a programme of projects (circa £1M per year) e.g. Disability Discrimination Act works, Fire Risk Assessment works, School building works, Corporate property works, etc. on time, on budget and to a high standard. The proposed JCT Measured Term Contract (MTC) is planned to commence September 2021 and expire September 2025 (incorporating options to terminate / extend) with an anticipated spend of £4M over this period. The individual works will range from £10K to £300K.

Since 2010, the Property Maintenance and Design Consultancy team within the Housing and Assets team have used a JCT MTC contract tendered on a Quality / Price basis with a partnering / collaboration ethos in order to deliver this type of work. As part of the quality submission, this included Community Benefits e.g. local SMEs, local supply clauses, local spend, etc. To date, this procurement process has delivered circa £14M of projects on time, on budget and to a high standard.

The MTC is an Industry Standard Form of Contract specifically for use in delivering multiple projects efficiently, ensuring time and cost constraints are achieved. If approved, this will be tendered on Sell2Wales in accordance with the Contract Procedure Rules (CPRs)

RECOMMENDATIONS

1	Cabinet support and approve the procurement method noting the requirement is in compliance with Contract Procedure rules and will support delivery of elements of the Capital Programme 2021/22 to 2023/24.
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REPORT DETAILS

1.00	EXPLAINING THE PROCUREMENT PROCESS TO DELIVER ELEMENTS OF THE CAPITAL PROGRAMME
1.01	Members of the Council approved the Capital Programme 2021/22 to 2023/24 and its three year funding requirements at its meeting held on the 17 th November 2020.
1.02	The purpose of this report is to propose a procurement process that will deliver a programme of projects (circa £1M per year) e.g. Disability Discrimination Act works, Fire Risk Assessment works, School building works, Corporate property works, etc. on time, on budget and to a high standard. The proposed JCT Measured Term Contract (MTC) is planned to commence September 2021 and expire September 2025 (incorporating options to terminate / extend) with an anticipated spend of £4M over this period. The individual works will range from £10K to £300K.
1.03	Since 2010, we have used a JCT MTCs tendered on a Quality / Price basis with a partnering / collaboration ethos in order to deliver this type of work. As part of the quality submission, this included Community Benefits e.g. local SMEs, local supply clauses, local spend, etc. To date, this procurement process has delivered circa £14M of projects on time, on budget and to a high standard.
1.04	If approved, this will be the 6 th iteration of the MTC over the past 11 years, having successfully delivered over 198 projects to the overall value of £13,618,000 supporting local supply chain spend and local employment.
1.05	The Social Value Officer has been contacted and further discussions are on-going to agree the levels of Social Value, Key Performance Indicator (KPI) requirement, these can be flexible to and adapted to suit individual projects and Client portfolios who have sought to use the MTC through the design consultancy service.
1.06	The MTC is an Industry Standard Form of Contract specifically for use in delivering multiple projects efficiently, ensuring time and cost constraints are achieved. If approved, this will be tendered on Sell2Wales in accordance with Contract Procedure Rules.

1.07	This report satisfies the requirements of Contract Procedure CPR 2.7.2iii) i.e. “£2,000.001 and over: by Cabinet – recorded on a Cabinet Report with an accompanying Procurement Commissioning Form detailed in CPR 2.5”
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2.00	RESOURCE IMPLICATIONS
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2.01	<p>Capital: The three year funding requirements were approved at Council on the 17th November 2020. The specific elements of the Capital Programme 2021/22 to 2023/24 to be procured under the JCT Measured Term Contract are listed below.</p> <ul style="list-style-type: none"> a) Equalities Act – Individual Pupils (Statutory / Regulatory) - £0.9M (part only) b) School building works (Statutory / Regulatory) - £0.3M (part only) c) Corporate property works (Statutory / Regulatory) - £0.9M (part only) d) School building works (Retained Assets) - £4.2M (part only) e) Corporate property works (Retained Assets) - £0.9M <p>Additional funding may be provided by Welsh Government grants, Section 106 monies, direct funding from schools, etc.</p> <p>Human Resources: there are no implications for additional capacity or for any change to current workforce structures or roles.</p>
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3.00	IMPACT ASSESSMENT AND RISK MANAGEMENT
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3.01	<p>The key risks of not approving the MTC procurement route are:</p> <ul style="list-style-type: none"> 1 Longer procurement periods for tendering individual projects 2 Ability to manage multiple project being delivered simultaneously and impact management and resources 3 Missing critical windows of opportunity to carry out the construction works e.g. Summer holidays 4 Unable to spend any grant funding by the required deadline <p>Each scheme is approved by the relevant Client Department with associated cost codes provided prior to any instructions being issued.</p>
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4.00	CONSULTATIONS REQUIRED/CARRIED OUT
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4.01	None required as part of this report.
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5.00	APPENDICES
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5.01	Appendix 1 - Procurement Departments Approved Commissioning Form in accordance with CPR 2.5 [Note: e-mail confirmation approval received
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	from Team Manager, Head of Service, Section 151 Officer, Monitoring Officer (Legal) and Lead Cabinet Member for Corporate Management and Assets]
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6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None required as part of this report.

7.00	CONTACT OFFICER DETAILS
7.01	Contact Officer: Neal Cockerton, Chief Officer (Housing and Assets) Telephone: 01352 703169 E-mail: neal.cockerton@flintshire.gov.uk

8.00	GLOSSARY OF TERMS
8.01	<p>JCT Measured Term Contract (MTC) – The Joint Contracts Tribunal (JCT) provide industry standard contract forms. There’s a range of building contracts to suit all projects and procurement options. The MTC is a flexible medium-to-longer term procurement ‘framework’ or ‘term’ agreement:</p> <ul style="list-style-type: none"> • The MTC is used by Employers who have a regular flow of maintenance and minor works, including improvements, to be carried out by a single contractor over a specified period of time and under a single contract. • where the work is to be instructed from time to time and measured and valued on the basis of an agreed schedule of rates; and • where a Contract Administrator is to administer the conditions. <p>Contract is based on a priced Schedule of Rates to be followed by a series of Orders for each separate item of work which might include a written description and drawings where relevant. Price is based on measurement and valuation for each separate Order, using the figures in the priced Schedule of Rates as adjusted by the contractor and accepted by the Employer.</p> <p>The Measured Term Contract requires the Employer to:</p> <ul style="list-style-type: none"> • list the properties to be covered by the contract and state the period and the type of work which may be required from time to time during that period (the period is envisaged as being not less than 12 months and it is recommended not to exceed 36 months, however, a one year option to extend the MTC will be included; • estimate the total annual value of the work for the whole contract period, and indicate the minimum and maximum value of any one Order given;

- appoint a Contract Administrator who will issue the Orders from time to time describing the work to be completed under each Order and the completion date;
- pay for each item of work covered by an Order, as certified by the Contract Administrator, following measurement and valuation according to the relevant rates and prices in the priced Schedule of Rates, which are to be adjusted by applying the contractor's quoted percentage addition or deduction.

This contract is appropriate notwithstanding that a large number of Orders may be placed with the contractor over the period of the contract and that they include Orders of widely differing values and cover various different trades.

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Commissioning Form

This form is to be completed by the commissioning service or department for all procurement proposals with a total value above £25,000. If you are seeking an exception from Contract Procedure Rules or exception from the requirement to tender, you must complete an **Exception Form**.

Title	MTC - Minor Refurbishment Works 2021 to 2025
Head of Service:	Neal Cockerton
Manager:	Ian Edwards
Report Completed by:	Howard Parsonage
Date:	26 th January 2021
Total Estimated Value:	£4,000,000 (excluding VAT)

PROCUREMENT TEAM USE ONLY	
Officer	Helen Sutton
Priority	Medium
Category	
Received	26/1/2021
Complete by	1/2/2021
Est Hrs Required	8

Type	<i>Copy and paste:</i>	<input checked="" type="checkbox"/>
Goods:		<input type="checkbox"/>
Services: services not subject to the 'light touch regime' (i.e. most services)		<input type="checkbox"/>
Light Touch Regime: certain social, health, education & other services subject to the 'light-touch regime'		<input type="checkbox"/>
Works:		<input checked="" type="checkbox"/>
Does the proposal include Land contracts or the appointment of developers?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If Yes, has the Monitoring Officer (Legal) been consulted?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
<i>If Yes state the Monitoring Officer's advice. If No, state why not:</i>		
<input type="text"/>		
Does the proposal include Information & Communication Technology, property or works?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If Yes, has the relevant council service been involved?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
<i>If Yes state the services' involvement. If No, state why not:</i>		
<input type="text"/>		
Procurement Level	<i>Copy and paste:</i>	<input checked="" type="checkbox"/>
Intermediate Value: £25,000 to OJEU threshold*		<input checked="" type="checkbox"/>
High Value: above relevant OJEU threshold*		<input type="checkbox"/>
*OJEU limit Goods/ Services: £181,302 *OJEU limit works: £4,551,413 *OJEU limit light touch regime: £615,278, concession agreements: £4,551,413		

Procurement Process

Copy and paste:

Is there a corporate purchasing arrangement or National Procurement Service framework or other framework agreement relevant to your proposal?

Yes No

If Yes, state which below:

SCAPE (Minor Works) currently with Kier Group Plc (Single Supplier)

Are you planning to make use of any corporate purchasing arrangement or framework agreement identified above?

Yes No

If Yes, will the process be direct award or mini competition?

Timescales

Date	Milestone
26/02/2021	Authorisation of Commissioning Form
16/04/2021	Final contract terms, specification & evaluation methodology agreed by Procurement/Legal
19/04/2021	Tender advertised
14/05/2021	Tender closed to responses, start evaluation
4/06/2021	Evaluation finalised (start of 10 day standstill period)
18/06/2021	Contract award
20/09/2021	Contract start

Outline

Briefly describe the proposal

The proposed Measured Term Agreement 2021 to 2025 is for Minor Refurbishment Works to Flintshire County Council's Buildings

Price / Quality Weighting

Please state the percentage weightings being given to price and quality in your tender evaluation:-

Price

50%

Quality

50%

Options

Copy and paste:

Has a zero cost option been considered?

Yes

No

Has a reduced cost option been considered?

Yes

No

State whether and why zero and/or reduced cost options have been adopted or discounted:

Not applicable for construction works

Collaborative Procurement

Copy and paste:

Has a collaborative procurement with Denbighshire/Flintshire County Council been considered?

Yes

No

If yes please give details, if no please state reason:

We understand that DCC have their own procurement processes in place.

Cross Service Procurement

Copy and paste:

Has a procurement across another Council Service been considered if there is the same or similar need for the works/goods/services?

Yes

No

If yes please give details:

Existing Council Contracts

Copy and paste:

Is there an existing Council contract that covers the same or similar works, goods or services which can be utilised?

Yes

No

If yes please give details:

Safeguarding

Safeguarding includes everything a Council can do to keep people safe, including minimising the risk of harm and accidents, taking action to tackle safety concerns and ensuring people grow up and live in safe circumstances. Safeguarding covers physical, sexual, psychological and financial abuse, neglect, modern slavery and radicalisation.

Does the works, goods or services include any elements that raise safeguarding concerns or requirements?

Copy and paste:

Yes

No

If yes please give details:

Data Protection

Does the works, goods or services include any elements that involve the processing or sharing of personal data of living individuals?

Copy and paste:

Yes

No

If yes please give details:

Contract Management and Key Performance Indicators

Have you considered key performance indicators to use to monitor contractor performance?

Yes

No

If No, state why not:

Copy and paste:

Yes

No

If yes please give details:

Compliance with Social Value Policy and utilising TOM Framework (KPIs to be agreed)

Grant Funding

Is grant funding being used in whole or in part to fund the procurement?

Copy and paste:

Yes

No

If yes please give details and please state whether there is a grant agreement:

There will be a number of individual construction schemes, some will have grant funding whilst others will be self-financed by FCC or a combination of both. At this stage, no grant funding has been identified.

Procurement Checklist

Copy and paste:

Has a Sustainability / Wellbeing Impact Assessment been completed?

Yes

No

N/A

Have you identified and mitigated any potential conflicts of interest?

Yes

No

N/A

Have you conducted market dialogue, research, analysis?

Yes

No

N/A

Have you consulted stakeholders, partners and/or end users?

Yes

No

N/A

Have you consulted the Insurance and Risk Manager on potential insurance issues?

Yes

No

N/A

Have you instructed the legal team to develop contract terms?

Yes

No

N/A

Have you sought advice on safeguarding issues?

Yes

No

N/A

Have you sought advice on any TUPE, IPR or other legal issues?

Yes

No

N/A

Have you determined contract management & information requirements? Yes No N/A

Have you determined whether to use lots (e.g. to encourage SMEs)? Yes No N/A

Could you reserve the contract for public mutuals or social enterprises? Yes No N/A

Have you drafted the tender specification? Yes No N/A

Have you developed evaluation criteria & scoring methodology? Yes No N/A

Have you identified the scorers/evaluators? Yes No N/A

Will you need to arrange interviews, presentations, site visits etc.? Yes No N/A

Is this proposal funded wholly or in part by EU grant? Yes No N/A

Have you contacted the Social Value Development Officer
 Yes No N/A

If you wish to expand on any of your responses to these questions please give details in the box below:

Finance

Grant Funding Source	Amount
	£
	£
Total Grant Funding:	£

Capital Funding Source	Amount
Capital Programme for 2021/22	£1,000,000
Capital Programme for 2022/23	£1,000,000

Capital Programme for 2023/24	£1,000,000
Capital Programme for 2024/25	£TBC
Total Capital Funding:	£TBC (currently £3M)

Revenue Funding Source	Amount
Not applicable	£
	£
Total Revenue Funding:	£

Estimated Total Value:	£4,000,000
Estimated Annual Value	£1,000,000

Cost Code	Project by Project basis
------------------	--------------------------

If the contract is a collaboration with external partners the figures quoted should include the total contract value not just the Local Authority element.

Contract

Provide basic details of any contract to be awarded

Type of Contract:	Fixed Term with Option to Extend
Form of Contract for Works (eg JCT or NEC)	General Terms & Conditions (Works)
Proposed Start date:	20/09/2021
Proposed End date:	19/09/2023
Proposed options for extension (if any):	+ 1 year + 1 year
Maximum duration (including extensions):	4 years

Community Benefits

You must consider including Community Benefits in your contract

Copy and paste:

Are you including community benefits?

Yes

No

If Yes, provide details below: If No, state why community benefits have not been included

Note that it is mandatory to include community benefits for all contracts for the value of £1,000,000 and over.

Method Statement 5: Community Benefits

Flintshire County Council is committed to deliver 'community benefit' outcomes from its procurement activity to ensure that wider social and economic issues are taken into account

when spending public money in order to achieve the very best value for money in the widest sense

The Contractor should maximise the opportunities for both employment and training of residents of the region. Contractors are encouraged to employ locally based Sub-Contractors wherever possible...

[**Note:** This is due to be superseded / updated by the Social Value Policy]

The Local Economy

Copy and paste:



Have you considered ways in which this proposal might benefit the local economy and increase opportunities for local businesses?

Yes

No

If Yes, provide details below: If No, please state why not.

Local supply chain / local labour clauses / local spend

Risk Assessment

What is the total estimated value of the proposal?	Over £2m
If things go wrong, what is the operational risk to the Local Authority?	Low
If things go wrong, what is the reputational risk to the Local Authority?	Medium
If things go wrong, what is the financial risk to the Local Authority?	Low

Risk Mitigation

For risks which have a medium or high risk, state steps to be taken to minimise the risk:

Monitor and manage the risk accordingly for each project.

Consultation with Members

Please confirm that relevant members have been informed where the decision has implications for a particular locality.

Copy and paste:



Yes

No

If Yes, please list member's names below and details of any feedback incorporated.

AUTHORISATION

The undersigned authorise the commissioning proposal described

TEAM MANAGER: (if within spend authorisation limit)

Signature & print.

Date

HEAD OF SERVICE/CHIEF OFFICER: (Mandatory)

(or Service Manager if within their spend authorisation limit)

Signature & print.

Date

ENTERPRISE AND REGENERATION MANAGER (Mandatory £25k+)

Signature &
print.

Date

on

MANAGER OF BUSINESS TRANSFORMATION & ICT (Mandatory for all ICT Contracts)

Signature
& print.

Date

SECTION 151 OFFICER (Finance): (Mandatory for all contracts above £250,000)

Signature & print.

Date

MONITORING OFFICER (Legal): (Mandatory for all contracts above £250,000)

Signature & print.

Date

LEAD CABINET MEMBER: (Mandatory for all contracts above £1,000,000)

Signature & print.

Date

N.B: Contracts over £2,000,000 also require Cabinet approval and the completion off a Cabinet report.

PROCUREMENT TEAM ASSESSMENT

This section to be completed by the Procurement Team following receipt of an appropriately completed commissioning form.

PROPOSED START DATE

20/09/2021

TARGET END DATE

19/9/2023

RECOMMENDATIONS:

I assume the reasons for not using the F/W are the same as previously:
The SCAPE (Minor Works) is a national framework, whereas the MTC is a localised / job specific "framework" or "term" agreement. The MTC procurement will be aimed at local Contractors to Flintshire and the surrounding counties, who have the experience, knowledge and resources for working on FCC's buildings, especially schools. This procurement route will provide better local spend and a higher use of local labour. We will however be utilising the SCAPE when appropriate.

Cabinet approval required.

iii. **£2,000.001 and over:** by Cabinet – recorded on a Cabinet Report with an accompanying Procurement Commissioning Form detailed in CPR 2.5.

Once the decision has been made, it is the responsibility of the manager of the team where the procurement activity is taking place to ensure that all duly signed decision reports, and the Procurement Commissioning Form, are uploaded onto the electronic procurement system.

When approved – please proceed with Procurement via Proactis eSourcing
Sell2Wales notice will also need the Welsh translation.

Client Dept will need to complete the FCC Impact Assessment which can be found on the Infonet. If there are any queries in relation to the Impact Assessment the Client Dept should contact Fiona Mocko.

Please consider if there any KPI's to be included.
For Social Inclusion, Olivia Hughes will add comments/sign..
Signed Commissioning Form should be added as 'private' attachment to the project.
Procurement to check project before issuing..
Please remember to push tasks through in Proactis portal at each stage.
Please put through to Contract Management after award.
Please add the signed contract as 'private' attachment in the project.

PROCUREMENT OFFICER

Helen Sutton

DATE

1/2/2021



CABINET

Date of Meeting	Tuesday, 16 th March 2021
Report Subject	Suspension of Town Centre Car Parking Charges
Cabinet Member	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside
Report Author	Chief Officer (Streetscene and Transportation)
Type of Report	Strategic

EXECUTIVE SUMMARY

The County Council took the decision to suspend all Pay and Display car parking charges across the County from 25th March 2020. This decision was made to limit personal contact and reduce the risk of surface transmission of the COVID-19 virus via the pay and display machines and to assist key workers with essential shopping during the emergency. This aligned with national guidance issued by the British Parking Association.

Following the Welsh Government announcement to allow non-essential shops to reopen from the 22nd June 2020, the decision was made to continue the suspension of car parking charges until the 31st August 2020.

In September 2020, Cabinet approved the continued suspension of car parking until the 31st December 2020 to support town centre recovery up to and throughout the Christmas period. The arrangement was then further extended to 31st March 2021 due to the lock down arrangements which had resulted in town centre businesses being closed.

This report provides information on the proposal to further extend the suspension of car parking charges until 30th June 2021 and provides details of the financial impact of such a decision. The extension will support the re-opening of town centres, once lockdown restrictions are removed and support town centre regeneration efforts such as those undertaken in June 2020.

The report also seeks support to explore alternative methods of contactless payment for car parking charges once charging is reintroduced.

RECOMMENDATIONS

1	That Cabinet approves the suspension of car parking charges in Flintshire's town centre car parks until 30 th June 2021.
2	That Cabinet approves providing delegated authority to the Chief Executive, after discussions with the Deputy Leader and portfolio holder, to further extend the car parking charge suspension arrangement until 30 th September 2021, if the circumstance's in place at the time support such a move.
3	That Cabinet supports a review of alternative methods of payment for parking charges such as contactless payment or pay by phone.

REPORT DETAILS

1.00	EXPLAINING THE PROPOSAL OF SUSPENDING CAR PARKING CHARGES
1.01	The County Council took the decision to suspend all Pay and Display car parking charges across the County from 25th March 2020. This decision was made both to reduce personal contact and the risk of surface transmission of the COVID 19 virus from machines and to assist key workers and essential shopping at this challenging time. This aligned with national guidance issued by the British Parking Association. At this time the Civil Parking Enforcement team were stood down from routine duties and deployed to assist with other work across the Council.
1.02	Following Welsh Government's announcement to allow non-essential shops to reopen from the 22nd June 2020, the decision was made to continue the suspension of charges until the 31st August 2020. This decision was made to support town centre recovery post lockdown. At this time, the Enforcement team were reinstated into their substantive role to ensure that all parking restrictions were being complied with.
1.03	In September 2020, Cabinet approved the continued suspension of car parking until the 31 st December. This decision was made to support town centre recovery up to, and throughout, the Christmas period. The arrangement was further extended until 31 st March 2021 due to the lockdown arrangements, which resulted in town centre businesses being closed.
1.04	To ensure the turnover of available spaces close to the town centre, there remained a requirement for a person parking in short stay car parks to obtain a ticket from the machine and display it in their vehicle. This ensures that valuable spaces were not taken up by those coming to the town centre to park all day. Whilst parking in car parks, all other rules apply such as parking within a marked bay and displaying a valid blue badge when parked in a designated disabled bay.
1.05	It is now proposed that the suspension of car parking charges in Flintshire is extended to 30 th June 2021. With the Country still under lockdown restrictions, this proposal is intended to further support the cross Council

	<p>work to support town centre recovery and encourage shoppers and visitors to return to our town centres when permitted to do so.</p> <p>It is recommended that short stay parking continue to be controlled by way of displaying a valid Pay and Display ticket in the window of the vehicle to ensure the turnover of vehicles in spaces closest to the town centre and all other restrictions, such as displaying a blue badge in a disabled space, will still apply.</p>																														
1.06	<p>The financial impact of suspending parking charges April 2020 to March 2021</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2" style="text-align: center;">£m</th> </tr> </thead> <tbody> <tr> <td>Expected income 2020/21</td> <td style="text-align: right;">£0.844</td> </tr> <tr> <td>Loss of income (Apr-March)</td> <td style="text-align: right;">£0.844</td> </tr> <tr> <td colspan="2">Welsh Government Grant Support:</td> </tr> <tr> <td>(Already Received for Q1)</td> <td style="text-align: right;">(£0.202)</td> </tr> <tr> <td>(Already Received for Q2)</td> <td style="text-align: right;">(£0.133)</td> </tr> <tr> <td>(Already Received for Q3)</td> <td style="text-align: right;">(£0.105)</td> </tr> <tr> <td>(Estimated to claim Q4)</td> <td style="text-align: right;">(£0.144)</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Residual Income Loss (Apr-March 2020/21)</td> <td style="text-align: right;">£0.260</td> </tr> </tbody> </table> <p>The financial impact of suspending parking charges April 2021 to June 2021</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2" style="text-align: center;">£m</th> </tr> </thead> <tbody> <tr> <td>Expected income Q1</td> <td style="text-align: right;">£0.211</td> </tr> <tr> <td>Loss of income Q1</td> <td style="text-align: right;">£0.211</td> </tr> <tr> <td colspan="2">Welsh Government Grant Support:</td> </tr> <tr> <td>Q1 (2021/2022)</td> <td style="text-align: right;">To be calculated from utilisation</td> </tr> </tbody> </table>	£m		Expected income 2020/21	£0.844	Loss of income (Apr-March)	£0.844	Welsh Government Grant Support:		(Already Received for Q1)	(£0.202)	(Already Received for Q2)	(£0.133)	(Already Received for Q3)	(£0.105)	(Estimated to claim Q4)	(£0.144)	<hr/>		Residual Income Loss (Apr-March 2020/21)	£0.260	£m		Expected income Q1	£0.211	Loss of income Q1	£0.211	Welsh Government Grant Support:		Q1 (2021/2022)	To be calculated from utilisation
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1.07	<p>April to June 2020 (Q1) In line with Welsh Government (WG) guidance, a bid for the first quarter income loss (Q1) was made at a value £0.202M and settled without challenge.</p> <p>From Q2 however, WG criteria for supporting lost income from car parking charges changed and only the income lost due to actual reductions of usage of the car parks would be admissible. Therefore a calculation was made on the projected car park income should charges have been reintroduced, to form the loss income claim to WG:</p> <p>July to September 2020 (Q2) Consultation with our immediate neighbouring Councils has shown that utilisation levels were at about 37% during this period, at car parks serving similar towns to those in Flintshire. On this basis the Council claimed the difference between the budgeted income level and the projected income level (based on 37% of projected income) to a sum of £0.133M. This claim has been settled.</p>																														

	<p>October to December 2020 (Q3) Surveys of utilisation levels in Council car parks shows car parking levels were at about 50% of pre-COVID levels during this period. Consultation with our immediate neighbouring Councils has also shown that utilisation levels have improved to approx. 50% during this period. The claim for this period followed the format of the Q2 format and is £0.105M. This claim has been settled.</p> <p>January to March 2021 (Q4) Surveys of utilisation levels in Council car parks shows car parking levels are at about 32% of pre-COVID levels (January data to date) due to the national lockdown. The claim for this period will follow the format of the Q2 & Q3 format and is estimated to be £0.144M</p> <p>April to June 2021 (Q1) Ongoing monitoring of utilisation levels in car parks will continue in to Q1 (2021/22) to calculate expected income loss for a claim to WG.</p>
1.08	There will also be an additional loss of income of approximately £0.088M from the reduction in Penalty Charge Notices (PCNs) issued, due to service users not being required to purchase Pay and Display tickets. A claim has been made to Welsh Government for Q1, Q2 and Q3 income to the value of £0.071M and has been settled. A claim for Q4 will be made.
1.09	A further review will be necessary in June 2021 to assess the situation and plan for the reintroduction of the charging scheme from 1 st July 2021. The report seeks approval to provide the Chief Executive, after discussion with the Deputy Leader and portfolio holder, with delegated authority to extend the arrangement until 30 th September 2021.
1.10	<p>In anticipation for the reintroduction of parking charges the service proposes to explore options for introducing non-contact methods of payment.</p> <p>At present each user is required to pay for their parking using coins on a daily basis. This can be inconvenient and, as brought to light during the pandemic, a point of transmission for the virus. Alternative methods of payment are available such as pay by phone or contactless card payment at the machine. It is proposed that all options are reviewed for their future suitability in Flintshire. A future report will be presented for consideration.</p>

2.00	RESOURCE IMPLICATIONS
2.01	<p>The financial impact of suspending car parking charges from 1st April 2020 until 31st March 2021 will be £0.260M (if all claims to WG are successful). The financial impact of suspending car parking charges from 1st April 2021 to 30th June 2021 will be known following assessment of utilisation, maximum loss of income should a claim not be successful would be £0.211M.</p> <p>There will be an additional loss of income of approximately £0.088M for the reduction in issuing Penalty Charge Notices (PCNs) due to service users not being required to purchase Pay and Display tickets. A claim has</p>

	<p>been made to Welsh Government for Q1, Q2 and Q3 income to the value of £0.071M and has been settled. A claim for Q4 will be made.</p> <p>There will be an approximate saving of £0.025M paid for the management of cash collections and purchase of P&D Tickets</p> <p>Cost of upgrading officer uniform will equate to approximately £4K and will be paid from the service revenue budget</p> <p>A claim to Welsh Government for the loss on income for Quarter 1 and Quarter 2 has been successful with £0.335M awarded to date. Claims for quarter 3 and 4 will be made, however the outcome cannot be confirmed.</p>
2.02	<p>There will be no impact on staff resources due to this proposal. The seven Enforcement Officers employed will still be required to patrol town centre car parks for compliance with set rules. They are also required to undertake on street parking enforcement and environmental crime (fly tip, dog control, littering) patrols and investigations.</p>

3.00	IMPACT ASSESSMENT AND RISK MANAGEMENT	
3.01	Ways of Working (Sustainable Development) Principles Impact	
	Long-term	Positive – Suspending car parking charges in the short term will support a longer term objective of regenerating the local high streets of Flintshire into recovery following the lockdown phase. Assisting with free parking will encourage more residents to shop local, supporting smaller independent businesses to allow for sustainability in to the future.
	Prevention	Positive – The suspension of parking charges will assist with town centre recovery and prevent further deterioration of the town centre high streets and local independent businesses.
	Integration	Neutral – No impact
	Collaboration	Positive – Collaborative working across portfolios and with Town/Community Councils and local businesses to work on an integrated approach to town centre recovery
	Involvement	Neutral – No impact
	Well-being Goals Impact	
	Prosperous Wales	Positive This approach will assist the recovery of local, Welsh, town centre businesses post lockdown to assist with their sustainability in to the future.

	Resilient Wales	Positive This approach will assist the recovery of town centre businesses post lockdown to assist with their sustainability in to the future.
	Healthier Wales	Neutral – No Impact
	More equal Wales	Neutral – No impact
	Cohesive Wales	Neutral – No impact
	Vibrant Wales	Positive Ensuring the sustainability of local independent Welsh businesses is important to the future of these high streets. Short term loss on income will assist with longer term recovery of businesses to improve the vibrancy of town centres.
	Globally responsible Wales	Neutral – No impact

4.00	CONSULTATIONS REQUIRED/CARRIED OUT
4.01	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside.
4.02	Leader of the Council and Cabinet Member for Education and Youth.
4.03	Chief Officer Team.
4.04	Neighbouring Authorities (information purposes only).

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	N/A.

7.00	CONTACT OFFICER DETAILS
7.01	Contact Officer: Stephen O Jones Telephone: 01352 704700 E-mail: Stephen.o.jones@flintshire.gov.uk

8.00	GLOSSARY OF TERMS
8.01	<p>Short Stay Parking – Time restricted parking (usually 2-3 hours) to allow the effective turnover of vehicles for shoppers to access parking spaces close to the town centres</p> <p>Penalty Charge Notice – A financial penalty for not complying with the rules and regulation of a legal parking order</p>

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CABINET

Date of Meeting	Tuesday, 16th March 2021
Report Subject	Revenue Budget Monitoring Report 2020/21 (Month 10)
Cabinet Member	Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

This monthly report provides the latest detailed revenue budget monitoring position 2020/21 for the Council Fund and Housing Revenue Account for the financial year and presents the position, based on actual income and expenditure, as at Month 10. This report projects how the budget would stand at the close of the financial year if all things remain unchanged; it also takes into account the latest position on Welsh Government Emergency Grant Funding announcements.

The projected year end position, without new actions to reduce cost pressures and/or improve the financial return on efficiency planning and cost control is:

Council Fund

- An operating surplus of £0.924m (excluding the impact of the pay award which will be met by reserves), which is a favourable movement of £0.552m from the surplus figure of £0.372m reported at Month 9.
- The operating surplus of £0.924m equates to 0.3% of the Approved Budget, which is within the target MTFS KPI for a variance against budget of 0.5%.
- A projected contingency reserve balance as at 31st March, 2021 of £2.339m

The improved position has predominantly arisen from a detailed review of the risks included within the Streetscene and Transportation portfolio as a consequence of the pandemic in conjunction with confirmation of further funding from the Welsh Government Hardship Fund.

Housing Revenue Account

- Net in-year revenue expenditure forecast to be £1.642m lower than budget
- A projected closing balance as at 31st March, 2021 of £3.815m

As reported in previous reports and to assist with mitigating the overall projected overspend the following measures were introduced from Month 5:-

- 1) All non-essential spend be reviewed and challenged with a view to ceasing/delaying where able and
- 2) Further Portfolio Management Team challenge of recruitment to vacancies i.e. ceasing/delaying.

RECOMMENDATIONS

1	To note the overall report and the projected Council Fund contingency sum as at 31 st March 2021.
2	To note the projected final level of balances on the Housing Revenue Account (HRA).
3	To approve the carry forward requests included in paragraph 1.18.

REPORT DETAILS

1.00	EXPLAINING THE MONTH 10 POSITION
1.01	<p>Council Fund Projected Position</p> <p>The projected year end position, without mitigation to reduce cost pressures and improve the yield on efficiency planning, is as follows:</p> <ul style="list-style-type: none"> • An operating surplus of £0.924m (excluding the impact of the pay award which will be met by reserves) • A projected contingency reserve available balance as at 31 March 2021 of £2.339m. <p>To assist with mitigating a previously reported projected overspend the following measures have been introduced:-</p> <ol style="list-style-type: none"> 1) All non-essential spend is being reviewed and challenged with a view to ceasing/delaying where able and 2) Introduction of a vacancy management process to consider new recruitment requests <p>The outcome of this work is shown within the report and will continue as part of the robust challenge of the future monthly monitoring position.</p>

1.02	<p>Table 1. Projected Position by Portfolio</p> <p>The table below shows the projected position by portfolio:</p> <table border="1" data-bbox="320 255 1394 1211"> <thead> <tr> <th data-bbox="320 255 786 450">Portfolio/ Service Area</th> <th data-bbox="786 255 975 450">Approved Budget £m</th> <th data-bbox="975 255 1182 450">Projected Outturn £m</th> <th data-bbox="1182 255 1394 450">In-Year Over / (Under) spend £m</th> </tr> </thead> <tbody> <tr> <td data-bbox="320 450 786 506">Social Services</td> <td data-bbox="786 450 975 506">68.463</td> <td data-bbox="975 450 1182 506">68.468</td> <td data-bbox="1182 450 1394 506">0.005</td> </tr> <tr> <td data-bbox="320 506 786 562">Out of County Placements</td> <td data-bbox="786 506 975 562">11.940</td> <td data-bbox="975 506 1182 562">12.568</td> <td data-bbox="1182 506 1394 562">0.627</td> </tr> <tr> <td data-bbox="320 562 786 618">Education & Youth</td> <td data-bbox="786 562 975 618">8.766</td> <td data-bbox="975 562 1182 618">8.142</td> <td data-bbox="1182 562 1394 618">(0.624)</td> </tr> <tr> <td data-bbox="320 618 786 674">Schools</td> <td data-bbox="786 618 975 674">98.732</td> <td data-bbox="975 618 1182 674">98.732</td> <td data-bbox="1182 618 1394 674">0.000</td> </tr> <tr> <td data-bbox="320 674 786 730">Streetscene & Transportation</td> <td data-bbox="786 674 975 730">30.650</td> <td data-bbox="975 674 1182 730">31.045</td> <td data-bbox="1182 674 1394 730">0.395</td> </tr> <tr> <td data-bbox="320 730 786 786">Planning & Environment</td> <td data-bbox="786 730 975 786">5.762</td> <td data-bbox="975 730 1182 786">6.088</td> <td data-bbox="1182 730 1394 786">0.326</td> </tr> <tr> <td data-bbox="320 786 786 842">People & Resources</td> <td data-bbox="786 786 975 842">4.491</td> <td data-bbox="975 786 1182 842">4.328</td> <td data-bbox="1182 786 1394 842">(0.163)</td> </tr> <tr> <td data-bbox="320 842 786 898">Governance</td> <td data-bbox="786 842 975 898">9.193</td> <td data-bbox="975 842 1182 898">9.034</td> <td data-bbox="1182 842 1394 898">(0.159)</td> </tr> <tr> <td data-bbox="320 898 786 954">Strategic Programmes</td> <td data-bbox="786 898 975 954">4.943</td> <td data-bbox="975 898 1182 954">4.676</td> <td data-bbox="1182 898 1394 954">(0.266)</td> </tr> <tr> <td data-bbox="320 954 786 1010">Housing & Assets</td> <td data-bbox="786 954 975 1010">16.149</td> <td data-bbox="975 954 1182 1010">15.431</td> <td data-bbox="1182 954 1394 1010">(0.718)</td> </tr> <tr> <td data-bbox="320 1010 786 1066">Chief Executive</td> <td data-bbox="786 1010 975 1066">2.750</td> <td data-bbox="975 1010 1182 1066">2.427</td> <td data-bbox="1182 1010 1394 1066">(0.322)</td> </tr> <tr> <td data-bbox="320 1066 786 1122">Central & Corporate Finance</td> <td data-bbox="786 1066 975 1122">24.147</td> <td data-bbox="975 1066 1182 1122">24.123</td> <td data-bbox="1182 1066 1394 1122">(0.024)</td> </tr> <tr> <td data-bbox="320 1122 786 1211">Total</td> <td data-bbox="786 1122 975 1211">285.986</td> <td data-bbox="975 1122 1182 1211">285.062</td> <td data-bbox="1182 1122 1394 1211">(0.924)</td> </tr> </tbody> </table>	Portfolio/ Service Area	Approved Budget £m	Projected Outturn £m	In-Year Over / (Under) spend £m	Social Services	68.463	68.468	0.005	Out of County Placements	11.940	12.568	0.627	Education & Youth	8.766	8.142	(0.624)	Schools	98.732	98.732	0.000	Streetscene & Transportation	30.650	31.045	0.395	Planning & Environment	5.762	6.088	0.326	People & Resources	4.491	4.328	(0.163)	Governance	9.193	9.034	(0.159)	Strategic Programmes	4.943	4.676	(0.266)	Housing & Assets	16.149	15.431	(0.718)	Chief Executive	2.750	2.427	(0.322)	Central & Corporate Finance	24.147	24.123	(0.024)	Total	285.986	285.062	(0.924)
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1.03	<p>The reasons for the favourable net movement of £0.552m from the previous month are shown in Appendix 1. The reasons for the overall projected variances are summarised within Appendix 2 showing the detail of all variances over £0.050m and a summary of minor variances for each portfolio.</p> <p>Within the projected underspend position of £0.924m, there are net COVID-19 related pressures totalling £0.353m which are shown in a separate column in Appendix 2 (cost savings of £0.525m, cost pressures of £0.228m and income shortfalls of £0.650m). We will continue to look at legitimate funding opportunities from the Welsh Government Hardship Fund which if confirmed will have a positive impact on the overall position.</p>																																																								
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1.04	<p>Social Services (£0.158m)</p> <p>The expected contribution from Betsi Cadwaladr Health Board towards joint funded care packages is less than originally anticipated. Negotiations are still on-going but it is expected that the contribution received will be £0.133m less than previously forecast.</p> <p>This is mitigated by a number of factors :</p>																																																								

- Reduction in Homecare and Extra Care Staffing costs (£0.048m)
- Decrease in care package costs across Disability Services and Mental Health Services (£0.115m)
- Reduced expenditure within some Children's Services Grants allowing eligible costs to be moved from base budget funding to grant funding (£0.131m)

Streetscene & Transportation (£0.401m)

There has been a reduction in Covid-19 commitments following a review of outstanding costs and risks, together with an updated position on the outstanding Hardship claims with Welsh Government, including car park income, contractor payments and additional vehicle costs (£0.415m).

Governance (£0.078m)

Part of the positive movement relates to a recharge of staff costs within Legal Services (£0.022m).

The remaining positive movement is across the Portfolio and relates to minor movements each below £0.015m.

Central and Corporate Finance £0.120m

The adverse movement follows a follow-up review of the Corporate Bad Debt Provision by increasing the contribution by a further £0.150m to meet outstanding debt risk, which is partly mitigated by a one off benefit of Matrix Agency rebates received totaling £0.030m.

1.05

Emergency Funding Announcements

As part of the Welsh Government third supplementary budget on 16 February, the following additional funding streams were agreed for the Hardship Fund:

Free School Meals (£7.5m)

To cover the period between half term and Easter as majority of pupils will still be out of school.

Unachieved Savings (£25m)

As a contribution to the pressure of planned savings not being achieved. This funding will be distributed on the RSG formula as all authorities are in different places in terms of which year savings have been planned and what has been achieved.

Digital transformation (£25m)

As a contribution to the pressure that digital transformation has put on authorities, especially as many plans have had to be brought forward. Again this funding will be distributed on the RSG formula as all authorities were at different stages.

Further details are awaited and the impact will be reported in future budget monitoring reports. Wherever possible, these additional funds will be aligned to expenditure to enable the build-up of reserves.

1.06	<p>Key Financial Risks – Council Tax Income and Council Tax Reduction Scheme</p> <p>There have been significant impacts on Council Tax income and the Council Tax Reduction Scheme.</p> <p>The potential financial impact of these two areas is being reported separately due to 1) the difficulties in predicting the impacts of these risks and 2) the potential for these areas to be further supported by additional Welsh Government funding.</p> <p>An update on the latest position on each area is detailed below.</p>
1.07	<p>Council Tax Income</p> <p>As with all Councils the pandemic has significantly impacted on council tax collection. At this stage council tax income is 1.1% below target which equates to £1.1m. Income is recovering slower than anticipated, but is expected to recover over time now that recovery processes have resumed in full and when agreed payment deferrals are settled. Welsh Government have recently announced financial support of £22.6m across Wales as a contribution towards these potential losses. As a result of this, the Council has received an additional £1.051m from the Welsh Government COVID Hardship Fund Council Tax Collection which has been set aside in a provision to safeguard against potential future bad debts arising from the current shortfall.</p>
1.08	<p>Council Tax Reduction Scheme (CTRS)</p> <p>During the early stages of the pandemic there was a significant increase in demand with additional costs of £0.294m identified. Welsh Government have recently confirmed funding is available to meet the additional costs in full which closes the risk for the current financial year.</p>
1.09	<p>OPEN RISKS</p> <p>Members were made aware when setting the budget that there were a number of open risks that would need to be kept under close review. An update on these is provided below.</p>
1.10	<p>Pay Award</p> <p>The Teachers Pay Award which is effective from September 2020 has been set at 3.1% and the financial impact of this for 2020/21 is estimated to be £0.535m. Welsh Government have previously announced grant funding of £0.200m to part fund this increase. The remainder will need to be met from Schools delegated budgets.</p>
1.11	<p>Charging for Post 16 Transport</p>

	<p>The budget for 2020/21 provides for expected additional income of £0.449m based on the assumption that charging would be introduced from September 2020. This policy decision was reversed by Cabinet in May.</p> <p>The developing financial solution through effective partnership working with Coleg Cambria will assist with mitigating the financial risk for 2020/21. An agreement has been reached with the college that a level of the anticipated value of the journeys would be reimbursed to the Portfolio and that is now reflected in the projected outturn.</p>
1.12	<p>Out of County Placements</p> <p>Additional funding of £2.7m was included in the budget for 2020/21 to address the historic significant increase in demand. At this stage, based on current activity there is an overall net projected overspend of £0.627m (underspend of £0.151m within Education together with an overspend of £0.778m within Children's Services). The impact of this increase in demand has been considered as part of the budget considerations for 2021/22 and additional provision of £0.750m provided.</p>
1.13	<p>ADDITIONAL RISKS</p> <p>Free School Meals (FSM)</p> <p>Schools have a delegated budget for free school meals which is based on the number of pupils eligible. The budget for 2020/21 is £1.256m. Following the closure of schools in March 2020, the Council made direct payments to families and there was a marked increase in the number of claims. However, based on updated free school meal claims and making projections for a range of take-up percentages in the remainder of the year, this is now estimated to be within budget, but will be closely monitored for February and March.</p>
1.14	<p>Severe Weather / Flood Risks</p> <p>The recent severe weather in January has impacted a number of services across the Council. As a result, there are likely to be significant costs being incurred, having both Revenue and Capital implications.</p> <p>Welsh Government have confirmed that the Emergency Financial Assistance Scheme (EFAS) threshold will not apply for the costs incurred.</p> <p>Revenue costs are being claimed through the Welsh Government Hardship Fund with the Council required to meet the first £0.030m. Discussions on some of the capital impacts are still ongoing and the outcome will be reported in future Capital reports.</p>
1.15	<p>Achievement of Planned In-Year Efficiencies</p> <p>The 2020/21 budget contains £5.206m of specific efficiencies which are being tracked and monitored. The Council aims to achieve a 95% rate in 2020/21 as reflected in the MTFs KPI's.</p>

	<p>The current assessment of the efficiencies to be achieved in 2020/21 reports that £5.357m or 100% of the efficiencies will be achieved. This includes an over recovery of £0.151m on Discretionary Transport Review – Post 16 Transport. As we are entitled to the funding even if we achieve the 100% internal efficiency target, the benefit of the increase is reflected within the Streetscene and Transportation monitoring position.</p> <p>Further details on the current status on efficiencies can be seen in Appendix 3, with the overall impact in relation to any impact for 2021/22 being reviewed as part of the ongoing work on the MTFs.</p>
1.16	<p>Reserves and Balances</p> <p>Un-earmarked Reserves</p> <p>The level of Council Fund Contingency Reserve brought forward into 2020/21 was £2.370m as detailed in the 2019/20 outturn report. This is the amount available for general purposes following the set-aside of £3.0m for Emergency Funding.</p>
1.17	<p>Taking into account the above and, the current projected underspend at this stage, and previously agreed allocations, the balance on the Contingency Reserve at 31 March 2021 is projected to be £2.339m as detailed in Appendix 4.</p> <p>This assumes that the projected underspend of £0.924m increases the overall Reserve.</p> <p>The £3m emergency ring-fenced fund would have an amount of £2.375m remaining after allowing for currently known ineligible items, However, there are a number of holding items and some Income Loss claims still being considered by the Grants Panel. Therefore, it is estimated that the final amount remaining will be in the range £1.5m to £2m.</p>
1.18	<p>Request for Carry Forward of Funding</p> <p><u>Governance – Revenues</u></p> <p>During various points in 2020/21 we have received a number of WG administration grants to support the Business Grants work. Resources have been diverted over the past eleven months from several areas in the Revenues service to support this emergency response work, much to the cost of other work in the service, including planned tax base reviews of discounts, exemptions and other vital debt recovery work.</p> <p>While a proportion of the administration grants has been used to fund additional overtime costs to support the Business Grant work, there remains a significant amount of ‘catch up’ work to undertake in 2021/22, especially as resources are diverted back to mainstream Revenues work in Quarter 1 of 2021/22 to improve income streams and collection levels. The request for a carry forward balance of £0.173m promotes the Finance recovery objective of recovering income/debt over time.</p>

	<p><u>Governance – Internal Audit</u></p> <p>Due to the pandemic some key resources have been re-directed to supporting work on other priorities such as the introduction of a temporary hospital and Test, Track and Protect. This has resulted in the re-tender of Audit Software being delayed.</p> <p>The re-tender process has now started and the new system will be implemented during 2021/22. It is requested that £0.046m be carried forward into the 2021/22 financial year.</p>
1.19	<p>Housing Revenue Account</p> <p>The 2019/20 Outturn Report to Cabinet on 16 June 2020 showed an un-earmarked closing balance at the end of 2019/20 of £2.009m and a closing balance of earmarked reserves of £0.437m.</p>
1.20	<p>The 2020/21 budget for the HRA is £36.672m which includes a movement of £0.164m to reserves.</p>
1.21	<p>The monitoring for the HRA is projecting in year expenditure to be £1.642m lower than budget and a closing un-earmarked balance as at 31 March 2021 of £3.651m, which at 10.49% of total expenditure satisfies the prudent approach of ensuring a minimum level of 3%. Appendix 5 attached refers.</p>
1.22	<p>The budget contribution towards capital expenditure (CERA) is £12.928m.</p>

2.00	RESOURCE IMPLICATIONS
2.01	As set out within the report.

3.00	IMPACT ASSESSMENT AND RISK MANAGEMENT
3.01	The financial impacts of the emergency as set out in the report are a combination of actual costs and losses to date and estimates of costs and losses for the future. There is the possibility that the estimates will change over time. The budget will be monitored closely and mitigation actions taken wherever possible.

4.00	CONSULTATIONS REQUIRED/CARRIED OUT
4.01	None specific.

5.00	APPENDICES
5.01	Appendix 1: Council Fund – Movement in Variances from Month 9 Appendix 2: Council Fund – Budget Variances Appendix 3: Council Fund – Programme of Efficiencies Appendix 4: Council Fund – Movement on Un-earmarked Reserves Appendix 5: Housing Revenue Account Variances

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Various budget records.

7.00	CONTACT OFFICER DETAILS
7.01	<p>Contact Officer: Dave Ledsham Strategic Finance Manager</p> <p>Telephone: 01352 704503</p> <p>E-mail: dave.ledsham@flintshire.gov.uk</p>

8.00	GLOSSARY OF TERMS
8.01	<p>Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p> <p>Council Fund: the fund to which all the Council's revenue expenditure is charged.</p> <p>Financial Year: the period of twelve months commencing on 1 April.</p> <p>Housing Revenue Account: the Housing Revenue Account (HRA) is a local authority account showing current income and expenditure on housing services related to its own housing stock. The account is separate from the Council Fund and trading accounts and is funded primarily from rents and government subsidy.</p> <p>Intermediate Care Fund: Funding provided by Welsh Government to encourage integrated working between local authorities, health and housing.</p> <p>Projected Outturn: projection of the expenditure to the end of the financial year, made on the basis of actual expenditure incurred to date.</p> <p>Reserves: these are balances in hand that have accumulated over previous years and are held for defined (earmarked reserves) and general (general reserves) purposes. Councils are required to regularly review the</p>

level and purpose of their reserves and to take account of the advice of the Chief Finance Officer.

Revenue: a term used to describe the day-to-day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.

Variance: difference between latest budget and actual income or expenditure. Can be to date if reflecting the current or most up to date position or projected, for example projected to the end of the month or financial year.

Virement: the transfer of budget provision from one budget head to another. Virement decisions apply to both revenue and capital expenditure heads, and between expenditure and income, and may include transfers from contingency provisions. Virements may not however be approved between capital and revenue budget heads.

Budget Monitoring Report
Council Fund Variances

MONTH 10 - SUMMARY

Service	Movement between Periods (£m)	Narrative for Movement between Periods greater than £0.025m
Social Services		
Older People		
Resources & Regulated Services	-0.048	Homecare salary costs have reduced by £0.016m due to slightly lower demand than expected. Extra Care staff costs have reduced by £0.009m. Residential care is expecting slightly more income from client contributions of £0.009m. The balance is due to minor variances.
Minor Variances	0.012	
Adults of Working Age		
Resources & Regulated Services	-0.033	This has been caused by changes to care package costs within Disability Services.
Disability Services	0.133	The expected contribution from health towards joint funded care costs is less than originally anticipated. Negotiations are ongoing, however it is doubtful the contribution will be as high as originally expected.
Residential Placements	-0.082	There has been a decrease in expected costs of services supporting people with mental health needs
Minor Variances	-0.001	
Children's Services		
Children's Development	-0.025	Reduced expenditure within some Childrens Services grants has allowed eligible costs to be transferred from base budget to grant funding
Flintshire Independent Co-Ordinator	-0.026	Reduced expenditure within some Childrens Services grants has allowed eligible costs to be transferred from base budget to grant funding
Professional Support	-0.080	Reduced expenditure within some Childrens Services grants has provided the opportunity for eligible costs normally funded from base budget to be funded by grant instead.
Minor Variances	-0.019	
Safeguarding & Commissioning		
Charging Policy income	0.038	The bad debt provision has been increased due to increases to the latest estimated level of bad debt
Impact of Covid-19	-0.020	
Minor Variances	-0.009	
Total Social Services (excl Out of County)	-0.158	
Out of County		
Children's Services	-0.009	
Education & Youth	0.005	
Total Out of County	-0.003	
Education & Youth		
School Improvement Systems	-0.049	Movement due to significantly decreased attendance within maintained and non-maintained settings due to Covid 19
Minor Variances	0.021	
Total Education & Youth	-0.028	
Schools	-0.000	
Streetscene & Transportation		
Service Delivery	-0.026	Minor Variances across the service
Highways Network	0.045	Private hire contractor costs of £0.023m in Grounds Maintenance and £0.013m in Highways Maintenance.
Transportation	-0.048	Further Impact of 75% payable to School Transport providers due to school closures to the end of February and reflects the projected 25% saving.
Regulatory Services	0.043	Additional sweeper costs £0.020m, haulage cost increases £0.010m costs and reduced materials Income £0.010m.
Impact of Covid-19	-0.415	Reduction in COVID-19 risks following a thorough review of outstanding costs and risks, together with an updated position on the proposed Hardship claims to Welsh Government, including Car Park income, private contractors and additional fleet costs.
Total Streetscene & Transportation	-0.401	

MONTH 10 - SUMMARY

Service	Movement between Periods (£m)	Narrative for Movement between Periods greater than £0.025m
Planning, Environment & Economy		
Impact of Covid-19		
Minor Variances	0.017	
Total Planning & Environment	0.017	
People & Resources		
HR & OD	-0.019	
Corporate Finance	-0.004	
Total People & Resources	-0.022	
Governance		
Minor Variances	-0.078	
Total Governance	-0.078	
Strategic Programmes		
Minor Variances	-0.000	
Total Strategic Programmes	-0.000	
Housing & Assets		
Property Asset And Development	0.038	Use of underspend to fund costs of feasibility studies at Deeside Leisure centre and Industrial estates
Housing Solutions	-0.030	Offsetting movement with impact of COVID-19
Impact of Covid-19	0.030	offsetting movement with Housing Solutions
Minor Variances	-0.033	
Total Housing & Assets	0.005	
Chief Executive's	-0.003	
Central & Corporate Finance	0.120	Further Corporate Bad Debt Provision of £0.150m to meet increased outstanding debt risk, offset by one-off benefit of Matrix Agency rebates (-£0.030m).
Grand Total	-0.552	

Budget Monitoring Report
Council Fund Variances

MONTH 10 - SUMMARY

Service	Approved Budget (£m)	Projected Outturn (£m)	Annual Variance (£m)	Impact of Covid-19 (£m)	Last Month Variance (£m)	Cause of Major Variances greater than £0.050m	Action Required
Social Services							
Older People							
Localities	19.215	18.666	-0.549		-0.563	The net cost of residential care is £0.471m underspent. This includes the cost of residential care placements net of income received such as property charges and contributions from health. There is a decline in the demand for residential care placements due to Covid 19. Day care is £0.058m under budget, this service is currently closed and will be reopened only when it is safe to do so. Domiciliary and Direct Payments are reporting a combined overspend of £0.218m and are projected based on recent levels of care provision. The Localities Team staff budget is underspending by £0.162m due to a number of staff not yet on top of scale, some temporary reduced hours and in-year savings on travel costs. The minor adaptations budget is £0.063m underspent based on expected activity and there is a small underspend on service level agreements paid to the third sector of £0.013m.	
Resources & Regulated Services	8.027	7.642	-0.385		-0.337	The Councils in-house care provision is reporting an underspend of £0.385m. Day care is reporting an overspend of £0.003m, day centres are currently closed and assumed to be so until it is safe to reopen. The day centre staff are deployed to residential care to assist in delivering care, however the staff costs are still recorded against the day-care budget. Homecare is underspent by £0.035m. Staff costs are incurred as a result of the amount of homecare delivered and projected forward based on estimated activity. Residential care is overspent by £0.005m due to a number of small variances. Extra care is underspending by £0.342m. Plas Yr Ywern in Hollywell has not yet opened and a full complement of staff is yet to be recruited. Care staff already recruited to Plas Yr Ywern are currently redeployed to alternative in-house care services and this has meant significant costs due to Covid 19 have been avoided. It is anticipated that Plas Yr Ywern will open on 15 March 2021.	
Impact of Covid-19	0.000	0.000	0.000	0.000	-0.000		
Minor Variances	1.228	1.195	-0.033		-0.031		
Adults of Working Age							
Resources & Regulated Services	25.464	25.406	-0.058		-0.025	The outturn represents the current cost of care packages projected to the end of the financial year.	
Disability Services	0.657	0.749	0.092		-0.041	The outturn is the net cost of care packages for young adults transferring from children service into adult services. Many of these costs are for further education placements which can be joint funded between Flintshire County Council, Welsh Government and health	
Administrative Support	0.328	0.254	-0.075		-0.073	Not all staff are currently paid at top of grade and there are also some staff seconded from this service. There have also been in-year savings on staff travel costs	
Residential Placements	1.297	2.009	0.712		0.793	This outturn is the cost of social care for people within the Mental Health service. These costs include nursing and residential care, domiciliary care and Direct Payments. Care needs for individuals within this service vary over time, sometimes suddenly, and corresponding costs are subject to the same changes.	
Minor Variances	3.463	3.231	-0.232		-0.233		
Children's Services							
Family Placement	2.621	2.770	0.149		0.165	The overspend is due to current demands on the service from the number of fostering placements, which in some instances avoid making an Out of County placement which would be more expensive. The main pressure areas are payments for foster carers, foster agencies and special guardianship payments	
Legal & Third Party	0.225	0.538	0.313		0.316	Legal costs are overspent due to the number of cases going through the courts and the use of external legal professionals. Direct Payments have also increased in demand.	
Professional Support	5.293	5.492	0.199		0.279	To support adequate levels of child protection, the established staffing structure needs to be at a sufficient level to meet mandatory safeguarding standards. Vacancies are therefore minimised and additional temporary posts are sometimes required.	
Minor Variances	1.482	1.453	-0.029		0.022		

**Budget Monitoring Report
Council Fund Variances**

MONTH 10 - SUMMARY

Service	Approved Budget (£m)	Projected Outturn (£m)	Annual Variance (£m)	Impact of Covid-19 (£m)	Last Month Variance (£m)	Cause of Major Variances greater than £0.050m	Action Required
Safeguarding & Commissioning							
Charging Policy income	-3.060	-2.556	0.503		0.465	Previous interpretation of complex financial assessment rules has resulted in a number of service users being overcharged over a period of years. The overspend is due to the cost to reimburse service users of any overcharges. This is being partially offset by an estimated recoupment of Direct Payments.	
Business Support Service	1.224	1.158	-0.066		-0.062	This variance is due to some staff not yet paid top of scale and some staff opting out from the pension scheme.	
Management & Support	-2.057	-2.193	-0.136		-0.135	The underspend is due to not having to contribute to the Regional Collaboration Unit in 2020/21	
Impact of Covid-19	0.000	-0.380	-0.380	-0.380	-0.360	The underspend is due to hardship funding received from Welsh Government to support the Councils in-house care provision for homecare, residential care and supported living. Most additional costs incurred because of Covid are staff costs which are reported within their respective service areas.	
Minor Variances	3.058	3.038	-0.019		-0.016		
Total Social Services (excl Out of County)	68.463	68.468	0.005	-0.380	0.164		
Out of County							
Children's Services	7.437	8.215	0.778		0.787	The pressure reflects the current cohort of placements with significant numbers of new placements in recent months together with a number of placement changes at higher cost due to breakdowns of placements	Continue to robustly challenge placement proposals presented to the Out of County panel and explore opportunities for cost reductions across the whole of the current cohort.
Education & Youth	4.504	4.353	-0.151		-0.156	The projected underspend reflects the current cohort of Education placements with demand for new placements still being maintained	Continue to robustly challenge placement proposals presented to the Out of County panel and explore opportunities for cost reductions across the whole of the current cohort.
Total Out of County	11.940	12.568	0.627	0.000	0.631		
Education & Youth							
Inclusion & Progression	4.281	4.218	-0.064		-0.066	Variance is due to a delay in recruitment in the Ed Psych's service and CLASS. Savings in travel expenses have also contributed to the variance due to the COVID-19 pandemic	
Integrated Youth Provision	1.353	1.119	-0.234	-0.135	-0.248	Includes a projected underspend of -£0.123m on Youth Centres due to closures arising from COVID-19 safety measures producing savings on building cleaning and some relief staffing costs. Also includes a total saving of -£0.105m on the Youth Justice Service mainly due to a delay in recruitment to a new post and savings on equipment purchase and training.	
School Improvement Systems	1.709	1.454	-0.254		-0.205	Savings arising from the challenge of non-essential spend. Early Entitlement savings due to demography and reduced number of settings requiring funding. Covid has caused a significant reduction of non-maintained settings requiring funding	
School Planning & Provision	0.676	0.623	-0.053		-0.058	Mainly a saving against the provision for third party/public liability insurance claims	
Archives	0.304	0.304	0.000		0.000	Following a full reconciliation and review of Streetscene expenditure and income loss relating to the Coronavirus Pandemic, all relevant details have now been consolidated to one code. This has been done in order to facilitate enhanced reporting and monitoring of the impact. All risks identified have now been revised in this forecast and at month 10 they include; £99k for grass cutting and £75k for increased tonnages. A level of additional disposal expenditure as a result of increased kerbside waste collections due to people working and remaining at or close to home up to October totalling £0.133m was approved by WG. A further £0.057m for the November to March period is now reflected in the Month 10 variance position.	
Minor Variances	0.443	0.423	-0.020		-0.020		
Total Education & Youth	8.766	8.142	-0.624	-0.135	-0.596		

**Budget Monitoring Report
Council Fund Variances**

MONTH 10 - SUMMARY

Service	Approved Budget (£m)	Projected Outturn (£m)	Annual Variance (£m)	Impact of Covid-19 (£m)	Last Month Variance (£m)	Cause of Major Variances greater than £0.050m	Action Required
Schools	98.732	98.732	-0.000		0.000		
Streetscene & Transportation							
Service Delivery	8.911	9.245	0.334		0.360	The service has incurred an additional revenue pressure of £0.050m for security costs following vandalism at the Household Recycling Centres. There has been additional costs of £0.057m on JCB purchases that were not eligible for capital grant funding and an additional £0.130m on hire & repairs in Waste Operations. Streetlighting is also incurring a £0.065m pressure on the Community Income Budget. There has been an additional £0.030m Security overspend and £0.030m for Alltami depot cleaning costs which have not been covered at budget setting and is an ongoing pressure in Operations. There has been a £0.026m underspend in the Workforce area which is slightly reducing current pressures across the service.	Late notification of grant income totalling £0.160m from WG relating to Circular Economy funding may have the potential to utilise service related costs, thus reducing the overspend in this service area.
Highways Network	7.764	7.768	0.005		-0.040	Highways Network has incurred a revenue pressure of £0.040m for private hire contractor costs in grounds/highways maintenance and additional £0.035m for staffing costs. In addition, there is a £0.090m underspend in Fleet Services following market reductions in fuel during the COVID-19 pandemic, which is due to be followed by a stringent forecast review. This has been partly offset by cumulative pressures totalling £0.020m in Highways Strategy.	The recent severe weather in January resulted in a major response from the portfolio. As a result, there are likely to be significant costs being incurred, having both Revenue and Capital implications. Welsh Government have confirmed that the Emergency Financial Assistance Scheme (EFAS) threshold will not apply for the costs incurred. Revenue costs are being claimed through the Welsh Government Hardship Fund with the Council required to meet the first £0.030m.
Transportation	9.366	8.867	-0.499		-0.452	School Transport operators have been supported during school closures by receiving 75% of their contracted values. In addition, a number of school routes have been re-procured to reflect current arrangements for operation in the school year. This has resulted in a projected net underspend in School Transport of £0.415m. It should be noted however that the improvement from the 75% will only impact during COVID-19 circumstances. There are increased cost pressures for Social Services and Children's Services transport totalling £0.080m. There are also risks around Post 16 transport and the College meeting the agreement to support this to the sum of £0.600m. However, if this additional income of £0.200m is not realised in full, the position will be impacted accordingly.	
Regulatory Services	4.609	5.008	0.398		0.356	This service has experienced a downturn in the levels of income generated by sales of Electricity and this is currently anticipated to reach a level of some £0.143m during the year. The variance also reflects the projected loss of car park income of £0.300m following amendments to WG Income Loss Funding eligibility criteria, with further car park enforcement charges loss risks shown under the COVID-19 variances.	
Impact of Covid-19	0.000	0.157	0.157	0.157	0.571	Following a full reconciliation and review of Streetscene expenditure and income loss relating to the Coronavirus Pandemic, all relevant details are consolidated in one code. This has been done to facilitate enhanced reporting and monitoring of the impact. All risks identified are now recorded in this forecast and at Month 10 they include; £0.099m for Car Park enforcements and £0.057m for waste tonnage. A level of additional disposal expenditure as a result of increased kerbside waste collections due to people working and remaining at or close to home totalling £0.057m for the November to March period is now reflected in the Month 10 variance position. The reduction at Month 10 reflects a review of outstanding COVID-19 costs and risks, resulting in reductions for Car Park income, private contractors and additional fleet costs.	
Total Streetscene & Transportation	30.650	31.045	0.395	0.157	0.796		
Planning, Environment & Economy							
Community	0.847	0.918	0.071		0.047	At month 10 revised projections on Licensing Income, lower than anticipated fee levels	

Budget Monitoring Report
Council Fund Variances

MONTH 10 - SUMMARY

Service	Approved Budget (£m)	Projected Outturn (£m)	Annual Variance (£m)	Impact of Covid-19 (£m)	Last Month Variance (£m)	Cause of Major Variances greater than £0.050m	Action Required
Development	0.023	0.187	0.165	0.228	0.153	Pressure within the Building Control service is due in the main, to delays sourcing core materials meaning that the construction industry is operating at a low level of capacity. This results in a projected reduced Building Control fee income. The current economic conditions are having an adverse effect on the Planning Applications, the projection is dependant on the number and value of applications received, resulting in a changeable outturn to ensure an accurate reflection. The overall variance is mitigated by the Fee Increase for planning and related applications of approx 20% that came into effect August 2020	
Regeneration	0.511	0.577	0.066		0.048	There has been a significant impact on income levels following the closure of the markets for the year to date. Market rents remain suspended as a result of the ongoing pandemic. The overspend has been mitigated in part due to the receipt of a proportion of Welsh Government Admin Grants for COVID funding for business Grants	
Impact of Covid-19	0.000	0.000	0.000	0.044	0.000		
Minor Variances	4.381	4.406	0.025		0.062		
Total Planning & Environment	5.762	6.088	0.326	0.272	0.310		
People & Resources							
HR & OD	2.398	2.280	-0.117		-0.098	Favourable variance due to the agreed recharge for overheads claimed for the TTP project for hosting the service on behalf of the region	
Corporate Finance	2.094	2.047	-0.046		-0.043		
Impact of Covid-19	0.000	0.000	0.000	0.000	0.000		
Total People & Resources	4.491	4.328	-0.163	0.000	-0.141		
Governance							
Legal Services	0.736	0.871	0.135		0.157	Overspend as a result of employing locums covering absence to ensure continuing client service delivery in the area of child protection £0.197m. Historical efficiency target that was dependant on demand reduction in another service that has not occurred, thereby preventing the consequent achievement of the efficiency £0.091m. Total overspend is mitigated by vacant posts, expected fee income and commitment challenge across the service.	
Democratic Services	2.098	2.005	-0.093	0.004	-0.080	Favourable variance following reduced take up of Members Allowances £0.042m and savings from travelling expenses due to remote working, non requirement to resource Electoral Canvassers £0.020m Commitment challenge and minor variances across the service.	
Internal Audit	0.826	0.769	-0.058		-0.047	Vacant post within Internal Audit (£0.049m); reduced expenditure on postage within Central Despatch	
ICT	4.445	4.382	-0.063		-0.051	At month 10 reduced expenditure on Records Management costs £0.020m together with minor variances across the Service	
Revenues	0.037	-0.042	-0.079	0.293	-0.071	Favourable variance at Month 10 following review of Council Tax Surplus Fund potential surplus, committed spend against Welsh Government Admin Grants received for COVID business grants; potential fee income for Fines anticipated by March, 2021	
Impact of Covid-19	0.000	-0.000	-0.000	0.030	-0.000		
Minor Variances	1.051	1.050	-0.001		0.011		
Total Governance	9.193	9.034	-0.159	0.327	-0.081		
Strategic Programmes							
Minor Variances	4.943	4.676	-0.266		-0.266		
Total Strategic Programmes	4.943	4.676	-0.266	0.000	-0.266		
Housing & Assets							
Enterprise Centres	-0.217	-0.119	0.098		0.107	Pressure due to loss of income in respect of void units	
Caretaking & Security	0.262	0.196	-0.066		-0.062	Mainly staffing cost savings due to vacancies	

Budget Monitoring Report
Council Fund Variances

MONTH 10 - SUMMARY

Service	Approved Budget (£m)	Projected Outturn (£m)	Annual Variance (£m)	Impact of Covid-19 (£m)	Last Month Variance (£m)	Cause of Major Variances greater than £0.050m	Action Required
Centralised Costs	3.353	2.409	-0.943		-0.943	£(0.943)m positive variance across utilities. NDR reduced due to the savings from County hall P3&4 demolition. Electric and Gas also reduced due to a combination of a reduction in rates and reduced usage.	
Benefits	11.665	11.819	0.154	0.119	0.174	Potential net pressure of up to £0.750m on the Council Tax reduction scheme due to additional take up arising from the COVID-19 pandemic impact on employment. This figure takes account of £0.147m of WG emergency funding support in respect of the April to September element of the overall pressure but the £0.750m is not included in the variance figures. Funding support has also now been confirmed for the remainder of 2020/21. Variance includes pressure of £0.077m on overpayments due to the suspension of recovery action caused by the COVID-19 pandemic	
Housing Solutions	1.091	1.001	-0.090		-0.060	Savings on Bed and Breakfast accommodation due to managing demand through use of temporary accommodation	
Council Fund Housing	-0.324	-0.199	0.125		0.122	Reduction of internal Housing Support grant allocation due to eligibility issues and pressure arising from new service contract for Carelink	
Impact of Covid-19	0.000	-0.010	-0.010	-0.010	-0.040		
Minor Variances	0.318	0.333	0.015		-0.022		
Total Housing & Assets	16.149	15.431	-0.718	0.109	-0.723		
Chief Executive's	2.750	2.427	-0.322		-0.319	Vacant Posts across the Service	
Impact of Covid-19	0.000	0.000	0.000	0.004	0.000		
Central & Corporate Finance	24.147	24.123	-0.024		-0.145	Further Corporate Bad Debt Provision of £0.150m to meet increased outstanding debt risk offset by one off benefit of Matrix Agency rebates (-£0.030m).	
Impact of Covid-19	0.000	-0.000	-0.000	-0.000	0.000		
Grand Total	285.986	285.062	-0.924	0.353	-0.372		

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2020/21 Efficiencies Outturn Tracker - Master Mth 10

Efficiency Description	Accountable Officer	Efficiency Target	Projected Efficiency	(Under)/Over Achievement	Efficiency Open/Closed (O/C)	Confidence in Achievement of Efficiency - Based on (see below) R = High Assumption A = Medium Assumption G = Figures Confirmed
		2020/21 £m	2020/21 £m	2020/21 £m		
Portfolio						
Corporate						
Employer Pension Contributions	Reduced requirement due to recovery	Rachel Parry Jones	0.800	0.800	0.000	C G
Actuarial Review	Reduced contribution rate	All	2.646	2.646	0.000	C G
Single Person Discount Review	One Off Efficiency	David Barnes	0.300	0.300	0.000	O G
Total Corporate Services			3.746	3.746	0.000	
Social Services						
Reviewing Function	Reduction of Post	Neil Ayling	0.025	0.000	(0.025)	C G
Supported Living	Reduction of Voids	Neil Ayling	0.025	0.000	(0.025)	C G
Communications	Reduction in Mobile Hardware	Neil Ayling	0.030	0.000	(0.030)	C G
Vacancy Management Saving	Appropriate Vacancy Management	Neil Ayling	0.030	0.070	0.040	C G
Strategic Use of Grant Funding	Core Funding Replacement Solution	Neil Ayling	0.100	0.170	0.070	C G
Regional Collaboration Wrexham CBC	Reduction in Posts	Neil Ayling	0.030	0.000	(0.030)	C G
Additional Social Services Grant	Social Services Grant	Neil Ayling	0.426	0.426	0.000	C G
Total Social Services			0.666	0.666	0.000	
Education & Youth						
Integrated Youth Provision	Youth Centres - Premises	Claire Homard	0.014	0.014	0.000	O G
Total Education & Youth			0.014	0.014	0.000	
Streetscene & Transportation						
Discretionary Transport Review - Post 16 Transport	Joint with Education	Stephen O Jones	0.449	0.600	0.151	O G
Income from External Works		Stephen O Jones	0.010	0.010	0.000	O G
Garden Waste Charges	Additional take up of service	Stephen O Jones	0.030	0.030	0.000	O G
NWRWTP Gate Fee Benefit	Utilisation of WG Grant funding	Stephen O Jones	0.200	0.200	0.000	O G
Total Streetscene & Transportation			0.689	0.840	0.151	
Planning, Environment & Economy						
Countryside	Additional Tree Income	Tom Woodall	0.010	0.010	0.000	O G
Countryside	Review of Spending	Tom Woodall	0.017	0.017	0.000	O G
Review of Pest Control	Trading Standards Investigations and Community Safety	Sian Jones	0.035	0.035	0.000	O G
Development Management	Increased Planning Fee Income	Mandy Lewis	0.015	0.015	0.000	O G
Minerals & Waste	Adoption of new SLA with Partners	Gary Nancarrow	0.005	0.005	0.000	O G
Portfolio Admin	Supplies and Services Review	Lynne Fensome	0.005	0.005	0.000	O G
Regeneration	Bus Dev, Housing and Markets	Niall Waller	0.004	0.004	0.000	O G
Total Planning, Environment & Economy			0.091	0.091	0.000	
Total 2020/21 Budget Efficiencies			5.206	5.357	0.151	

	%	£
Total 2020/21 Budget Efficiencies	100	5.206
Total Projected 2020/21 Budget Efficiencies Underachieved	3	0.151
Total Projected 2020/21 Budget Efficiencies Achieved	103	5.357
Total 2020/21 Budget Efficiencies (Less Previously agreed Decisions)	100	0.000
Total Projected 2020/21 Budget Efficiencies Underachieved	0	0.000
Total Projected 2020/21 Budget Efficiencies Achieved	0	0.000

Corporate Efficiencies Remaining from Previous Years

Income Target Remaining	£m	
Income Target Efficiency remaining from Previous Years	All Portfolios	(0.150)
Pressure 2020/21		0.100
Total Income Efficiency Remaining		(0.050)

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Movements on Council Fund Unearmarked Reserves

	£m	£m
Total Reserves as at 1 April 2020	11.025	
Less - Base Level	(5.769)	
Total Reserves above base level available for delegation to Cabinet		5.256
Less - amount approved for Childrens Services ' Front Door Pressures'		(0.134)
Less - COVID-19 Emergency Funding Allocation*		(2.886)
Plus Month 10 projected outturn		0.924
Less - projected national pay award increase		(0.821)
Total Contingency Reserve available for use		2.339

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Budget Monitoring Report
Housing Revenue Account Variances

MONTH 10 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Housing Revenue Account						
Income	(36.676)	(36.467)	0.209	0.200	There is a pressure forecast of £0.209m. Of this £0.097m relates to loss of income voids which are currently running at 2.00% void rate compared to 1.75% in the Business Plan. £0.071m relates to garages, £0.068m relates to void water charges. Additional new build rental income projected at £0.055m. The remaining £0.028m is attributed to Minor Variances	
Capital Financing - Loan Charges	9.027	7.916	(1.111)	(1.111)	Reduced spend on SHARP has reduced the the level of prudential borrowing required for 20.21.	
Estate Management	1.846	1.637	(0.208)	(0.212)	Additional expenditure of £0.061m is anticipated during the year in respect of the purchase of software. This is offset by salary efficiencies arising from vacancy savings and the pay award of £0.184m. There is also a saving of £0.030m relating to court costs as action has been suspended due to Covid. The remaining £0.055m is minor variances	
Landlord Service Costs	1.434	1.371	(0.063)	(0.056)	There is a saving of £0.044m which relates to servicing costs which are lower due to some Covid restrictions, and £0.019m of minor variances	
Repairs & Maintenance	8.907	8.403	(0.504)	(0.498)	Reduction in Materials for Responsive and Voids expenditure due to Covid restrictions (£0.161m). Reduced projection of Responsive sub-contractor spend on basis of Covid restrictions (£0.221m). Staffing Vacancy savings (£0.109m). Overall NI staffing saving (£0.089m). Increased Fleet projection based on Q2 charges £0.084m. Minor variances (0.008m).	
Management & Support Services	2.523	2.555	0.032	0.035	There is a pressure projected of £0.032m of this £0.020m relates to salary savings. £0.011m relates to underspend on training due to Covid restrictions. There has been a increase in insurance costs of £0.084m. -£0.021m minor variances.	
Capital Expenditure From Revenue (CERA)	12.928	12.928	0.000	0.000		
HRA Projects	(0.153)	(0.150)	0.003	0.002		
Contribution To / (From) Reserves	0.164	0.164	0.000	0.000		
Total Housing Revenue Account	0.000	(1.642)	(1.642)	(1.641)		

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CABINET

Date of Meeting	Tuesday, 16 th March 2021
Report Subject	Commencement of the Socio-economic Duty
Cabinet Member	Cabinet Member for Corporate Management and Assets
Report Author	Chief Executive
Type of Report	Operational

EXECUTIVE SUMMARY

The Socio-economic Duty in Wales will come into force on 31 March 2021. The duty places a legal responsibility on listed public bodies, when taking strategic decisions, to have due regard to the need to reduce the inequalities of outcome that result from socio-economic disadvantage. The final list of relevant public bodies will be published in the Regulations and statutory guidance.

The purpose of this report is to advise Cabinet of the action being taken to prepare for the new duty, which will be a key mechanism for supporting the most vulnerable in our society.

RECOMMENDATIONS

1	To note the requirements of the Socio-economic Duty.
2	To be assured of our preparedness in meeting the new duty.
3	To agree that this report is shared with all scrutiny committees to ensure they are familiar with the requirements of the legislation.

REPORT DETAILS

1.00	EXPLAINING THE SOCIO-ECONOMIC DUTY
1.01	<p>Sections 1-3 of the Equality Act 2010, the Socio-economic Duty, requires relevant public bodies, when taking strategic decisions, to have due regard to the need to reduce inequalities of outcome that result from socio-economic disadvantage.</p> <p>This section of the Act was not enacted when the Equality Act came into force in 2012, and has lay dormant on the statute books. Welsh Ministers intend to use their powers to commence the Socio-economic Duty on 31 March 2021.</p>
1.02	<p>The Socio-economic Duty intends to ensure that those taking strategic decisions:</p> <ul style="list-style-type: none"> • take account of evidence and potential impact on people who experience socio-economic disadvantage. • through consultation and engagement, understand the views and needs of those impacted by the decision, particularly those who suffer socio-economic disadvantage. • welcome challenge and scrutiny. • drive a change in the way that decisions are made and the way decision makers operate.
1.03	<p>Welsh Government (WG) has advised that “the duty is a key mechanism in supporting the most vulnerable in our society and something which will be extremely important in our continued response to Covid-19”.</p>
1.04	<p>WG has published non- statutory guidance, “A More Equal Wales, Preparing for the Socio-economic Duty” and a fact sheet to support organisations who are expected to be required to meet the duty. The final list of relevant public bodes will be published in the Regulations and statutory guidance.</p>
1.05	<p>Key terms explained in the guidance include:</p> <ul style="list-style-type: none"> • Due regard - will require the named authorities to consider the issues and to give weight to such considerations proportionate to their relevance. • Inequalities of outcome – any measurable difference in outcome between those who experience socio- economic disadvantage and the rest of the population, such as, lower healthy life expectation, lower paid work, poorer skills and attainment. • Reporting - there will be no statutory reporting but organisations should be able to demonstrate how they have discharged their statutory duty and have a clear audit trail of evidence. An individual or group who feel that their interests are adversely affected by a decision or feel that an organisation is not complying with the duty may bring a judicial review claim against that organisation.

	<ul style="list-style-type: none"> • Strategic decisions - Strategic decisions are defined as “those decisions which affect how the organisation fulfils its statutory purpose over a significant period of time”. These do not include routine, day to day decisions.
1.06	<p>Some examples of strategic decisions include:</p> <ul style="list-style-type: none"> • Medium to long term plans; • Setting objectives; • Changes to and developing public services; • Strategic financial planning; • Major procurement and commissioning decisions.
1.07	<p>WG has set out four steps within the guidance to support organisations to prepare to meet the duty:</p> <ul style="list-style-type: none"> • Step 1 - identifying strategic decisions • Step 2 - identifying those involved with strategic decisions. • Step 3 - ensure that those involved with strategic decision making process understand the requirements of the duty. <p>Step 4 - integrate consideration of inequality of outcome caused by socio-economic decisions within existing processes to understand and start evidencing.</p>
1.08	<p>We are already undertaking a number of these steps:</p> <ul style="list-style-type: none"> • Strategic decisions are identified in committee reports; • Integrated Impact Assessments (IIA) include potential impacts on poverty and these are included within committee reports for decision makers to consider; • Impacts on the well-being goals, including the goal “An Equal Wales”, and the future ways of working are also reported within committee reports; • The social value aspect of procurement and commissioning; and • Poverty is included as a priority within the draft 2021 Council Plan.
1.09	<p>The new duty provides an opportunity to review and update what we do, including IIAs, procurement and committee report guidance for report authors. This will ensure that we can evidence we are meeting the new duty and are considering how our decisions might help reduce the inequalities associated with socio-economic disadvantage. We are updating our IIA tool to ensure the new duty is fully considered and are amending the commissioning form to ensure commissioning officers complete relevant impact assessments before procuring new services.</p>

2.00	RESOURCE IMPLICATIONS
2.01	<p>Revenue/Capital: there are no implications for the approved revenue and capital budgets for either the current financial year or for future financial years.</p> <p>Human Resources: there are no implications for additional capacity or for any change to current workforce structures or roles.</p>

3.00	IMPACT ASSESSMENT AND RISK MANAGEMENT																						
3.01	<p>An Integrated Impact Assessment is not required as this report provides an overview of legislation requirements. Strategic reports to formal committees, from 31 March 2021, will require evidence of demonstrating due regard to the Socio-economic Duty.</p> <p>Ways of Working (Sustainable Development) Principles Impact</p> <table border="1"> <tr> <td>Long-term</td> <td>No change.</td> </tr> <tr> <td>Prevention</td> <td>Positive. The new duty aims to ensure that potential impacts on socio-economic disadvantage are considered</td> </tr> <tr> <td>Integration</td> <td>Positive. The new duty aims to build on existing legislation, such as the Public Sector Equality Duty and the Well-being of Future Generations Act.</td> </tr> <tr> <td>Collaboration</td> <td>No change</td> </tr> <tr> <td>Involvement</td> <td>Positive. Demonstrating due regard to socio-economic disadvantage requires public bodies to listen to the voices of people and communities who experience socio-economic disadvantage.</td> </tr> </table> <p>Well-being Goals Impact</p> <table border="1"> <tr> <td>Prosperous Wales</td> <td>Positive. The purpose of the new duty is to reduce inequalities of outcome caused by socio-economic disadvantage.</td> </tr> <tr> <td>Resilient Wales</td> <td>No change</td> </tr> <tr> <td>Healthier Wales</td> <td>Positive. The purpose of the new duty is to reduce inequalities of outcome caused by socio-economic disadvantage, including health inequalities.</td> </tr> <tr> <td>More equal Wales</td> <td>Positive. The purpose of the new duty is to reduce inequalities of outcome caused by socio-economic disadvantage.</td> </tr> <tr> <td>Cohesive Wales</td> <td>No change</td> </tr> <tr> <td>Vibrant Wales</td> <td>No change</td> </tr> </table>	Long-term	No change.	Prevention	Positive. The new duty aims to ensure that potential impacts on socio-economic disadvantage are considered	Integration	Positive. The new duty aims to build on existing legislation, such as the Public Sector Equality Duty and the Well-being of Future Generations Act.	Collaboration	No change	Involvement	Positive. Demonstrating due regard to socio-economic disadvantage requires public bodies to listen to the voices of people and communities who experience socio-economic disadvantage.	Prosperous Wales	Positive. The purpose of the new duty is to reduce inequalities of outcome caused by socio-economic disadvantage.	Resilient Wales	No change	Healthier Wales	Positive. The purpose of the new duty is to reduce inequalities of outcome caused by socio-economic disadvantage, including health inequalities.	More equal Wales	Positive. The purpose of the new duty is to reduce inequalities of outcome caused by socio-economic disadvantage.	Cohesive Wales	No change	Vibrant Wales	No change
Long-term	No change.																						
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Involvement	Positive. Demonstrating due regard to socio-economic disadvantage requires public bodies to listen to the voices of people and communities who experience socio-economic disadvantage.																						
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Healthier Wales	Positive. The purpose of the new duty is to reduce inequalities of outcome caused by socio-economic disadvantage, including health inequalities.																						
More equal Wales	Positive. The purpose of the new duty is to reduce inequalities of outcome caused by socio-economic disadvantage.																						
Cohesive Wales	No change																						
Vibrant Wales	No change																						

	Globally responsible Wales	No change
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4.00	CONSULTATIONS REQUIRED/CARRIED OUT
4.01	No consultation required as this reports on a new duty.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	A More Equal Wales: Preparing for the commencement of the Socio-economic Duty. Non- statutory Guidance . Commencing the Socio-economic Duty Fact Sheet

7.00	CONTACT OFFICER DETAILS
7.01	Contact Officer: Fiona Mocko, Strategic Policy Advisor Telephone: 01352 702122 E-mail: fiona.mocko@flintshire.gov.uk

8.00	GLOSSARY OF TERMS
8.01	<p>Integrated Impact Assessments: An Integrated Impact Assessment (IIA) is a way to look at how a proposal could affect communities and if different groups within the community will be affected differently. It takes into consideration impacts on the environment, equality (people with protected characteristics), health, poverty and Welsh language.</p> <p>Socio-economic disadvantage: Living in less favourable social and economic circumstances than others in the same society. This includes both communities of interest and communities of place. Communities of interest includes people with protected characteristics as defined by the Equality Act 2010 and groups of people who share an experience, for example, people who are homeless. Communities of place include people who are linked together because of where they reside or work.</p>

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CABINET

Date of Meeting	Tuesday, 16 th March 2021
Report Subject	Performance of the Welsh Housing Quality Standard (WHQS) Capital Programme – Assurance Report
Cabinet Member	Cabinet Member for Housing
Report Author	Chief Officer (Housing and Assets)
Type of Report	Operational

EXECUTIVE SUMMARY

The purpose of this report is to provide an update on the delivery of the Welsh Housing Quality Standard (WHQS) the council is delivering through its Capital Investment Programme.

The report focuses on achievements to date and maps the journey thus far.

The WHQS Programme of Works would have reached the final year (2020-2021) of the six year Capital Programme, however, this has been extended by a further year due to the impact of Covid on the work programme.

The report focuses on what has been delivered to date and what is left to be completed before the extended December 2021 deadline.

RECOMMENDATIONS

1	Cabinet notes the progress made in delivering the WHQS programme and supports the Capital Investment Programme in its final year.
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REPORT DETAILS

1.00	EXPLAINING THE WELSH HOUSING QUALITY STANDARD
1.01	<p>The Welsh Housing Quality Standard (WHQS) is a national quality standard for public sector homes in Wales as set out by the Welsh Government.</p> <p>All tenants in Wales should have the opportunity to live in good quality homes which meet the requirements of each household. The Housing Capital Works Team is responsible for delivering Internal & External upgrades to all Council owned properties and for compliance with the WHQS.</p>
1.02	<p>At the commencement of the WHQS programme the Capital Works Team were tasked with delivering a major investment programme covering a number of years to upgrade its housing, this has involved the following:-</p> <ul style="list-style-type: none"> • Agreeing the HRA Business Plan with Welsh Government. • Completing an independent Stock Condition Survey. • Consulting with Members and holding Member Workshops in 2014 • Conducting Tenant Federation Workshops. • Conducting Tenant Consultation Workshops in our local Connects Centres. • Sending over 7,200 Tenant Questionnaires asking for feedback and comments on the proposed Capital Programme. • Determining the various work streams and the New District Areas for Project Delivery as a result of consultation feedback. • Packaging the work streams into Years based upon Manageable Numbers & Geographical Locations. • Tendering each work stream separately. • Completing over 50 interviews with Contractors utilising Tenants & Volunteers. • Awarding the contracts, commencing and managing the works onsite.
1.03	<p>The WHQS Capital Programme has been created to ensure all Flintshire County Council properties will comply with the WHQS as required by Welsh Government.</p> <p>Each year we are required to report progress to the Housing Asset Management Team, Housing Project Board Members and Welsh Government.</p> <p>Our annual returns to Welsh Government track our progress in terms of how many components are WHQS compliant and how many properties achieve the WHQS status overall.</p>

	<p>In order to assist our wider understanding of stock condition we have recently procured software and begun to pilot in-house Stock Condition Surveys. This will mean we will be able to update our housing asset components remotely and update our future investment plans. This will involve surveys of all HRA council owned properties both internally and externally to confirm the asset data we currently hold. This information on a property by property basis will also inform discussions with those tenants on the housing waiting list by more accurately matching the home to their specific needs and in doing so hopefully reduce the number of refusals.</p> <p>During the past three years we have completed a major data cleansing exercise of all asset and component data. This has resulted in our overall WHQS compliancy figure increasing as below:</p> <ul style="list-style-type: none"> • 2017 = <u>0.3%</u> • 2018 = <u>27.9%</u> • 2019 = <u>63.15%</u> • 2020 = <u>80%</u> (yet to be reported to Welsh Government) <p>From our 7,200 Housing Stock, we are currently reporting:</p> <ul style="list-style-type: none"> • WHQS Compliant Kitchens: <u>100%</u> • WHQS Compliant Bathrooms: <u>100%</u> • WHQS Compliant Roofing & Associated Components: <u>87%</u> • WHQS Compliant Windows / Doors: <u>92%</u> • WHQS Customer Satisfaction Average: <u>96%</u> <p>Internal Work Streams (Kitchens & Bathrooms) have now been completed the remaining properties are proving to either be Tenant Refusals or No Access (Acceptable Fails). Welsh Government classes any property subject to an Acceptable Fail as compliant in terms of achieving the WHQS.</p> <p>The Capital Works Team have allowed for a <u>20%</u> Acceptable Fail scenario within the Capital Programme and we are currently reporting <u>19%</u> as our highest Acceptable Fail component (Bathrooms) which was previously <u>29%</u> last year.</p> <p>Acceptable fails will be addressed in future years.</p>
1.04	<p>The main WHQS Contracts of the Capital Programme were procured in 2017-2018 to ensure the Council would meet the previous December 2020 deadline (now extended to December 2021).</p> <p>Due to the COVID-19 pandemic and following government guidance the Council were instructed to delay all WHQS work contracts until Quarter 2 2020. As a result Welsh Government agreed to extend the December 2020 deadline by a further 12 months to December 2021. This extension is to be reviewed again based on the impacts of ongoing Covid control activity.</p> <p>From the 23rd March 2020 all Welsh Housing Quality Standard (WHQS) works to council properties and communal areas ceased with the resource</p>

being concentrated on properties being closed/ completed safely, ensuring all tenants and works were left in a safe manner etc. Compliance Works continued, such as Gas & Oil heating servicing and legionella, asbestos checks and fire risk assessments. This decision is in line with government guidance on social distancing measures and to reduce social interaction between people in order to reduce the transmission of coronavirus (COVID-19).

With the easing of lockdown restrictions, and further guidance published on 14th of June 2020 'Working safely during Covid19 in construction and other outdoor work', a number of actions were taken:

- Meetings held with all service providers, contractors, suppliers etc.
- Construction Phase Plans, RAMS, Briefing Papers, proposed Toolbox Talk Agendas, Contractor Programmes & Resources were all approved through a robust audit process (Contract Surveyor, WHQS Team Leader, Capital Works Team Manager, CDM Principal Designer and External H&S Advisor).
- Our suppliers have also confirmed that any warehousing and manufacturing is also compliant.
- Contractor Site Rules, FCC Team Site Rules, FCC Lone Working and Remote Working Assessments all approved and shared with the teams.
- COVID 19 Return to Work toolkits completed to ensure all Capital Works Team staff comply and meet the current requirements (Government Guidance, Shielding, Travelling, Symptoms, PPE etc.)
- All tenants on our WHQS Programmes have been contacted and any vulnerable or shielding tenants etc. have been removed from any programmed works etc.

Flintshire County Council have also been in contact with other Council authorities to ascertain their current positions and thought processes along with Welsh Government who are reassured with the plans and proposals we currently have in place and the works we are currently delivering.

In order for the Council to have safely implement WHQS works to Council properties and restart many of the large WHQS Contracts the Capital Works Team needed to also ensure the below criteria and considerations were met:

- Monitoring of Contractors COVID compliance
- Split work streams into smaller work bubbles
- Remove Sheltered stock from all programmes of works due to vulnerability and risk
- Remove Blocks of Flats with Communal areas from all programme of works
- Cease bathroom upgrades
- Carefully Plan materials and deliveries to site (minimising travel where possible)
- PPE for staff issued and monitored weekly
- Strict COVID screening of tenants and contactors
- Constant review of guidance and work
- Zero snags to minimise travel and visits to tenants homes

1.05	<p>The Welsh Audit Office (WAO) Report (2017/2018) - Flintshire County Council had received notification from the WAO that they proposed to undertake a review.</p> <p>The review focused on the experience of council tenants in the degree of choice experienced within the delivery of WHQS both before, during, and after the work was commissioned. It also reviewed how tenants have been consulted on the future plans of the council to achieve WHQS by the deadline.</p> <p>From the audit and final report, the Council received no recommendations and the below comment was passed to the Council.</p> <p><i>“Overall, we found that the Council is making good progress towards achieving the Welsh Housing Quality Standard and most Council tenants are satisfied with the quality of the service and their homes.”</i></p>
1.06	<p>Internal Audit Review (2018/2019) - Our Internal Audit Team were scheduled to review the Capital Works Team prior and in preparation for the WAO visit. The final version of the audit report along with its recommendations have now all been agreed, accepted and implemented within the agreed timescales. The Audit took place in late Quarter 3 of December 2018.</p> <p>Audit Objective: To evaluate the adequacy of the arrangements in place to deliver the WHQS, obtain assurance that the identified risks are being managed appropriately and to deliver the objectives of the service.</p> <p>Scope of review: The audit will review and consider the adequacy and effectiveness of the operating controls in relation to WHQS and focus will be placed upon:</p> <p><i>The project management of the WHQS. The business planning arrangements in place.</i></p> <p>Rating:- Amber/Green – Reasonable Amber - 3 Recommendations Green - 4 Recommendations</p>
1.07	<p>The team have set a new target level of 96% for our annual WHQS Tenant Satisfaction Surveys. Our intervention level is set at 94%.</p> <p>Year 5 (2019-2020) finalised at <u>96%</u> which is one of the highest scores to date.</p>

2.00	RESOURCE IMPLICATIONS
2.01	<p>Staff - There are always concerns that staff retention may be difficult to maintain. Given that the Construction Industry is an ever changing sector, staff may seek opportunities elsewhere i.e. New Build, Private Sector etc.</p> <p>The Capital Works Team has made adjustments to the team's structure to incorporate a degree resilience and robustness to the delivery model.</p>
2.02	<p>Budgets - When creating our delivery programme, budget estimates were made for the required upgrade works to our existing properties with contingency sums included for unforeseen work such as Structural Repairs etc.</p>
2.03	<p>Procurement – Procuring the various WHQS works can be challenging. The Council must ensure that all contracts are measured not only by cost but by quality. Quality forms an important part of the assessment process where the Capital Works Team interviews all its Contractors and assesses Quality Submission Papers before any contracts are awarded. The team have been able to secure further efficiencies by merging some contracts so that internal and external resources can be shared.</p> <p>There is a risk that many Contractors are opting for New Build contracts rather than Refurbishment contracts. Engaging with our supply chain early on and sharing our Capital Investment Programme aspirations with our Contract Framework Partners assists us to procure longer term contracts and therefore reduces risk of inflated costs based on long term contract arrangements.</p>

3.00	IMPACT ASSESSMENT AND RISK MANAGEMENT
3.01	<p>The Welsh Government has committed to achieving a carbon neutral public sector by 2030 and to coordinating action to help other areas of the economy to make a decisive shift away from fossil fuels. The Environment (Wales) Act 2016 requires the Welsh Government to reduce emissions of greenhouse gases (GHGs) in Wales by at least 80% for the year 2050 with a system of interim emissions targets and carbon budgets.</p> <p>The Welsh housing stock is older than the UK housing stock as a whole, with only a smaller proportion built in recent years.</p> <p>Approximately:</p> <ul style="list-style-type: none"> • 32% of the Welsh housing stock was built before 1919, when there were no construction standards in terms of thermal performance. • 10% of Welsh homes were built in the last 18 years, during which time performance requirements have changed dramatically. • 0.1% levels of demolition.

	<p>A further priority has been to maintain, sustain and build on the improvements delivered through the WHQS programme, particularly to improve the energy efficiency of our homes. We aim to continue to improve our asset base, while developing an understanding of what measures can be implemented to ensure our current assets achieve a high energy rating.</p> <p>As a Council, we will be required to ensure our homes meet the highest possible thermal efficiency and energy performance (EPC level A) by 2030. Currently as part of the WHQS our properties are required to meet a minimum of SAP 65 (EPC level D).</p> <p>Discussions with Welsh Government are continuing, but it is clear that there will be a requirement to procure and deliver a large retrofit programme comprising of:</p> <ul style="list-style-type: none"> • Internal & External wall insulation • Floor insulation • Air Source & Ground Source Heating Systems • Solar Photovoltaic Panels • Solar Thermal Panels • Triple Glazing • Heat recovery units • Improved Ventilation systems such as positive input ventilation • Improved Heating controls such as intelligent heating programmers • LED lighting <p>Over the next 12 months officers will work up plans as part of the wider asset management and decarbonisation programme for members to consider which shall encapsulate the investment challenges and options for consideration.</p>
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4.00	CONSULTATIONS REQUIRED/CARRIED OUT
4.01	<p>Prior to the Capital Investment Programme commencing, the team held Member Workshops in 2014 where the majority of Members attended and were actively involved in the design and delivery of the current Capital Programme.</p> <p>We also held Tenant Federation Workshops where we engaged with the federation with regards to what priority and which order the works should be completed along with discussing the potential to merge certain work streams, i.e. Internal Works were prioritised first with both the Kitchen and Bathroom Upgrade works merging into one work stream.</p> <p>We also held Tenant Consultation Workshops in our FCC Connects Centres and community centres engaging with our tenants and discussing the Capital Programme along with ascertaining what order tenants would prefer to have components of their home upgraded first.</p>

	<p>We also sent over 7,200 Tenant Questionnaires asking for feedback and comments on the proposed Capital Programme and initially completed circa 50 interviews with Contractors utilising Tenants & Volunteers. This has increased year on year when new contracts are awarded.</p> <p>Moving forwards and as part of the next phase of the Capital Programme and retrofit programme the Capital Works Team will again be consulting with Members, tenants and tenant groups to ensure that each is engaged with and to ensure their preferences and concerns with regards to this next phase are considered and implemented as we have previously.</p>
4.02	<p>In addition to the work detailed within this report, there is a wider issue that needs to be considered around the potential to undertake regeneration schemes on some of our estates rather than continue to commit funding to assets that will be expensive to continue to maintain and run, have high numbers of voids and which are expensive to heat and run for the tenant</p> <p>Consultations will need to be held with members and tenants as the Council progresses with its investment plans and this will be completed prior to any works being procured and delivered.</p>

5.00	APPENDICES
5.01	<p>Appendix 1 - WHQS Consultation Document Appendix 2 - WHQS Delivery District Areas Appendix 3 - WAO Final Audit Report Appendix 4 - WAO Reply Letter to Draft Report Appendix 5 - Internal Audit Final Report Appendix 6 - WHQS Post Works Questionnaire</p>

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	https://www.flintshire.gov.uk/en/Resident/Housing/Welsh-Housing-Quality-Standard-WHQS.aspx
6.02	https://gov.wales/decarbonisation-homes-wales-advisory-group#content

7.00	CONTACT OFFICER DETAILS
7.01	<p>Contact Officer: Sean O'Donnell, Capital Works Manager Telephone: 01352 701642 E-mail: Sean.O'Donnell@flintshire.gov.uk</p>

8.00	GLOSSARY OF TERMS
8.01	<p>Capital Programme: The Council's financial plan covering capital schemes and expenditure proposals for the current year and a number of future years. It also includes estimates of the capital resources available to finance the programme.</p> <p>The Welsh Housing Quality Standard (WHQS): is a national standard of quality for homes. This is set by the Welsh Government. It means that all tenants in Wales should have the opportunity to live in good quality homes which meet the requirements of that household.</p> <p>Acceptable Fail: Welsh Government understand that some homes cannot receive the WHQS works due to 4 reasons, listed below:</p> <ol style="list-style-type: none"> 1. Works are physically impossible carry out, 2. It is not cost effective to do the works, 3. Timing (works due in near future already) 4. Tenant refuses the improvements. <p>These are called 'Acceptable Fails' and the Welsh Government will accept that 20% of our properties will be in this group.</p> <p>Wales Audit Office: works to support the Auditor General as the public sector watchdog for Wales. They aim to ensure that the people of Wales know whether public money is being managed wisely and that public bodies in Wales understand how to improve outcomes.</p> <p>Financial Year: the period of 12 months commencing on 1 April.</p> <p>Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p> <p>PDA Solution: Mobile hand held device used for capturing stock data directly linked to our asset database.</p> <p>Contract Framework: A Contract Framework is an agreement between one or more contracting authorities and one or more economic operators. These frameworks have Contractors, Consultants and Suppliers that have been successful in joining the specific work categories. The Council often uses these frameworks to procure works that have already gone through a tender process in line with OJEU and can be utilised to procure works or services. They are often the most economic advantage in terms of value for money and local training provision.</p> <p>HRA: The Housing Revenue Account.</p> <p>Open Housing System: An electronic database system which is used by the Housing Assets Team where its assets are recorded along with tenant</p>

details, components, works tickets and tenant requests for works or inspections and other services.

Components: A part or element such as an assets amenities (Kitchen Bathroom, Boiler, Roof, Windows, Doors etc.).

RAMS: Risk and Method Statements used in construction works to enable a Contractor to safely plan and identify how any risks will be mitigated or complied with.

PPE: Personal Protective Equipment.

Decarbonisation: Referring in this instance to Welsh Governments requirement for all Local Authorities in Wales to reduce its Carbon emissions and usage.

EPC: Energy Performance Certificate.

SAP: Standard Assessment Procedure.



WHQS 2020 Programme

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**Housing Asset Management
Flintshire County Council**

Staff Copy

WHQS – Interpretation

- The Welsh Housing Quality Standard (WHQS) is a national standard of quality for homes. This is set by the Welsh Government.
- It means that all tenants in Wales should have the opportunity to live in good quality homes which meet the requirements of that household.
- The Capital Works Team is responsible for delivering Internal & External upgrades to all Council owned properties, complying with the WHQS by the year 2020.

WHQS – The Journey So Far...

- Agreed the 2020 Business Plan with Welsh Government.
- Completed the independent Stock Condition Survey.
- Consulted with Members.
- Conducted Tenant Federation Workshops.
- Conducted Tenant Consultation Workshops.
- Sent & Received Tenant Questionnaires.

WHQS – The Journey So Far...

- Determined the various Work Streams and the New District Areas for Project Delivery as a result of consultation feedback.
- Packaged the Work Streams into Years based upon Manageable Numbers & Geographical Locations.
- Tendered each Work Stream.
- Conducted Interviews with Contractors utilising Tenants & Volunteers.

WHQS – Work Streams

- The Internal Works will comprise of Kitchens, Bathroom and Heating Upgrades.
- The Envelope Works will consist of the following elements; Roofing, Chimney Repairs, Rain Water Goods, Rendering/ Pointing, Windows/ Doors etc.
- The External Works will consist of Footpaths and Fencing etc. within the curtilage of the properties.
- The Environmental Work Stream is set to target issues that affect the community such as parking and communal walk ways etc. The Garage Review will form part of the Planning Process and Survey Work will commence in 2015.

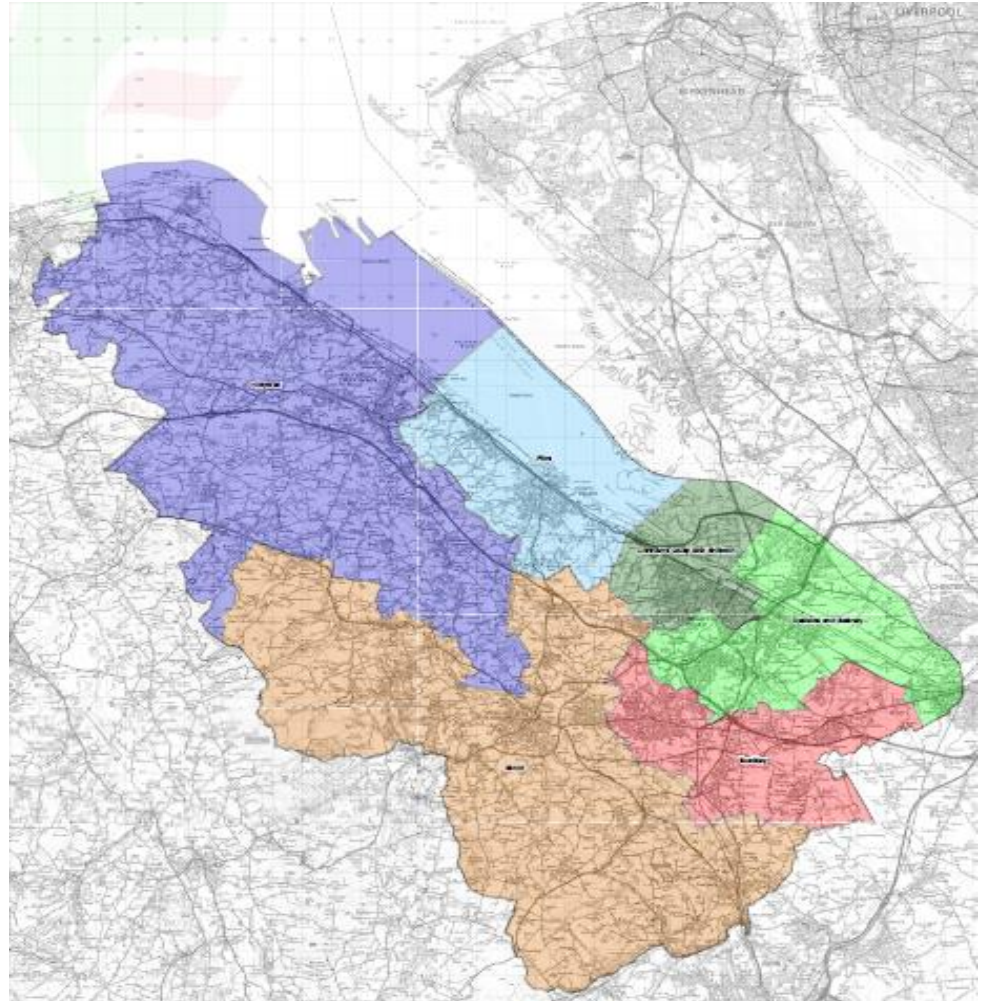
WHQS – New District Areas

- The New District Areas were created to allow the works to be split into Six Manageable Areas of the County as apposed to One Area.

- From this exercise the Six New Districts were formed as:-
 - Buckley
 - Connahs Quay & Shotton
 - Deeside & Saltney
 - Flint
 - Holywell
 - Mold

WHQS – New District Area Map

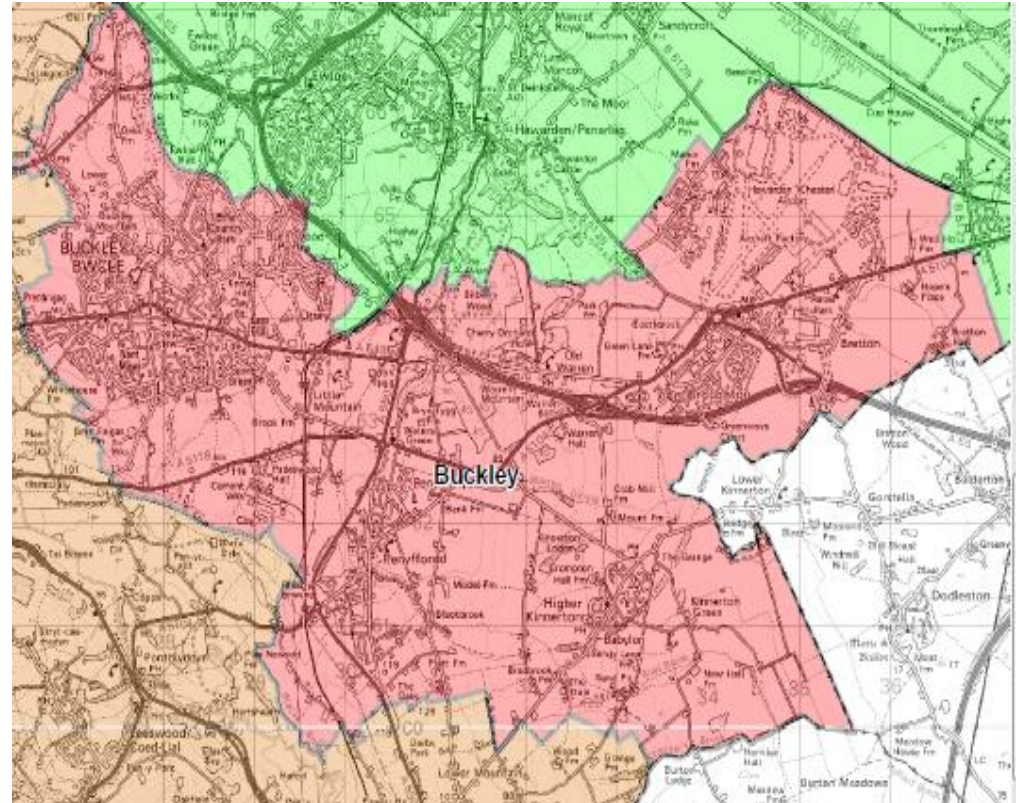
- **Buckley**
- **Connahs Quay & Shotton**
- **Deeside & Saltney**
- **Flint**
- **Holywell**
- **Mold**





Buckley Wards

- Broughton North & East
- Broughton South
- Buckley Bistre East
- Buckley Bistre West
- Buckley Mountain
- Buckley Pentrobin
- Higher Kinnerton
- Penyffordd

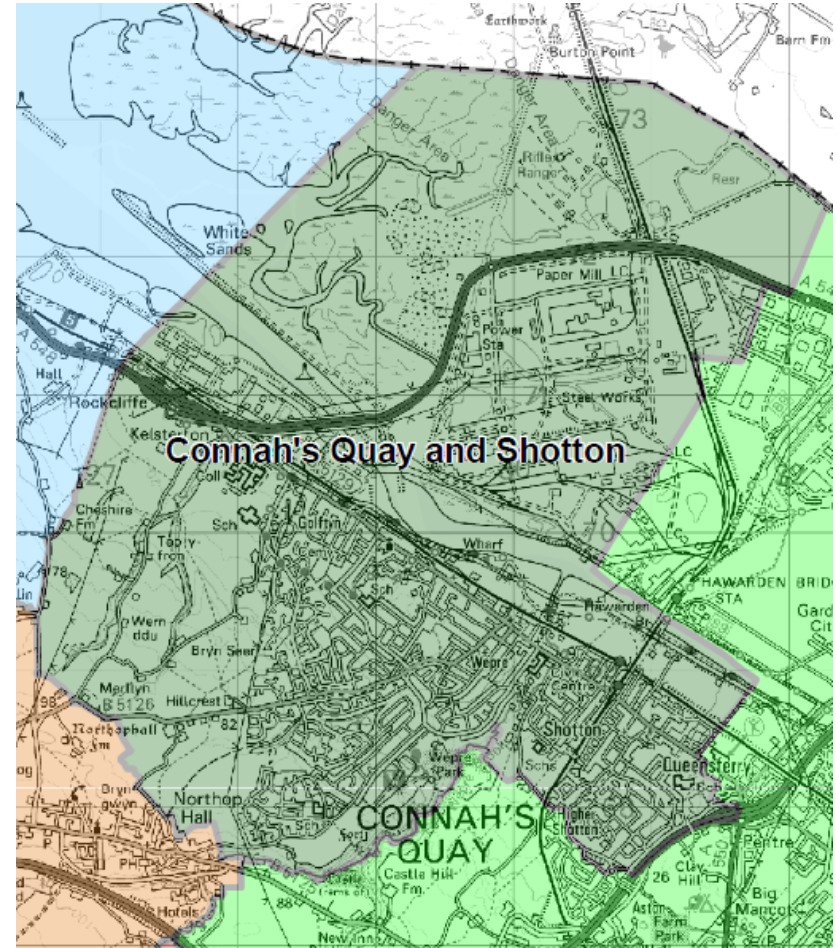




Connahs Quay & Shotton Wards

- Connahs Quay Central
- Connahs Quay Golftyn
- Connahs Quay South
- Connahs Quay Wepre
- Shotton East
- Shotton Higher
- Shotton West

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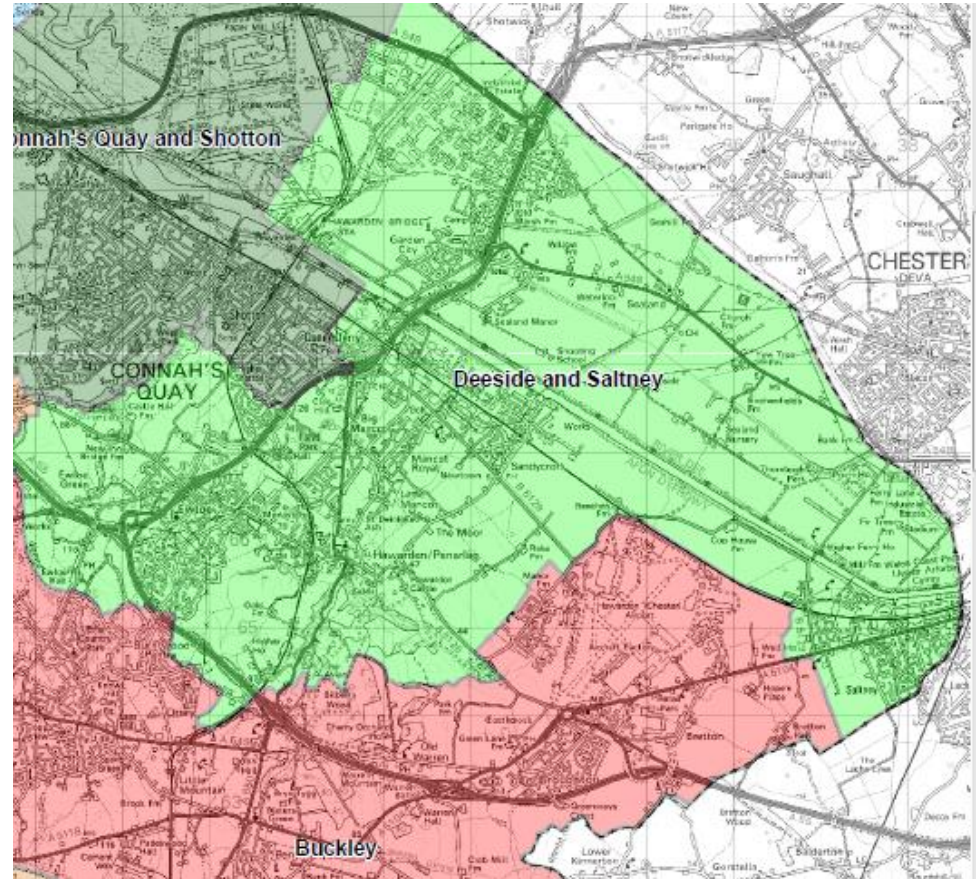




Deeside & Saltney Wards

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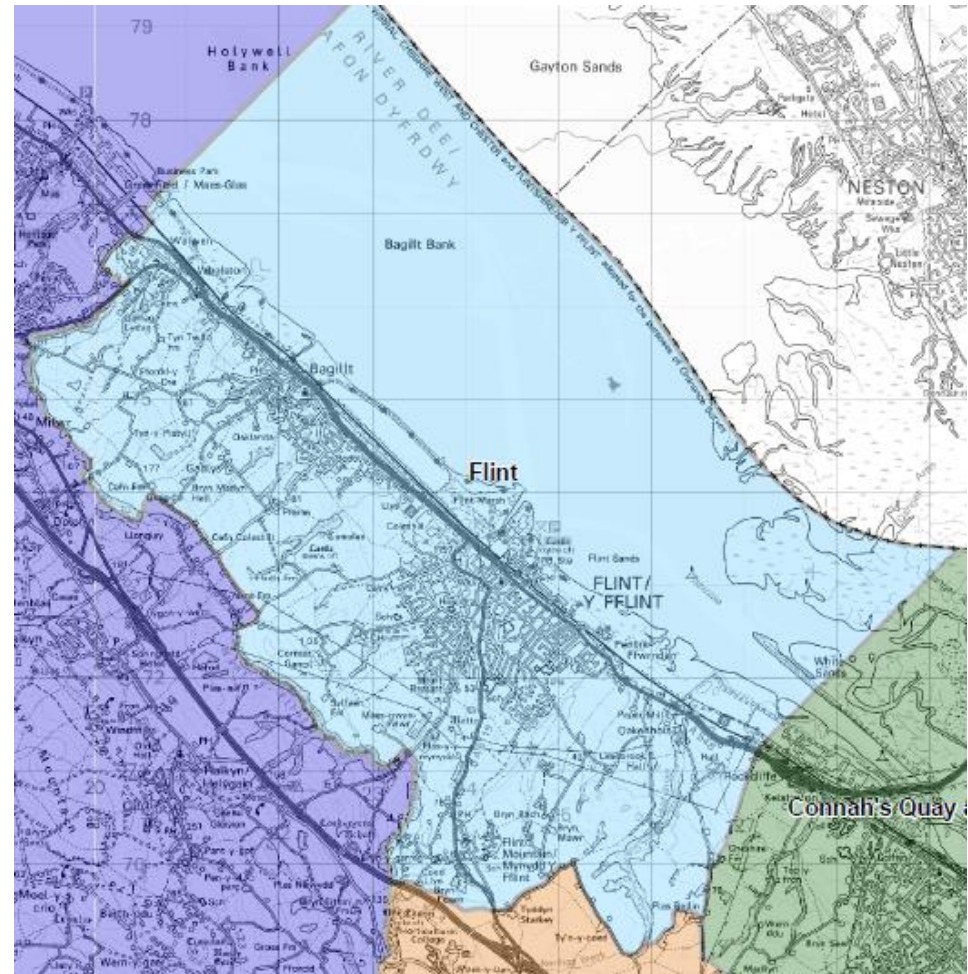
- **Aston**
- **Hawarden**
- **Mancot**
- **Queensferry**
- **Saltney Mold Junction**
- **Saltney Stonebridge**
- **Sealand**



Flint Wards

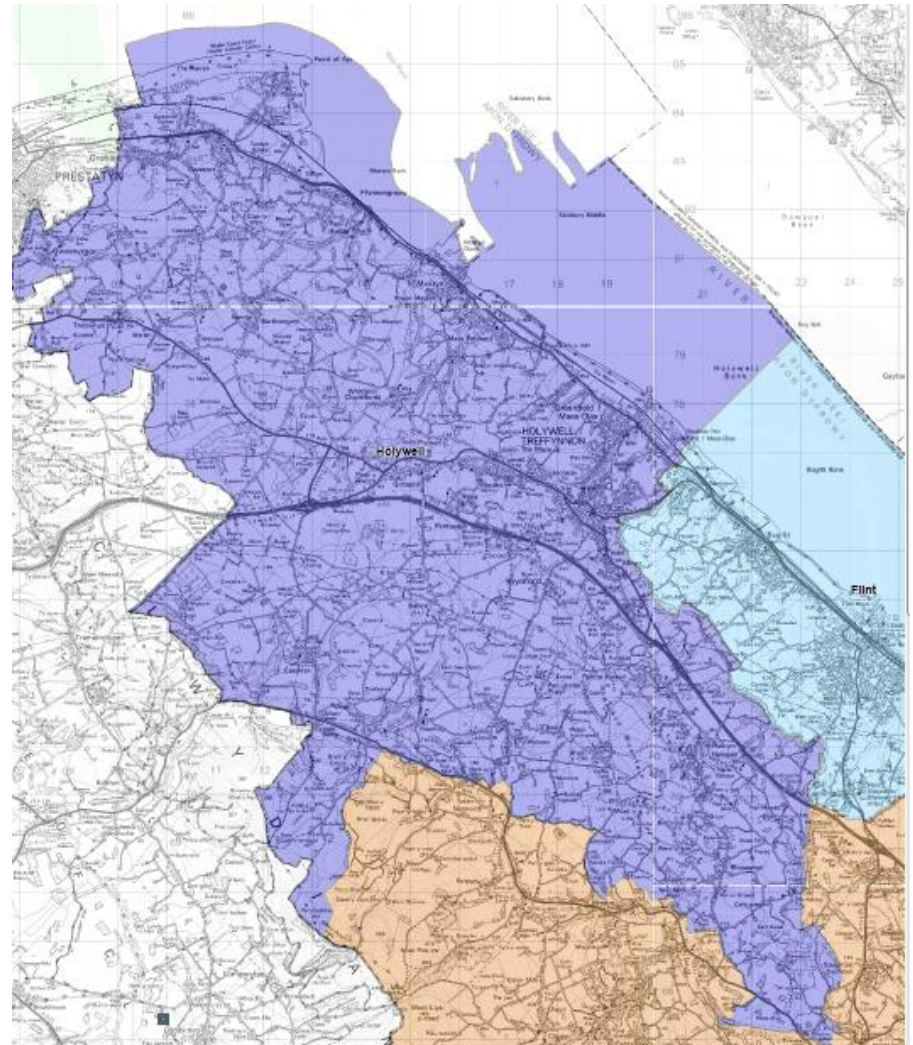
- Bagillt East
- Bagillt West
- Flint Castle
- Flint Coleshill
- Flint Oakenholt
- Flint Trelawny

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Holywell Wards

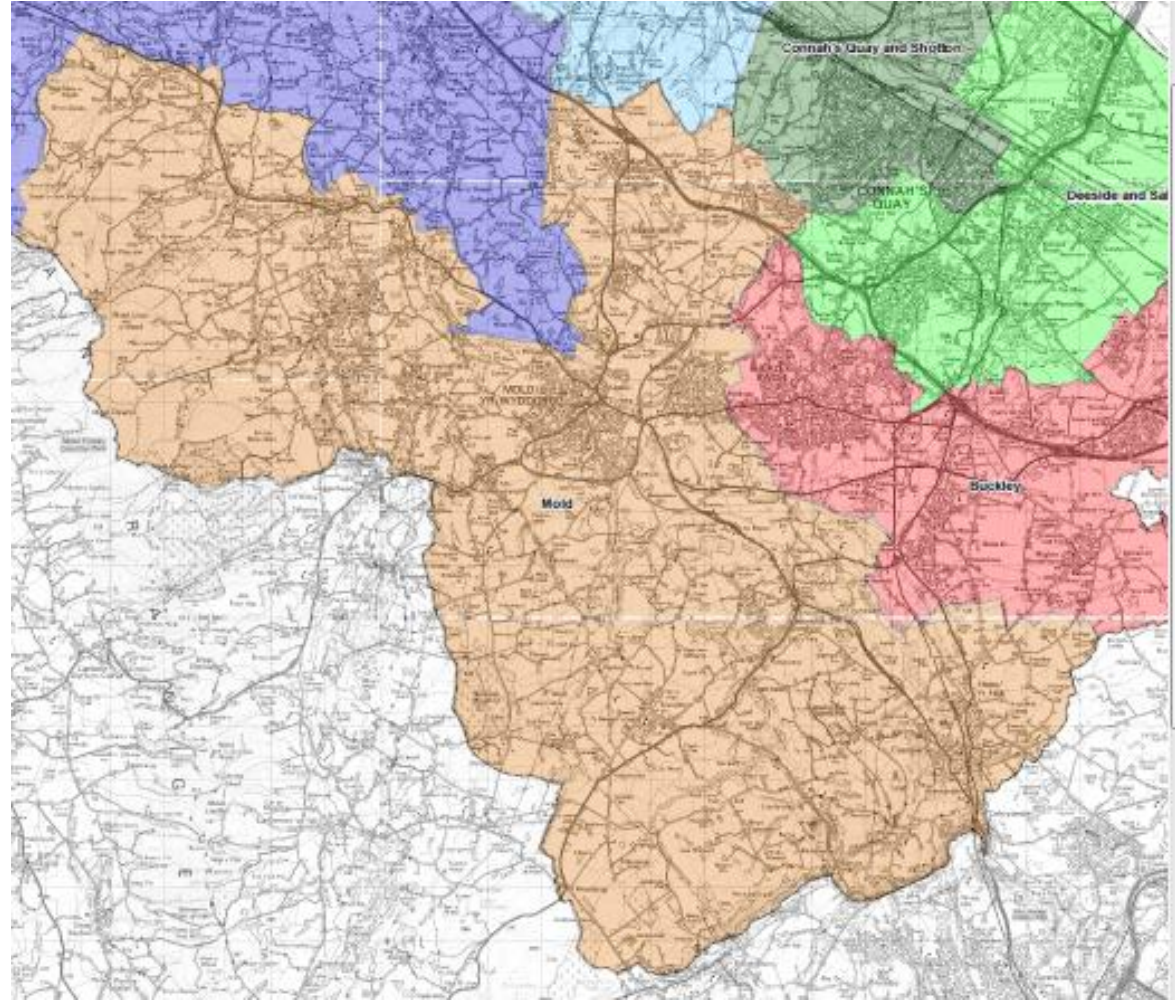
- Brynford
- Caerwys
- Ffynnongroew
- Greenfield
- Gronant
- Halkyn
- Holywell Central
- Holywell East
- Holywell West
- Mostyn
- Trelawnydd & Gwaenysgor
- Whitford





Mold Wards

- Argoed
- Caergwrle
- Cilcain
- Gwernaffield
- Gwernymynydd
- Hope
- Leeswood
- Llanfynnydd
- Mold Broncoed
- Mold East
- Mold West
- New Brighton
- Northop
- Northop Hall
- Treuddyn



WHQS – Investment Programme

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Year	Total planned spend (£M)
15/16	19
16/17	20
17/18	19
18/19	14
19/20	17
20/21	14
TOTAL	103

Sir y Fflint Flintshire
COUNTY COUNCIL

HOUSING ASSET MANAGEMENT
CAPITAL WORKS TEAM
Upgrading your home to the WHQS
(Welsh Housing Quality Standard)

Going further to improve your home

- Kitchens
- Bathrooms
- Heating
- Roofing
- Windows & Doors
- Fencing

capitalworks@flintshire.gov.uk
INTERNAL - ENVELOPE - EXTERNAL - ENVIRONMENTAL

HOUSING ASSET MANAGEMENT WHQS 2020 PLAN



	<u>WORK STREAM</u>	<u>DISTRICT</u>	<u>PROPERTIES</u>	<u>TOTALS</u>		<u>WORK STREAM</u>	<u>DISTRICT</u>	<u>PROPERTIES</u>	<u>TOTALS</u>		
YEAR 1 2015-2016	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)	Buckley Holywell	124 451	575	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)		0		
		Kitchens & Bathrooms	C'Quay & Shotton Deeside & Saltney	181 373			554	Bathrooms & Heating	Holywell Flint	285 104	389
		Bathrooms & Heating	Flint Mold	105 223				328			
	<i>Envelope Works</i>	WHOLE HOUSE	Holywell	317	317	<i>Envelope Works</i>	WHOLE HOUSE		Deeside & Saltney	282	282
		Gutter Line & Above Works	-	-			Gutter Line & Above Works		Buckley Mold	253 107	
		Gutter Line & Below Works	-	-			Gutter Line & Below Works	C'Quay & Shotton Flint	56 162		
YEAR 2 2016-2017	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)	Deeside & Saltney Mold	275 306	581	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)		0		
		Kitchens & Bathrooms	Holywell Flint	276 173			449	Kitchens & Bathrooms		0	
		Bathrooms & Heating	C'Quay & Shotton	368				368	Bathrooms & Heating		0
	<i>Envelope Works</i>	WHOLE HOUSE	Flint	209	209	<i>Envelope Works</i>	WHOLE HOUSE		Mold	479	479
		Gutter Line & Above Works	-	-			Gutter Line & Above Works		Flint Mold	279 106	
		Gutter Line & Below Works	-	-			Gutter Line & Below Works	Holywell	323		
YEAR 3 2017-2018	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)	C'Quay & Shotton Flint	335 255	590	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)		0		
		Kitchens & Bathrooms	Buckley Mold	236 222			458	Kitchens & Bathrooms		0	
		Bathrooms & Heating	Buckley Deeside & Saltney	232 208				440	Bathrooms & Heating		0
	<i>Envelope Works</i>	WHOLE HOUSE	C'Quay & Shotton	287	287	<i>Envelope Works</i>	WHOLE HOUSE		Buckley	282	282
		Gutter Line & Above Works	Holywell	371			Gutter Line & Above Works		C'Quay & Shotton Deeside & Saltney	162 255	
		Gutter Line & Below Works	-	-			Gutter Line & Below Works	Deeside & Saltney Buckley Mold	94 89 87		
YEAR 4 2018-2019	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)	Buckley Holywell	124 451	575	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)		0		
		Kitchens & Bathrooms	C'Quay & Shotton Deeside & Saltney	181 373			554	Bathrooms & Heating	Holywell Flint	285 104	389
		Bathrooms & Heating	Flint Mold	105 223				328			
	<i>Envelope Works</i>	WHOLE HOUSE	Holywell	317	317	<i>Envelope Works</i>	WHOLE HOUSE		Deeside & Saltney	282	282
		Gutter Line & Above Works	-	-			Gutter Line & Above Works		Buckley Mold	253 107	
		Gutter Line & Below Works	-	-			Gutter Line & Below Works	C'Quay & Shotton Flint	56 162		
YEAR 5 2019-2020	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)	Deeside & Saltney Mold	275 306	581	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)		0		
		Kitchens & Bathrooms	Holywell Flint	276 173			449	Kitchens & Bathrooms		0	
		Bathrooms & Heating	C'Quay & Shotton	368				368	Bathrooms & Heating		0
	<i>Envelope Works</i>	WHOLE HOUSE	Flint	209	209	<i>Envelope Works</i>	WHOLE HOUSE		Mold	479	479
		Gutter Line & Above Works	-	-			Gutter Line & Above Works		Flint Mold	279 106	
		Gutter Line & Below Works	-	-			Gutter Line & Below Works	Holywell	323		
YEAR 6 2020-2021	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)	C'Quay & Shotton Flint	335 255	590	<i>Internal Works</i>	WHOLE HOUSE (K&B&H)		0		
		Kitchens & Bathrooms	Buckley Mold	236 222			458	Kitchens & Bathrooms		0	
		Bathrooms & Heating	Buckley Deeside & Saltney	232 208				440	Bathrooms & Heating		0
	<i>Envelope Works</i>	WHOLE HOUSE	C'Quay & Shotton	287	287	<i>Envelope Works</i>	WHOLE HOUSE		Buckley	282	282
		Gutter Line & Above Works	Holywell	371			Gutter Line & Above Works		C'Quay & Shotton Deeside & Saltney	162 255	
		Gutter Line & Below Works	-	-			Gutter Line & Below Works	Deeside & Saltney Buckley Mold	94 89 87		

WHQS Programme – Key

- The below key identifies the coding of each work stream on the WHQS Programme:-

WHQS CAPITAL WORKS PROGRAMME 2015-2020	Location Details
WHP = WHOLE HOUSE PROGRAMME	Kitchen, Bathroom & Heating Upgraded
K&B = Kitchen & Bathroom	Kitchen & Bathroom Upgraded
B&H = Bathroom & Heating	Bathroom & Heating Upgraded
WHP EXT = WHOLE HOUSE PROGRAMME	Chimney, Roof, Gutters, Pointing, Rendering, Windows & Doors Upgraded

WHQS Programme - *Buckley District*

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	2015/16 Property No's	K&B	No	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year			Year		Year	
AGRICULTURAL COTTAGES	BUCKLEY	Penyffordd	1	N/A	-		N/A	-	N/A	-
ALYN ROAD	BUCKLEY	Buckley Bistre West	57	2015/16	1	87	2017/18	12	2017/18	2
ARNOLDS CRESCENT	BUCKLEY	Broughton South	5	2015/16	1	17	2017/18	2	N/A	-
BEESTON ROAD	BUCKLEY	Broughton South	2	N/A	-		2017/18	2	N/A	-
BELMONT CRESCENT	BUCKLEY	Buckley Mountain	6	N/A	-		2017/18	6	N/A	-
BENNETTS LANE	BUCKLEY	Higher Kinnerton	12	N/A	-		2017/18	9	N/A	-
BISTRE CLOSE	BUCKLEY	Buckley Mountain	11	N/A	-		2017/18	2	N/A	-
BROAD OAK AVENUE	BUCKLEY	Broughton South	8	N/A	-		N/A	-	2017/18	2
BROOKES AVENUE	BUCKLEY	Broughton South	6	N/A	-		N/A	-	2017/18	1
BROUGHTON HALL ROAD	BUCKLEY	Broughton South	18	2015/16	3	22,22a,36	2017/18	11	N/A	-
BROUGHTON HALL ROAD	BUCKLEY	Broughton North & East	4	N/A	-		2017/18	2	N/A	-
BURNTWOOD COURT	BUCKLEY	Buckley Pentrobin	28	N/A	-		2017/18	14	N/A	-
BURNTWOOD ROAD	BUCKLEY	Buckley Pentrobin	2	N/A	-		N/A	-	N/A	-
CAE FAWNOG	BUCKLEY	Penyffordd	6	N/A	-		2017/18	2	N/A	-
CHESTER ROAD	BUCKLEY	Buckley Bistre East	10	2015/16	1	56	2017/18	4	2017/18	1
CLWYD GROVE	BUCKLEY	Buckley Bistre West	3	2015/16	1	6	N/A	-	N/A	-
COLINWOOD AVE	BUCKLEY	Broughton South	5	N/A	-		2017/18	1	2017/18	1
COPPA VIEW	BUCKLEY	Buckley Bistre East	24	2015/16	5	6,10,13,20,23	2017/18	3	N/A	-
CORWEN WAY	BUCKLEY	Penyffordd	9	2015/16	2	7,29,	N/A	-	2017/18	4
CROMPTON CLOSE	BUCKLEY	Higher Kinnerton	1	N/A	-		N/A	-	N/A	-
CROSSWAYS	BUCKLEY	Penyffordd	8	2015/16	1	10	2017/18	4	N/A	-
ELM GROVE	BUCKLEY	Buckley Bistre West	37	2015/16	4	3,7,44,47	2017/18	5	2017/18	11
FAIRFIELD ROAD	BUCKLEY	Broughton North & East	7	2015/16	1	1	2017/18	1	N/A	-
FRASER DRIVE	BUCKLEY	Buckley Bistre West	22	2015/16	1	10	2017/18	5	2017/18	2
GLADSTONE ROAD	BUCKLEY	Broughton North & East	10	2015/16	1	22	N/A	-	2017/18	1
HAWARDEN ROAD	BUCKLEY	Penyffordd	8	N/A	-		2017/18	1	N/A	-
HERON CLOSE	BUCKLEY	Broughton North & East	24	N/A	-		N/A	-	2017/18	2
HILLARY GROVE	BUCKLEY	Buckley Bistre West	3	2015/16	1	7	2017/18	1	N/A	-

WHQS Programme - *Buckley District*

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	2015/16 Property No's	K&B	No	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year			Year		Year	
HILLSIDE CRESCENT	BUCKLEY	Buckley Bistre West	18	2015/16	3	13,16,40	2017/18	7	2017/18	2
HILLSVIEW ROAD	BUCKLEY	Buckley Bistre West	25	2015/16	4	5, 7, 22,26	2017/18	5	2017/18	6
HOPE ROAD	BUCKLEY	Broughton South	3	N/A	-		2017/18	1	2017/18	1
JUBILEE COURT	BUCKLEY	Buckley Bistre East	62	N/A	-		2017/18	11	2017/18	1
LAKESIDE CLOSE	BUCKLEY	Buckley Mountain	10	2015/16	1	3	2017/18	8	N/A	-
LANSDOWN ROAD	BUCKLEY	Broughton North & East	33	2015/16	1	8	2017/18	7	2017/18	7
LEESWOOD ROAD	BUCKLEY	Buckley Bistre West	7	N/A	-		N/A	-	2017/18	5
LYME GROVE	BUCKLEY	Buckley Bistre East	43	2015/16	5	48,50A,52,65,76	2017/18	7	2017/18	11
MAIN ROAD	BUCKLEY	Broughton North & East	9	N/A	-		2017/18	2	2017/18	2
MAIN ROAD	BUCKLEY	Broughton South	2	N/A	-		N/A	-	2017/18	1
MEADOW AVENUE	BUCKLEY	Buckley Pentrobin	10	2015/16	4	4a,19,31,34,	2017/18	2	2017/18	1
MEADOW RISE	BUCKLEY	Penyffordd	13	N/A	-		2017/18	7	N/A	-
MEGS LANE	BUCKLEY	Buckley Bistre East	1	N/A	-		2017/18	1	N/A	-
MELBOURNE ROAD	BUCKLEY	Buckley Bistre West	9	N/A	-		2017/18	3	2017/18	1
MOLD ROAD	BUCKLEY	Broughton North & East	6	2015/16	1	13,	2017/18	2	N/A	-
MORNINGTON CRESCENT	BUCKLEY	Buckley Pentrobin	8	N/A	-		N/A	-	2017/18	4
NANT MAWR CRESCENT	BUCKLEY	Buckley Bistre West	49	2015/16	5	11,13,21,49,53	2017/18	2	2017/18	25
PARK AVENUE	BUCKLEY	Higher Kinnerton	7	2015/16	2	16,18,	2017/18	4	N/A	-
PARK CRESCENT	BUCKLEY	Penyffordd	14	2015/16	3	3,8,11	2017/18	5	N/A	-
PEN Y COED ROAD	BUCKLEY	Buckley Pentrobin	6	N/A	-		N/A	-	N/A	-
PENYMYNYDD ROAD	BUCKLEY	Penyffordd	1	N/A	-		N/A	-	N/A	-
PRINCE OF WALES COURT	BUCKLEY	Buckley Bistre East	42	2015/16	4	18,56,76,90	2017/18	2	2017/18	12
PRINCESS AVENUE	BUCKLEY	Buckley Bistre West	50	2015/16	2	123,143,	2017/18	5	2017/18	10
QUEENS DRIVE	BUCKLEY	Buckley Bistre West	11	2015/16	2	13,23	2017/18	6	N/A	-
SANDWOOD AVE	BUCKLEY	Broughton South	1	N/A	-		2017/18	1	N/A	-
SOUTHFIELDS CLOSE	BUCKLEY	Buckley Mountain	19	N/A	-		2017/18	6	N/A	-
ST JOHNS CLOSE	BUCKLEY	Buckley Pentrobin	28	2015/16	1	14 Sheltered Bung	2017/18	22	N/A	-
STANLEY ROAD	BUCKLEY	Buckley Bistre West	10	2015/16	1	17	2017/18	2	2017/18	1

WHQS Programme - *Buckley District*



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	2015/16 Property No's	K&B	No	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year			Year		Year	
TERRIG CRESCENT	BUCKLEY	Buckley Bistre West	4	2015/16	1	8,	2017/18	1	N/A	-
THE BUNGALOWS BRETTON LANE	BUCKLEY	Broughton North & East	4	N/A	-		N/A	-	2017/18	1
THE PATHWAY	BUCKLEY	Broughton North & East	1	N/A	-		N/A	-	N/A	-
THE WOODLANDS	BUCKLEY	Penyffordd	10	N/A	-		N/A	-	2017/18	7
VICTORIA AVENUE	BUCKLEY	Buckley Pentrobin	24	2015/16	2	1,7	2017/18	3	2017/18	4
VICTORIA ROAD	BUCKLEY	Buckley Pentrobin	1	2015/16	1	35	N/A	-	N/A	-
VOUNOG HILL	BUCKLEY	Penyffordd	5	2015/16	1	22	N/A	-	2017/18	1
WARREN DRIVE	BUCKLEY	Broughton South	41	2015/16	2	28,60	N/A	-	2017/18	21
WATTS ROAD	BUCKLEY	Penyffordd	8	N/A	-		2017/18	2	N/A	-
WELLINGTON ROAD	BUCKLEY	Broughton North & East	37	2015/16	4	2,36,37,65	2017/18	6	2017/18	5
WESTBOURNE CRESCENT	BUCKLEY	Buckley Bistre West	13	N/A	-		2017/18	3	2017/18	1
WESTMINSTER ROAD	BUCKLEY	Broughton South	4	N/A	-		N/A	-	N/A	-
WINDSOR DRIVE	BUCKLEY	Broughton South	21	N/A	-		N/A	-	2017/18	18

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WHQS Programme – Connahs Quay & Shotton District



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	2015/16 Property No's	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year		Year			Year	
ALLANS CLOSE	C/QUAY & SHOTTON	Shotton Higher	2	N/A	-	2015/16	2	2,11,	N/A	-
ARNOLD GROVE	C/QUAY & SHOTTON	CQ Cent	2	2017/18	1	2015/16	1	4	N/A	-
BANK CHAMBERS	C/QUAY & SHOTTON	CQ Cent	4	N/A	-	2015/16	4	1a,2b,3c,4d	N/A	-
BANK ROAD	C/QUAY & SHOTTON	CQ Golftyn	1	N/A	-	2015/16	1	13 House	N/A	-
BEECHWOOD AVENUE	C/QUAY & SHOTTON	CQ Cent	1	N/A	-	N/A	-		N/A	-
BETHEL PLACE	C/QUAY & SHOTTON	CQ Cent	18	2017/18	7	2015/16	6	1,2,8,10,16,17	2016/17	1
BIRCH COURT	C/QUAY & SHOTTON	CQ Golftyn	19	2017/18	2	2015/16	9	1,5,6,8,12,13,15,16,17,	N/A	-
BRYN ROAD	C/QUAY & SHOTTON	CQ Golftyn	19	N/A	-	N/A	-		2016/17	1
BURTON COURT	C/QUAY & SHOTTON	CQ Cent	7	N/A	-	N/A	-		N/A	-
BUTLE STREET	C/QUAY & SHOTTON	Shotton East	1	N/A	-	N/A	-		N/A	-
CAE LLYS CLOSE	C/QUAY & SHOTTON	CQ South	4	N/A	-	2015/16	1	6	N/A	-
CASTLE HILL STREET	C/QUAY & SHOTTON	Shotton Higher	5	N/A	-	2015/16	3	3,4,7	N/A	-
CEDAR COURT	C/QUAY & SHOTTON	CQ Golftyn	12	N/A	-	2015/16	8	1,2,3,4,7,8,9,11,	2016/17	1
CEFN ROAD	C/QUAY & SHOTTON	CQ Golftyn	4	N/A	-	N/A	-		N/A	-
CELTIC STREET	C/QUAY & SHOTTON	CQ Wepre	8	N/A	-	2015/16	8	1,2,5,6,9,11,15,17 Houses	N/A	-
CENTRAL DRIVE	C/QUAY & SHOTTON	Shotton Higher	20	N/A	-	2015/16	3	41,59,65	N/A	-
CHAPEL COURT	C/QUAY & SHOTTON	CQ Cent	22	N/A	-	N/A	-		N/A	-
CHAPEL STREET	C/QUAY & SHOTTON	CQ Cent	18	N/A	-	N/A	-		2016/17	4
CHESTNUT COURT	C/QUAY & SHOTTON	CQ Golftyn	17	2017/18	4	2015/16	9	2,4,6,8,9,12,15,16,17,	N/A	-
CHEVRONS ROAD	C/QUAY & SHOTTON	Shotton Higher	30	2017/18	3	2015/16	5	41,63,65,82,89	2016/17	11
CHURCH STREET	C/QUAY & SHOTTON	CQ Golftyn	8	2017/18	2	2015/16	1	51,	N/A	-
CLWYD STREET	C/QUAY & SHOTTON	Shotton Higher	35	2017/18	5	2015/16	18	26,30,40,42,1,2,13,17,29,35, 39,45,46,55,72,74,80,90,	2016/17	2
CORNWALL ROAD	C/QUAY & SHOTTON	Shotton Higher	16	N/A	-	N/A	-		2016/17	3
COTTERILL CLOSE	C/QUAY & SHOTTON	CQ South	4	N/A	-	N/A	-		N/A	-
CROSSWAYS	C/QUAY & SHOTTON	Shotton Higher	6	N/A	-	N/A	-		2016/17	2

WHQS Programme – Connahs Quay & Shotton District

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	2015/16 Property No's	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year		Year			Year	
DEANS AVE	C/QUAY & SHOTTON	CQ Cent	5	N/A	-	N/A	-		2016/17	5
DEE ROAD	C/QUAY & SHOTTON	CQ Wepre	13	2017/18	1	N/A	-		N/A	-
DEE VIEW CRESCENT	C/QUAY & SHOTTON	Shotton Higher	6	2017/18	2	2015/16	4	8, 16,18,20,	N/A	-
DEVA AVENUE	C/QUAY & SHOTTON	CQ Golftyn	12	2017/18	2	2015/16	6	6,7,9,15,21,29,	2016/17	1
DODDS COURT	C/QUAY & SHOTTON	Shotton Higher	30	2017/18	10	N/A	-		2016/17	12
DODDS DRIVE	C/QUAY & SHOTTON	CQ Cent	47	2017/18	2	2015/16	2	3,100	2016/17	24
ELMWOOD CLOSE	C/QUAY & SHOTTON	Shotton Higher	4	N/A	-	2015/16	2	Sheltered Bugalows:3,4,	N/A	-
ENGLEFIELD AVENUE	C/QUAY & SHOTTON	CQ Cent	23	2017/18	15	2015/16	7	9,35,38,41,42,60,66	N/A	-
FERN COURT	C/QUAY & SHOTTON	CQ Golftyn	15	2017/18	6	2015/16	2	9,11	2016/17	2
FRON ROAD	C/QUAY & SHOTTON	CQ Wepre	8	N/A	-	2015/16	7	63,73,86,97,99,100,102	N/A	-
GARRATT CLOSE	C/QUAY & SHOTTON	CQ Cent	25	2017/18	5	2015/16	12	2,4,5,8,11,13,15,17,18, 20,22,,23,	2016/17	1
GLAN Y MORFA COURT	C/QUAY & SHOTTON	CQ Cent	44	2017/18	32	N/A	-		N/A	-
GLYNNE STREET	C/QUAY & SHOTTON	CQ Cent	6	2017/18	2	N/A	-		2016/17	3
GRANGE ROAD	C/QUAY & SHOTTON	Shotton Higher	7	N/A	-	N/A	-		2016/17	1
GREEN LANE	C/QUAY & SHOTTON	Shotton Higher	60	2017/18	11	2015/16	7	11,16,32,54,58,77,95	2016/17	22
GREEN PARK	C/QUAY & SHOTTON	CQ Cent	12	2017/18	1	N/A	-		2016/17	4
GRIFFITHS COURT	C/QUAY & SHOTTON	Shotton West	22	N/A	-	2015/16	19	1,2,3,4,5,7,8,9,10,11,12,13,14, 15,17,19,20,21,22,	N/A	-
HAFAN GLYD	C/QUAY & SHOTTON	Shotton Higher	8	2017/18	4	2015/16	1	6	N/A	-
HAMILTON ROAD	C/QUAY & SHOTTON	CQ Golftyn	17	2017/18	14	2015/16	1	45 House	N/A	-
HILBRE ROAD	C/QUAY & SHOTTON	CQ Golftyn	4	N/A	-	2015/16	1	4 House	2016/17	1
HILLSIDE AVENUE	C/QUAY & SHOTTON	CQ Cent	17	2017/18	2	2015/16	2	24,37, Houses	2016/17	3
HOLLY COURT	C/QUAY & SHOTTON	CQ Golftyn	22	2017/18	11	2015/16	8	6,10,11,13,15,16,19,22	2016/17	1
HOWARD STREET	C/QUAY & SHOTTON	CQ Cent	18	2017/18	1	2015/16	1	42	2016/17	10
ISABELLA COURT	C/QUAY & SHOTTON	CQ Cent	25	2017/18	4	2015/16	3	8,9,22 Sheltered Bung	N/A	-

WHQS Programme – Connahs Quay & Shotton District

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	2015/16 Property No's	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year		Year			Year	
IVY COURT	C/QUAY & SHOTTON	CQ Golftyn	13	2017/18	2	2015/16	2	1,11	2016/17	5
KENT ROAD	C/QUAY & SHOTTON	CQ Golftyn	7	2017/18	3	N/A	-		2016/17	4
KETLAND CLOSE	C/QUAY & SHOTTON	Shotton East	17	2017/18	1	2015/16	13	2,3,5,7,8,10,11,12,15,17,18,19,20	N/A	-
KING EDWARD STREET	C/QUAY & SHOTTON	Shotton West	6	N/A	-	N/A	-		2016/17	1
KINGS ROFT	C/QUAY & SHOTTON	CQ Golftyn	6	N/A	-	N/A	-		2016/17	1
KINGS ROAD	C/QUAY & SHOTTON	CQ Golftyn	12	N/A	-	N/A	-		2016/17	10
LARCH AVENUE	C/QUAY & SHOTTON	Shotton Higher	2	2017/18	1	N/A	-		N/A	-
LINDEN AVENUE	C/QUAY & SHOTTON	CQ Cent	13	2017/18	3	N/A	-		2016/17	7
LLWYN DRIVE	C/QUAY & SHOTTON	CQ South	11	2017/18	3	2015/16	3	52,66,76 Houses	N/A	-
LOWER BROOK STREET	C/QUAY & SHOTTON	CQ Golftyn	18	2017/18	1	2015/16	1	36, House	2016/17	4
MANLEY COURT	C/QUAY & SHOTTON	Shotton West	25	N/A	-	N/A	-		N/A	-
MARSH VIEW	C/QUAY & SHOTTON	CQ Wepre	3	N/A	-	2015/16	2	6,8 Houses	N/A	-
MCKEOWN CLOSE	C/QUAY & SHOTTON	CQ South	3	N/A	-	N/A	-		N/A	-
MELROSE AVENUE	C/QUAY & SHOTTON	Shotton Higher	7	2017/18	4	2015/16	2	2,4,	2016/17	1
MERLLYN AVENUE	C/QUAY & SHOTTON	CQ Cent	3	N/A	-	N/A	-		2016/17	3
NELSON STREET	C/QUAY & SHOTTON	Shotton East	2	2017/18	2	N/A	-		N/A	-
NEW STREET	C/QUAY & SHOTTON	CQ Cent	1	N/A	-	2015/16	1	13 House	N/A	-
NORMAN STREET	C/QUAY & SHOTTON	Shotton Higher	10	2017/18	3	N/A	-		2016/17	3
NORTH STREET	C/QUAY & SHOTTON	Shotton Higher	53	2017/18	29	2015/16	18	32,61,62,65,66,68,70,71,77,82,83,90,94,96,98,99,101,105,	2016/17	2
OAK TREE CLOSE	C/QUAY & SHOTTON	Shotton Higher	7	N/A	-	N/A	-		N/A	-
PEAR TREE CLOSE	C/QUAY & SHOTTON	Shotton Higher	11	N/A	-	N/A	-		N/A	-
PEN Y LLAN STREET	C/QUAY & SHOTTON	CQ Cent	2	N/A	-	N/A	-		N/A	-
PLOUGH LANE	C/QUAY & SHOTTON	Shotton Higher	3	N/A	-	N/A	-		2016/17	2

WHQS Programme – Connahs Quay & Shotton District

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	2015/16 Property No's	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year		Year			Year	
POPLAR AVENUE	C/QUAY & SHOTTON	Shotton Higher	36	2017/18	4	2015/16	7	Sheltered Bungalows 3,5,23,33,48,52,54,	2016/17	4
PRIMROSE STREET	C/QUAY & SHOTTON	CQ Cent	7	N/A	-	N/A	-		2016/17	3
PRINCES STREET	C/QUAY & SHOTTON	CQ Cent	18	2017/18	2	2015/16	2	34(wardens),44	2016/17	5
QUEENS AVENUE	C/QUAY & SHOTTON	CQ Golftyn	15	2017/18	4	N/A	-		2016/17	6
RIVER VIEW	C/QUAY & SHOTTON	CQ Cent	7	N/A	-	N/A	-		2016/17	6
ROWLEYS DRIVE	C/QUAY & SHOTTON	Shotton East	12	N/A	-	N/A	-		N/A	-
ROYAL COURT	C/QUAY & SHOTTON	CQ Cent	8	N/A	-	N/A	-		N/A	-
RYELAND STREET	C/QUAY & SHOTTON	Shotton West	3	2017/18	3	N/A	-		N/A	-
SALISBURY STREET	C/QUAY & SHOTTON	Shotton West	2	2017/18	2	N/A	-		N/A	-
SANDOWN COURT	C/QUAY & SHOTTON	Shotton Higher	17	2017/18	10	2015/16	1	3	2016/17	1
SANDOWN ROAD	C/QUAY & SHOTTON	Shotton Higher	2	2017/18	1	2015/16	1	4,	N/A	-
SHOTTON LANE	C/QUAY & SHOTTON	Shotton East	6	2017/18	3	N/A	-		2016/17	2
SOUTH BANK	C/QUAY & SHOTTON	Shotton Higher	2	N/A	-	2015/16	1	3,	N/A	-
ST ETHELWOLDS STREET	C/QUAY & SHOTTON	Shotton Higher	4	2017/18	1	2015/16	2	8,16,	2016/17	1
ST MARKS AVENUE	C/QUAY & SHOTTON	CQ Cent	31	2017/18	1	2015/16	3	35,39, 7	2016/17	17
SUMMERSVILLE CLOSE	C/QUAY & SHOTTON	CQ Cent	24	2017/18	18	2015/16	3	7,26,28	N/A	-
TERRIG STREET	C/QUAY & SHOTTON	Shotton Higher	37	2017/18	5	2015/16	6	4,12,33,46,83,16	2016/17	8
THE GROVES	C/QUAY & SHOTTON	Shotton West	8	2017/18	4	2015/16	1	2	2016/17	2
UPLANDS AVENUE	C/QUAY & SHOTTON	CQ South	1	N/A	-	2015/16	1	86, House	N/A	-
UPPER BRYN ROAD	C/QUAY & SHOTTON	CQ Golftyn	22	N/A	-	N/A	-		2016/17	8
WEPRE COURT	C/QUAY & SHOTTON	CQ South	5	N/A	-	N/A	-		2016/17	4
WESTMINSTER CRESCENT	C/QUAY & SHOTTON	Shotton Higher	37	N/A	-	N/A	-		2016/17	26
WILLOW COURT	C/QUAY & SHOTTON	CQ Golftyn	12	N/A	-	N/A	-		2016/17	8
WOODLANDS STREET	C/QUAY & SHOTTON	Shotton West	5	N/A	-	2015/16	5	20,22,24,26,28	N/A	-
YORK ROAD	C/QUAY & SHOTTON	CQ Golftyn	5	2017/18	2	N/A	-		2016/17	1

WHQS Programme – Deeside & Saltney District



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	2015 /16 Property No's	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year		Year			Year	
ASH LANE	DEESIDE & SALTNEY	Mancot	5	N/A	-	2015/16	1		N/A	-
ASHLEA CLOSE	DEESIDE & SALTNEY	Mancot	20	N/A	-	2015/16	6	12,13,14,19,20,5,	N/A	-
ASTON ROAD	DEESIDE & SALTNEY	Aston	14	N/A	-	2015/16	6	12,22,40,48,66,70,	N/A	-
BANKS ROAD	DEESIDE & SALTNEY	Mancot	6	N/A	-	N/A	-		N/A	-
BEECHWOOD ROAD	DEESIDE & SALTNEY	Saltney Stonebridge	35	2016/17	3	2015/16	26	50,52,64,66,68,70,2,8,15,16,20, ,21,30,31, 35,38,39, 40,41, 42,45,56,60,63,73,76,	2017/18	1
BELGRAVE AVENUE	DEESIDE & SALTNEY	Saltney Stonebridge	7	N/A	-	2015/16	7	5,7,10,15,16,17,20, Houses	N/A	-
BELMONT DRIVE	DEESIDE & SALTNEY	Saltney Mold Junction	5	N/A	-	2015/16	3	6,16,18,	N/A	-
BELVEDERE CLOSE	DEESIDE & SALTNEY	Queensferry	15	N/A	-	2015/16	6	1,3,4,8,10,17	N/A	-
BERNSDALE CLOSE	DEESIDE & SALTNEY	Queensferry	6	N/A	-	2015/16	6	6,9,12,15,19,26 Houses	N/A	-
BOUNDARY LANE	DEESIDE & SALTNEY	Saltney Stonebridge	14	N/A	-	2015/16	11	68,72,74,92,98,106,108,134, 140,144,146	N/A	-
BRADSHAW AVENUE	DEESIDE & SALTNEY	Saltney Mold Junction	5	N/A	-	2015/16	4	6,8,22,28, Houses	N/A	-
CEDAR AVENUE	DEESIDE & SALTNEY	Sealand	1	N/A	-	N/A	-		N/A	-
CEDAR CLOSE	DEESIDE & SALTNEY	Sealand	7	N/A	-	2015/16	5	1,2,4,5,7	N/A	-
CHESTER ROAD	DEESIDE & SALTNEY	Mancot	1	N/A	-	2015/16	1	54 House	N/A	-
CROSSWAY	DEESIDE & SALTNEY	Aston	3	2016/17	1	N/A	-		2017/18	2
DEE ROAD	DEESIDE & SALTNEY	Sealand	2	2016/17	1	N/A	-		N/A	-
DEINIOLS ROAD	DEESIDE & SALTNEY	Mancot	16	2016/17	7	2015/16	6	8,13,25,33,35,53	N/A	-
DEVA AVENUE	DEESIDE & SALTNEY	Saltney Stonebridge	3	2016/17	2	N/A	-		N/A	-
DOUGLAS PLACE	DEESIDE & SALTNEY	Saltney Stonebridge	22	2016/17	1	2015/16	10	2,4,7,8,10,12,13,14,15,18	N/A	-
EAST GREEN	DEESIDE & SALTNEY	Sealand	10	N/A	-	2015/16	8	3,5,7,8,9,10,13, 16	N/A	-
EATON GROVE	DEESIDE & SALTNEY	Saltney Stonebridge	8	N/A	-	2015/16	4	4,5,7,8,Houses	N/A	-
ELM GROVE	DEESIDE & SALTNEY	Saltney Stonebridge	2	N/A	-	N/A	-		N/A	-
EWART STREET	DEESIDE & SALTNEY	Saltney Mold Junction	75	2016/17	15	2015/16	2	17,64,	2017/18	49

WHQS Programme – Deeside & Saltney District



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	2015 /16 Property No's	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year		Year			Year	
FAIRWAY	DEESIDE & SALTNEY	Queensferry	4	2016/17	1	2015/16	3	7,13, 15 Houses	N/A	-
FLINT ROAD	DEESIDE & SALTNEY	Saltney Mold Junction	7	2016/17	1	2015/16	3	16,17,18	N/A	-
GLADSTONE STREET	DEESIDE & SALTNEY	Queensferry	3	N/A	-	N/A	-		N/A	-
HAMILTON AVENUE	DEESIDE & SALTNEY	Queensferry	4	2016/17	1	2015/16	3	13,18,19 Houses	N/A	-
HARRISON GROVE	DEESIDE & SALTNEY	Queensferry	6	2016/17	1	2015/16	4	5,6,8,9,Houses	N/A	-
HAWARDEN WAY	DEESIDE & SALTNEY	Mancot	4	2016/17	1	2015/16	1	43, House	N/A	-
HAWTHORN VIEW	DEESIDE & SALTNEY	Sealand	6	2016/17	1	2015/16	3	6,8,14,Houses	N/A	-
HIGH STREET	DEESIDE & SALTNEY	Saltney Stonebridge	12	N/A	-	N/A	-		2017/18	1
HOLYWELL ROAD	DEESIDE & SALTNEY	Aston	5	N/A	-	N/A	-		2017/18	5
IRVINGS CRESCENT	DEESIDE & SALTNEY	Saltney Stonebridge	12	2016/17	2	2015/16	3	1,10,19	2017/18	3
KYNASTON DRIVE	DEESIDE & SALTNEY	Saltney Mold Junction	27	2016/17	7	2015/16	15	13,26, 29,31,32,34,35,39, 40,42, 48,56,62,64,74	N/A	-
LABURNUM GROVE	DEESIDE & SALTNEY	Saltney Stonebridge	6	N/A	-	2015/16	5	7,8,9,10,15	N/A	-
LARCH WAY	DEESIDE & SALTNEY	Saltney Stonebridge	41	2016/17	5	2015/16	21	9,10,19,23,25,27,29,32,33, 34, 35,36,39, 41, 42, 43,45,46,48,54,56	N/A	-
LEACHES CLOSE	DEESIDE & SALTNEY	Mancot	31	2016/17	9	2015/16	13	4,5,6,7,8,9,14, 24, 16,17,19,30,31	2017/18	3
LEACHES LANE	DEESIDE & SALTNEY	Mancot	4	N/A	-	N/A	-		2017/18	3
LEYLAND DRIVE	DEESIDE & SALTNEY	Saltney Mold Junction	3	2016/17	1	2015/16	2	31,41 Houses	N/A	-
LIME GROVE	DEESIDE & SALTNEY	Saltney Stonebridge	2	N/A	-	2015/16	1	5, House	2017/18	1
LINDEN GROVE	DEESIDE & SALTNEY	Saltney Stonebridge	25	2016/17	1	2015/16	14	2,3,4,7,8,9,12,14,15,16,17,18, 20,29,	N/A	-
LIVERPOOL ROAD	DEESIDE & SALTNEY	Aston	6	N/A	-	2015/16	1	13,House	N/A	-

WHQS Programme – Deeside & Saltney District

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	2015 /16 Property No's	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year		Year			Year	
MAINWARING DRIVE	DEESIDE & SALTNEY	Saltney Mold Junction	17	2016/17	7	2015/16	6	38,40,44,46,47,49,	2017/18	2
MANCOT ROYAL CLOSE	DEESIDE & SALTNEY	Mancot	10	N/A	-	2015/16	3	3,5,8	N/A	-
MANCOT WAY	DEESIDE & SALTNEY	Mancot	3	N/A	-	2015/16	1	39 House	2017/18	2
MAPLE GROVE	DEESIDE & SALTNEY	Saltney Stonebridge	4	2016/17	1	2015/16	3	3,6,8	N/A	-
MAPLEWOOD AVENUE	DEESIDE & SALTNEY	Sealand	13	N/A	-	N/A	-		2017/18	2
MEADOW VIEW	DEESIDE & SALTNEY	Sealand	9	N/A	-	2015/16	7	1,8,12,21,23,25, 26 Houses	N/A	-
MECHANICS LANE	DEESIDE & SALTNEY	Mancot	5	N/A	-	N/A	-		N/A	-
MOORFIELD COURT	DEESIDE & SALTNEY	Aston	11	N/A	-	N/A	-		N/A	-
MOSS GROVE	DEESIDE & SALTNEY	Saltney Stonebridge	3	N/A	-	2015/16	2	1,3 Houses	N/A	-
MOUNTAIN VIEW	DEESIDE & SALTNEY	Saltney Stonebridge	2	N/A	-	2015/16	2	1,7,Houses	N/A	-
NORTH GREEN	DEESIDE & SALTNEY	Sealand	18	N/A	-	2015/16	14	2,3,4,5,6,8,9,11,15,16,17, 18,20,21,Houses	N/A	-
NORTH STREET	DEESIDE & SALTNEY	Queensferry	6	2016/17	1	2015/16	1	28	N/A	-
NORTH STREET	DEESIDE & SALTNEY	Saltney Mold Junction	18	2016/17	3	2015/16	13	4,10,13,16,17,18,19,21,23,26, 28,29,30	N/A	-
OAKFIELD ROAD	DEESIDE & SALTNEY	Aston	11	2016/17	7	2015/16	2	7,12, Houses	2017/18	1
OAKLEY ROAD	DEESIDE & SALTNEY	Mancot	3	2016/17	1	2015/16	1	7 Mbung	N/A	-
ORCHARD WAY	DEESIDE & SALTNEY	Sealand	19	2016/17	2	N/A	-		2017/18	10
PARK AVENUE	DEESIDE & SALTNEY	Saltney Stonebridge	38	2016/17	22	2015/16	10	1,3,7,11,16,21,32,43,56,93	2017/18	1
PHOENIX COURT	DEESIDE & SALTNEY	Queensferry	4	2016/17	2	2015/16	1	1	N/A	-
PHOENIX STREET	DEESIDE & SALTNEY	Queensferry	27	2016/17	7	2015/16	13	49,51,59,61,65,67,69,73,77, 79,81, 103, 28	N/A	-
PRINCE WILLIAM COURT	DEESIDE & SALTNEY	Aston	22	2016/17	1	2015/16	3	2,17,19 Sheltered Flats	N/A	-
PRINCE WILLIAM GARDEN	DEESIDE & SALTNEY	Mancot	41	2016/17	9	2015/16	24	2,5,6,9,10,15,16,18,19,21, 22,23,24,25, 27, 28, 29,31,32,33,34,35,37,41	N/A	-

WHQS Programme – Deeside & Saltney District

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	2015 /16 Property No's	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year		Year			Year	
QUEENS ROAD	DEESIDE & SALTNEY	Sealand	11	2016/17	5	2015/16	5	7,9,11,14,15,	N/A	-
REDWOOD CLOSE	DEESIDE & SALTNEY	Saltney Stonebridge	5	2016/17	1	N/A	-		2017/18	3
RIVERSIDE PARK	DEESIDE & SALTNEY	Sealand	60	2016/17	22	2015/16	30	3,4,6,12,15,18,22,23,24,26, 28,29,32,36,37,38, 61,62,68,70,71,72,74,75, 77,85,86,87,89,92	2017/18	2
SALISBURY AVENUE	DEESIDE & SALTNEY	Saltney Stonebridge	20	2016/17	6	2015/16	2	56,58, Houses	N/A	-
SALTNEY TERRACE	DEESIDE & SALTNEY	Saltney Mold Junction	4	2016/17	2	2015/16	1	11	N/A	-
SANDY LANE	DEESIDE & SALTNEY	Sealand	28	2016/17	1	2015/16	3	42,77,79,	2017/18	7
SCOTCHCROW	DEESIDE & SALTNEY	Mancot	8	2016/17	1	2015/16	2	2,7	N/A	-
SCOTS ROAD	DEESIDE & SALTNEY	Mancot	17	2016/17	2	2015/16	2	12, 9 , Houses	2017/18	8
SEALAND AVENUE	DEESIDE & SALTNEY	Sealand	1	2016/17	1	N/A	-		N/A	-
SOUTH GREEN	DEESIDE & SALTNEY	Sealand	19	2016/17	3	2015/16	14	1,2,3,5,6,8,9,10,13,14,15,20, 21, 22, Houses	N/A	-
STAFFORD ROAD	DEESIDE & SALTNEY	Sealand	5	2016/17	1	N/A	-		2017/18	1
STATION ROAD	DEESIDE & SALTNEY	Queensferry	1	N/A	-	2015/16	1	70	N/A	-
STONELEIGH CLOSE	DEESIDE & SALTNEY	Sealand	19	2016/17	4	2015/16	1	38 (Wardens Bung)	2017/18	11
SUNNYSIDE	DEESIDE & SALTNEY	Mancot	1	N/A	-	2015/16	1	11,	N/A	-
THE CLOSE	DEESIDE & SALTNEY	Aston	14	2016/17	5	2015/16	7	3,10,13,19,23,25,31,	N/A	-
THE HIGHWAY	DEESIDE & SALTNEY	Aston	9	N/A	-	N/A	-		2017/18	3
THE HIGHWAY	DEESIDE & SALTNEY	Hawarden	8	N/A	-	N/A	-		2017/18	1
THE NOOK	DEESIDE & SALTNEY	Mancot	13	N/A	-	N/A	-		2017/18	6
THE NOOK	DEESIDE & SALTNEY	Saltney Stonebridge	6	N/A	-	N/A	-		N/A	-
THE RIDGEWAY	DEESIDE & SALTNEY	Aston	23	2016/17	2	2015/16	6	9,16,23,26,28,32,Houses	2017/18	6

WHQS Programme – *Deeside & Saltney District*



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	2015 /16 Property No's	B&H	No
STREET	DISTRICT	Ward	TOTAL	Year		Year			Year	
UPPER ASTON HALL LANE	DEESIDE & SALTNEY	Aston	9	N/A	-	2015/16	1	21, House	2017/18	2
VICTORIA ROAD	DEESIDE & SALTNEY	Saltney Stonebridge	37	2016/17	11	2015/16	5	13,39,93,124,148	2017/18	13
WELSH ROAD	DEESIDE & SALTNEY	Sealand	19	2016/17	3	2015/16	4	39b, 55, 75,93,	2017/18	5
WEST GREEN	DEESIDE & SALTNEY	Sealand	9	2016/17	2	2015/16	6	12,19,23,24,4,8,	N/A	-
WEST WAY	DEESIDE & SALTNEY	Mancot	1	N/A	-	N/A	-		N/A	-
WIRRAID VIEW	DEESIDE & SALTNEY	Aston	10	2016/17	2	2015/16	2	6,11, Houses	2017/18	3
WOOD STREET	DEESIDE & SALTNEY	Queensferry	6	2016/17	1	2015/16	5	1,3 MBung 10,12,14 Houses	N/A	-
WOODSIDE CLOSE	DEESIDE & SALTNEY	Aston	37	2016/17	12	2015/16	1	3	2017/18	15
YOWLEY ROAD	DEESIDE & SALTNEY	Aston	19	2016/17	2	2015/16	3	21,24,38, Houses	2017/18	4

2015-16
2016-17
2017-18
2018-19
2019-20

WHQS Programme – *Flint District*

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	B&H	No	2015/16 Property No's
STREET	DISTRICT	Ward	TOTAL	Year		Year		Year		
ABER ROAD	FLINT	Flint Coleshill	1	N/A	-	N/A	-	N/A	-	
ALBERT AVENUE	FLINT	Flint Oakenholt	9	N/A	-	2016/17	1	N/A	-	
ANEURIN COTTAGES	FLINT	Bagillt West	1	N/A	-	2016/17	1	N/A	-	
AVONDALE	FLINT	Flint Coleshill	12	2017/18	1	2016/17	5	N/A	-	
BARONS CLOSE	FLINT	Flint Castle	8	N/A	-	2016/17	3	2015/16	1	13 House
BEECHCROFT CLOSE	FLINT	Bagillt West	2	N/A	-	2016/17	2	N/A	-	
BODHYFRYD	FLINT	Flint Castle	1	N/A	-	2016/17	1	N/A	-	
BOLINGBROKE HEIGHTS	FLINT	Flint Coleshill	102	N/A	-	2016/17	77	N/A	-	
BOROUGH GROVE	FLINT	Flint Castle	11	2017/18	1	2016/17	1	2015/16	1	13 House
BRON HALL	FLINT	Bagillt West	17	2017/18	1	2016/17	11	N/A	-	
BRON Y FERN	FLINT	Bagillt East	42	2017/18	1	2016/17	9	2015/16	1	23 House
BRYN ABER	FLINT	Bagillt East	13	N/A	-	2016/17	11	N/A	-	
BRYN DYFRYS	FLINT	Bagillt East	11	N/A	-	2016/17	11	N/A	-	
CAE DERW	FLINT	Flint Oakenholt	4	N/A	-	N/A	-	N/A	-	
CAE HIR	FLINT	Flint Oakenholt	4	N/A	-	N/A	-	N/A	-	
CASTLE DYKE STREET	FLINT	Flint Castle	1	N/A	-	2016/17	1	N/A	-	
CASTLE HEIGHTS	FLINT	Flint Castle	84	N/A	-	2016/17	54	N/A	-	
CASTLE ROAD	FLINT	Flint Castle	2	2017/18	1	2016/17	1	N/A	-	
CASTLE STREET	FLINT	Flint Castle	6	N/A	-	N/A	-	2015/16	1	12 House
CILFAN	FLINT	Flint Coleshill	14	N/A	-	2016/17	2	2015/16	4	1, Sheltered House 4,5,13 Sheltered Bung
CORNIST COTTAGES	FLINT	Flint Coleshill	1	N/A	-	N/A	-	N/A	-	
CORPORATION STREET	FLINT	Flint Castle	2	2017/18	2	N/A	-	N/A	-	
DEE COTTAGES	FLINT	Flint Castle	43	N/A	-	N/A	-	2015/16	14	2,4,7,9,11,15,16,22,29,30, 31,41 Sheltered Bung 44,60 Houses
EARL STREET	FLINT	Flint Coleshill	5	N/A	-	2016/17	3	N/A	-	
EVANS STREET	FLINT	Flint Castle	3	N/A	-	N/A	-	2015/16	1	22 House

WHQS Programme – *Flint District*

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	B&H	No	2015/16 Property No's
STREET	DISTRICT	Ward	TOTAL	Year		Year		Year		
FFORDD GLYNDWR	FLINT	Flint Oakenholt	8	2017/18	1	2016/17	1	2015/16	2	3,15 Houses
FFORDD LLEWELYN	FLINT	Flint Oakenholt	26	N/A	-	N/A	-	2015/16	8	10,12,16,26,29,32,41,85, Houses
FOURTH AVENUE	FLINT	Flint Trelawny	1	N/A	-	N/A	-	N/A	-	
HAFOD	FLINT	Flint Coleshill	5	2017/18	2	N/A	-	2015/16	1	3 House
HENRY TAYLOR STREET	FLINT	Flint Castle	23	2017/18	5	2016/17	4	2015/16	3	24, 62, 63
HIGHFIELD ROAD	FLINT	Bagillt West	43	2017/18	2	2016/17	2	2015/16	3	4,15,22
KNIGHTS GREEN	FLINT	Flint Castle	50	2017/18	10	2016/17	31	N/A	-	
LLOYD STREET	FLINT	Flint Castle	5	2017/18	1	N/A	-	2015/16	2	6,17 Houses
LON GROES	FLINT	Flint Coleshill	4	N/A	-	N/A	-	2015/16	3	8,9, Flats, 6 House
MAES AFON	FLINT	Flint Coleshill	22	2017/18	1	2016/17	4	2015/16	8	1, 45 Houses 6,10,30,32,40,42,Flats
MAES GLAS	FLINT	Flint Coleshill	7	2017/18	2	2016/17	4	N/A	-	
MAES GWYN	FLINT	Flint Oakenholt	83	2017/18	37	2016/17	31	2015/16	3	26,63,111 Houses
MAES WALWEN	FLINT	Bagillt West	10	N/A	-	2016/17	1	2015/16	2	2,9, Sheltered Bung
MAES Y COED	FLINT	Flint Coleshill	8	2017/18	1	N/A	-	2015/16	3	4,6,13 Houses
MAES Y DRE AVENUE	FLINT	Flint Castle	38	2017/18	10	2016/17	3	2015/16	12	8,10, 18,26,29,35,40, 42,44,54,58,60
MERLLYN LANE	FLINT	Bagillt East	3	N/A	-	N/A	-	2015/16	1	24 House
NEW ROSKELL SQUARE	FLINT	Flint Castle	12	N/A	-	N/A	-	2015/16	7	15,19,24,38,44,46,48 Houses
NORTHOP ROAD	FLINT	Flint Trelawny	1	N/A	-	N/A	-	N/A	-	
PEN Y GLYN	FLINT	Bagillt West	5	2017/18	3	2016/17	2	N/A	-	
PRINCE OF WALES AVENUE	FLINT	Flint Castle	24	N/A	-	2016/17	3	2015/16	9	144,146,150,154,156 Flats 94,100,112, 142, Houses
QUEENS AVENUE	FLINT	Flint Oakenholt	2	N/A	-	N/A	-	N/A	-	
RICHARD HEIGHTS	FLINT	Flint Coleshill	84	N/A	-	2016/17	58	N/A	-	

WHQS Programme – *Flint District*

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	B&H	No	2015/16 Property No's
STREET	DISTRICT	Ward	TOTAL	Year		Year		Year		
RIVERBANK	FLINT	Bagillt West	52	2017/18	5	2016/17	11	2015/16	6	18,22,32,76,88,97, Houses
SALISBURY STREET	FLINT	Flint Castle	17	2017/18	2	2016/17	10	N/A	-	
SIXTH AVENUE	FLINT	Flint Trelawny	2	N/A	-	N/A	-	2015/16	2	9,42 Houses
SUNNYSIDE	FLINT	Bagillt West	2	N/A	-	2016/17	1	N/A	-	
SWINCHIARD WALK	FLINT	Flint Coleshill	1	N/A	-	2016/17	1	N/A	-	
TALBOT TERRACE	FLINT	Bagillt East	1	N/A	-	N/A	-	N/A	-	
THE MEADOWS	FLINT	Flint Coleshill	2	2017/18	1	2016/17	1	N/A	-	
THOMAS STREET	FLINT	Flint Castle	7	N/A	-	N/A	-	2015/16	1	16 House
TRELAWNY AVENUE	FLINT	Flint Castle	10	2017/18	2	2016/17	1	2015/16	2	32, 47 Houses
TREMAFON	FLINT	Bagillt West	4	2017/18	4	N/A	-	N/A	-	
VICARAGE ROAD	FLINT	Bagillt East	1	2017/18	1	N/A	-	N/A	-	
VICTORY ROAD	FLINT	Bagillt West	4	N/A	-	2016/17	1	N/A	-	
WALWENOSAF	FLINT	Bagillt West	5	N/A	-	N/A	-	2015/16	1	5 ,House
WALWENUCHAF	FLINT	Bagillt West	2	N/A	-	N/A	-	N/A	-	
WERN AVENUE	FLINT	Bagillt East	4	2017/18	2	2016/17	2	N/A	-	
WERN UCHA	FLINT	Bagillt East	20	2017/18	7	2016/17	8	N/A	-	
WOODFIELD AVENUE	FLINT	Flint Oakenholt	43	N/A	-	N/A	-	2015/16	18	1,2,8,13,20,22,26,48,49,55,59,63, 66,70,78,88,94,96 Houses

WHQS Programme – *Holywell District*

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	2015/16 Property No's	K&B	No	B&H	No	WHP EXTERNAL
STREET	DISTRICT	Ward	TOTAL	Year			Year		Year		
ABBEY COURT	HOLYWELL	Greenfield	38	N/A	-		2016/17	4	2018/19	2	
ABBOTS WALK	HOLYWELL	Holywell East	51	N/A	-		2016/17	17	N/A	-	2015/16
AEL Y FFYNNON	HOLYWELL	Holywell Central	2	N/A	-		2016/17	2	N/A	-	
ALLT Y PLAS	HOLYWELL	Brynford	18	N/A	-		2016/17	3	N/A	-	
BASINGWERK AVENUE	HOLYWELL	Greenfield	14	2015/16	1	9	2016/17	9	N/A	-	
BRON HAUL	HOLYWELL	Trelawnydd & Gwaenysgor	24	2015/16	14	3,4,5,8,10,11,12,16, 20,21,22,26,29,30	2016/17	2	2018/19	3	2015/16
BRONANT	HOLYWELL	Caerwys	1	2015/16	1	2 House	N/A	-	N/A	-	
BRYN AWEL	HOLYWELL	Brynford	21	N/A	-		N/A	-	N/A	-	
BRYN AWELON	HOLYWELL	Gronant	2	N/A	-		2016/17	1	N/A	-	
BRYN EOLYN	HOLYWELL	Brynford	4	N/A	-		2016/17	3	N/A	-	2015/16
BRYN GARTH	HOLYWELL	Ffynnongroew	16	2015/16	2	5,17	2016/17	12	N/A	-	
BRYN MAWR ROAD	HOLYWELL	Holywell Central	29	N/A	-		2016/17	3	2018/19	1	
BRYN MOR	HOLYWELL	Gronant	16	2015/16	2	13,20	2016/17	8	2018/19	1	2015/16
BRYN RODYN	HOLYWELL	Halkyn	2	2015/16	1	6	N/A	-	2018/19	1	
BRYN TIRION	HOLYWELL	Caerwys	15	2015/16	3	8,11,13 Sheltered	N/A	-	2018/19	1	
BRYN Y COED	HOLYWELL	Holywell Central	17	N/A	-		2016/17	5	2018/19	1	
BRYN Y FELIN	HOLYWELL	Holywell Central	7	N/A	-		N/A	-	N/A	-	
BRYN Y FOEL	HOLYWELL	Halkyn	6	N/A	-		N/A	-	2018/19	2	2015/16
BRYN Y GWYNT	HOLYWELL	Holywell East	7	N/A	-		2016/17	2	2018/19	1	2015/16
BRYN TIRION	HOLYWELL	Mostyn	9	2015/16	5	2,3,6,7,8, M Bung	2016/17	3	N/A	-	

WHQS Programme – *Holywell District*



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	2015/16 Property No's	K&B	No	B&H	No	WHP EXTERNAL
STREET	DISTRICT	Ward	TOTAL	Year			Year		Year		
CAE DELYN	HOLYWELL	Caerwys	12	2015/16	3	1,11,20	2016/17	3	2018/19	3	2015/16
CAER FALLWCH	HOLYWELL	Halkyn	1	2015/16	1	8 House	N/A	-	N/A	-	2015/16
CAER FYNNONN	HOLYWELL	Halkyn	9	N/A	-		2016/17	1	N/A	-	2015/16
CAER RHOS	HOLYWELL	Halkyn	10	N/A	-		2016/17	9	N/A	-	2015/16
CAIRNTON CRESCENT	HOLYWELL	Greenfield	3	N/A	-		2016/17	1	2018/19	1	2015/16
CEINFRYN	HOLYWELL	Gronant	7	2015/16	4	1,4,6,7 MBung	N/A	-	N/A	-	
CHURCH CLOSE	HOLYWELL	Greenfield	10	N/A	-		2016/17	7	N/A	-	
CLYDFAN	HOLYWELL	Whitford	6	N/A	-		2016/17	2	2018/19	2	
COED MOR	HOLYWELL	Ffynnongroew	18	2015/16	3	1,15,17,	N/A	-	2018/19	11	
CRIB Y GWYNT	HOLYWELL	Trelawnydd & Gwaenysgor	12	2015/16	2	7, 15 Sheltered Bung	N/A	-	2018/19	7	
DDOL IFRYD	HOLYWELL	Gronant	6	2015/16	2	7,16	2016/17	1	2018/19	1	
DEVA AVENUE	HOLYWELL	Holywell Central	12	2015/16	4	3, 4 Houses, 10,11 Bungalows	2016/17	5	2018/19	3	2015/16
ENGLEFIELD ROAD	HOLYWELL	Greenfield	5	2015/16	2	12,19	2016/17	2	N/A	-	2015/16
ERW WEN	HOLYWELL	Gwaenysgor	6	N/A	-		N/A	-	2018/19	5	2015/16
FFORDD DDYFRDWY	HOLYWELL	Mostyn	60	2015/16	13	39,41,43,45,51,61, 69, 71,73, 75, 87,96,102	2016/17	4	2018/19	22	
FFORDD FER	HOLYWELL	Holywell Central	7	N/A	-		N/A	-	2018/19	6	2015/16
FFORDD HIRAETHOG	HOLYWELL	Mostyn	10	2015/16	2	5,11	2016/17	1	2018/19	4	
FFORDD MARIAN	HOLYWELL	Gronant	3	N/A	-		N/A	-	N/A	-	
FFORDD PANDARUS	HOLYWELL	Mostyn	36	2015/16	20	1,4,7,15,18,19, 20, 21, 22, 23,24, 25, 26, 28, 31, 35,36,39,41, 51,	2016/17	6	2018/19	6	

WHQS Programme – *Holywell District*



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	2015/16 Property No's	K&B	No	B&H	No	WHP EXTERNAL
STREET	DISTRICT	Ward	TOTAL	Year			Year		Year		
FFORDD PENNANT	HOLYWELL	Mostyn	64	N/A	-		N/A	-	2018/19	7	
FFORDD WYN	HOLYWELL	Gronant	9	N/A	-		2016/17	5	N/A	-	
FFORDD Y FFYNNON	HOLYWELL	Mostyn	10	N/A	-		N/A	-	2018/19	2	
FULBROOKE	HOLYWELL	Greenfield	17	2015/16	5	6,18,22,24,30,	2016/17	10	2018/19	1	
GROESFFORDD	HOLYWELL	Greenfield	21	2015/16	1	17	2016/17	12	N/A	-	
HAFOD Y BRYN	HOLYWELL	Brynford	36	N/A	-		2016/17	7	2018/19	7	2015/16
HAFOD Y COED	HOLYWELL	Whitford	2	2015/16	1	5	N/A	-	N/A	-	
HAFOD Y DDOL	HOLYWELL	Mostyn	11	N/A	-		N/A	-	2018/19	3	
HEOL Y BRENIN	HOLYWELL	Holywell Central	13	2015/16	4	3,13,17,19, Houses	2016/17	9	N/A	-	
HOLWAY ROAD	HOLYWELL	Holywell West	1	N/A	-		N/A	-	N/A	-	
LLWYN ALED	HOLYWELL	Holywell Central	41	2015/16	29	1,2,7,8,9,12,13,14, 16,17, 18,19 ,20, 21,22,23,24, 25, 27, 28,29,33,32, 36,37, 38,39,40,41	N/A	-	N/A	-	
LLWYN BEUNO	HOLYWELL	Holywell Central	33	2015/16	22	1,2,5,6,7,10,13, 14,16,17, 18,19, 20,21,23,24,26,28,3 0, 31,32,33,	N/A	-	N/A	-	
LLWYN ONN	HOLYWELL	Gwaenysgor	13	2015/16	4	1,18,21,22	N/A	-	2018/19	5	2015/16
LLYS EDWARD	HOLYWELL	Gronant	17	2015/16	3	3,14,17	2016/17	6	N/A	-	
LLYS ENFYS	HOLYWELL	Halkyn	14	2015/16	3	5,9,11, Sheltered	N/A	-	2018/19	6	2015/16
LLYS IWAN	HOLYWELL	Gronant	8	2015/16	2	1, 5	2016/17	1	N/A	-	

WHQS Programme – *Holywell District*

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	2015/16 Property No's	K&B	No	B&H	No	WHP EXTERNAL
STREET	DISTRICT	Ward	TOTAL	Year			Year		Year		
LLYS MOSTYN	HOLYWELL	Trelawnydd & Gwaenysgor	13	2015/16	9	1,4,6,7,8,10,11,12,13	2016/17	1	2018/19	1	
LLYS OWEN	HOLYWELL	Ffynnongroew	5	N/A	-		N/A	-	2018/19	5	
LLYS Y GORON	HOLYWELL	Caerwys	14	2015/16	12	2,3,4,5,6,7,8,10,11,12,13,14,	N/A	-	N/A	-	
MAES EMLYN	HOLYWELL	Ffynnongroew	26	2015/16	9	12,16,18,20,22,28,38,40,48	N/A	-	2018/19	11	2015/16
MAES GWYNFRYN	HOLYWELL	Gronant	10	2015/16	8	3,4,5,10,14,17,18,28	N/A	-	N/A	-	
MAES YGAN	HOLYWELL	Brynford	8	N/A	-		N/A	-	2018/19	5	2015/16
MAES HYDWEN	HOLYWELL	Whitford	4	2015/16	1	3	2016/17	1	2018/19	2	
MAES Y BERTH	HOLYWELL	Trelawnydd & Gwaenysgor	1	N/A	-		N/A	-	N/A	-	2015/16
MAES Y DRE	HOLYWELL	Caerwys	22	N/A	-		N/A	-	2018/19	13	2015/16
MAES Y DRE	HOLYWELL	Gronant	5	N/A	-		N/A	-	N/A	-	2015/16
MEADOW BANK	HOLYWELL	Holywell West	21	2015/16	5	43,49, 51,63,65	2016/17	11	2018/19	1	2015/16
MOOR AVENUE	HOLYWELL	Holywell West	13	N/A	-		2016/17	1	2018/19	5	2015/16
MOOR LANE	HOLYWELL	Holywell West	11	2015/16	1	25	N/A	-	2018/19	5	2015/16
MOORFIELDS	HOLYWELL	Holywell West	71	2015/16	31	3,7,8,10,11,13,15,18,23,26,32,38,42,44,45, 46,47,49,50, 51, 53,54,59,61,63,73,75,77,79,80,81	2016/17	24	2018/19	5	2015/16
NANT Y COED	HOLYWELL	Holywell East	72	N/A	-		N/A	-	2018/19	13	2015/16
NANT Y GRO	HOLYWELL	Gronant	26	2015/16	4	14,24,67,73, Sheltered Bung	2016/17	14	2018/19	3	

WHQS Programme – *Holywell District*

WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	2015/16 Property No's	K&B	No	B&H	No	WHP EXTERNAL
STREET	DISTRICT	Ward	TOTAL	Year			Year		Year		
OLD CHESTER ROAD	HOLYWELL	Holywell West	4	N/A	-		N/A	-	2018/19	1	
PANTON PLACE	HOLYWELL	Holywell Central	29	2015/16	24	1 Wardens House 2,3,4,5, 8, 10- 22,24,25,26,27,28	N/A	-	N/A	-	
PARK HALL ROAD	HOLYWELL	Greenfield	5	2015/16	3	5,7,9	2016/17	2	N/A	-	
PEN Y BALL STREET	HOLYWELL	Holywell Central	1	N/A	-		2016/17	1	N/A	-	
PLAS DEWI	HOLYWELL	Holywell Central	14	2015/16	2	1,3,	2016/17	10	N/A	-	2015/16
QUEENS ROAD	HOLYWELL	Greenfield	32	2015/16	3	4,28,39	2016/17	3	2018/19	1	2015/16
RHYDYMNYDD	HOLYWELL	Brynford	3	N/A	-		N/A	-	N/A	-	2015/16
SCHOOL LANE	HOLYWELL	Greenfield	4	2015/16	3	24,25,27,	2016/17	1	N/A	-	
SPRING FIELDS	HOLYWELL	Holywell West	10	2015/16	4	8,12,14,16	2016/17	5	N/A	-	
STRAND CLOSE	HOLYWELL	Holywell Central	14	2015/16	3	6,7,10,	2016/17	1	2018/19	4	2015/16
STRAND CRESCENT	HOLYWELL	Holywell Central	15	2015/16	7	53,59,62,67,75,79, 87, Houses	2016/17	4	N/A	-	
STRAND PARK	HOLYWELL	Holywell Central	14	N/A	-		N/A	-	2018/19	9	2015/16
STRAND WALK	HOLYWELL	Holywell Central	34	2015/16	10	10,13,14,15,21,33, 51,53,79,89, Houses	2016/17	9	2018/19	7	2015/16
SUNDAWN AVENUE	HOLYWELL	Holywell East	5	N/A	-		2016/17	1	2018/19	1	
SWAN COTTAGES	HOLYWELL	Caerwys	2	2015/16	2	2,3 Houses	N/A	-	N/A	-	
TAN Y BRYN	HOLYWELL	Greenfield	20	2015/16	4	4,11,18,40,	2016/17	11	2018/19	2	
THE CLOSE	HOLYWELL	Greenfield	20	2015/16	3	9,11,12a,	2016/17	14	2018/19	1	
TREM Y FOEL	HOLYWELL	Halkyn	5	2015/16	4	5,House 13,14,15	N/A	-	N/A	-	

WHQS Programme – *Holywell District*



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	2015/16 Property No's	K&B	No	B&H	No	WHP EXTERNAL
STREET	DISTRICT	Ward	TOTAL	Year			Year		Year		
TRINITY ROAD	HOLYWELL	Greenfield	15	2015/16	7	9,12,15,23,25,29, 33,	2016/17	5	2018/19	3	
WATS DYKE AVENUE	HOLYWELL	Holywell Central	20	2015/16	6	6,9,12,16,17,20	2016/17	14	N/A	-	
WIRRAL VIEW	HOLYWELL	Mostyn	8	2015/16	7	2,8,9,10,11,20,21	N/A	-	2018/19	1	2015/16
Y BERTHLOG	HOLYWELL	Trelawnydd & Gwaenysgor	23	2015/16	5	2,9,11,22,33	2016/17	1	2018/19	15	2015/16
Y DREFLAN	HOLYWELL	Mostyn	9	N/A	-		N/A	-	2018/19	2	2015/16
Y GERDDI	HOLYWELL	Mostyn	6	2015/16	3	3,7,12,	2016/17	1	N/A	-	2015/16
Y WERN	HOLYWELL	Ffynnongroew	1	2015/16	1	Glan, Coast Road	N/A	-	N/A	-	2015/16

WHQS Programme – *Mold District*



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	B&H	No	2015/16 Property No's
STREET	DISTRICT	Ward	TOTAL	Year		Year		Year		
ABER CRESCENT	MOLD	Northop	4	N/A	-	N/A	-	2015/16	1	8,
ACACIA CLOSE	MOLD	Mold Broncoed	19	N/A	-	2017/18	7	N/A	-	
AEL Y BRYN	MOLD	Gwernymynydd	2	2016/17	2	N/A	-	N/A	-	
ALEXANDRA ROAD	MOLD	Mold East	5	N/A	-	N/A	-	N/A	-	
ALYN MEADOW	MOLD	Mold West	37	2016/17	8	2017/18	23	N/A	-	
ALYNDALE	MOLD	Hope	2	N/A	-	2017/18	2	N/A	-	
AMBROSE TERRACE	MOLD	Mold East	3	N/A	-	N/A	-	N/A	-	
ASH GROVE	MOLD	Mold West	11	N/A	-	N/A	-	N/A	-	
BEECH DRIVE	MOLD	Mold West	10	N/A	-	2017/18	2	N/A	-	
BLAENWERN	MOLD	Gwernymynydd	26	2016/17	5	2017/18	16	N/A	-	
BRIDGE STREET	MOLD	Mold East	8	N/A	-	N/A	-	N/A	-	
BRO ALUN	MOLD	Mold East	10	2016/17	1	N/A	-	2015/16	1	24 House
BROMFIELD PARK	MOLD	Mold Broncoed	53	2016/17	1	2017/18	5	N/A	-	
BRONCOED PARK	MOLD	Mold Broncoed	21	N/A	-	2017/18	2	N/A	-	
BROOKSIDE CRESCENT	MOLD	Northop Hall	5	N/A	-	2017/18	2	N/A	-	
BRYN CLYD	MOLD	Leeswood	18	2016/17	1	2017/18	5	N/A	-	
BRYN DEDWYDD	MOLD	Cilcain	6	N/A	-	N/A	-	2015/16	4	2,3,4,5 M Bung
BRYN GARMON	MOLD	Mold Broncoed	24	N/A	-	2017/18	4	2015/16	2	14,47, Houses
BRYN LANE	MOLD	New Brighton	5	2016/17	1	2017/18	1	N/A	-	
BRYN MEIRION	MOLD	Leeswood	2	2016/17	1	2017/18	1	N/A	-	
BRYN OFFA	MOLD	Argoed	8	N/A	-	2017/18	1	N/A	-	
BRYN ROAD	MOLD	New Brighton	1	N/A	-	2017/18	1	N/A	-	
BRYN YORKIN	MOLD	Caergwrie	20	N/A	-	2017/18	16	N/A	-	
CEDAR GROVE	MOLD	Mold West	11	N/A	-	2017/18	4	N/A	-	
CEGIDOG AVENUE	MOLD	Llanfynydd	7	2016/17	1	2017/18	6	N/A	-	

WHQS Programme – *Mold District*



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	B&H	No	2015/16 Property No's
STREET	DISTRICT	Ward	TOTAL	Year		Year		Year		
CLWYD CRESCENT	MOLD	New Brighton	11	2016/17	7	2017/18	1	N/A	-	
CONWAY CLOSE	MOLD	Caergwrle	7	N/A	-	2017/18	2	N/A	-	
CORWEN ROAD	MOLD	Llanfynnydd	2	N/A	-	2017/18	1	N/A	-	
COUNCIL BUNGALOW	MOLD	Llanfynnydd	4	2016/17	3	N/A	-	N/A	-	
CROSSWAYS	MOLD	Caergwrle	7	2016/17	5	2017/18	1	N/A	-	
DERBY ROAD	MOLD	Caergwrle	6	2016/17	4	2017/18	1	2015/16	1	60, Houses
DREFLAN	MOLD	Mold West	19	2016/17	10	2017/18	9	N/A	-	
EAST VIEW	MOLD	New Brighton	4	2016/17	1	N/A	-	2015/16	2	1,13,Houses
EDINBURGH AVENUE	MOLD	Caergwrle	2	2016/17	1	N/A	-	N/A	-	
ELM DRIVE	MOLD	Mold West	27	2016/17	9	2017/18	6	2015/16	5	9,22,23,30,47,Houses
ELM DRIVE	MOLD	Northop Hall	8	2016/17	3	2017/18	3	N/A	-	
ERWRTLLAN	MOLD	Cilcain	1	N/A	-	N/A	-	2015/16	1	7 House
ESTYN CLOSE	MOLD	Hope	2	N/A	-	2017/18	2	N/A	-	
FAGL LANE	MOLD	Hope	1	N/A	-	N/A	-	N/A	-	
FFORDD CELYN	MOLD	Leeswood	12	2016/17	3	N/A	-	2015/16	7	5,7,8,10,11,13,16, Houses
FFORDD EDWIN	MOLD	Northop	6	2016/17	1	N/A	-	N/A	-	
FFORDD ELDON	MOLD	Northop	9	N/A	-	N/A	-	2015/16	2	8, 11,
FFORDD ESTYN	MOLD	Leeswood	3	N/A	-	N/A	-	2015/16	3	1,4,7 Houses
FFORDD GLYNDWR	MOLD	Northop	2	N/A	-	N/A	-	2015/16	1	2,House
FFORDD GWYNEDD	MOLD	Northop	13	N/A	-	2017/18	2	N/A	-	
FFORDD OWEN	MOLD	Northop	11	N/A	-	2017/18	1	2015/16	1	7,House
FFORDD SIARL	MOLD	Leeswood	10	2016/17	1	N/A	-	2015/16	5	5,6,10,11,12, Houses
FFORDD Y LLAN	MOLD	Treuddyn	8	2016/17	5	N/A	-	2015/16	1	14, Sheltered
FFORDD Y RHOS	MOLD	Treuddyn	13	2016/17	7	N/A	-	2015/16	1	23, Sheltered Bung
FIR GROVE	MOLD	Mold West	20	N/A	-	N/A	-	2015/16	6	4,7,13,14,20, 22

WHQS Programme – *Mold District*



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	B&H	No	2015/16 Property No's
STREET	DISTRICT	Ward	TOTAL	Year		Year		Year		
GER Y PISTYLL	MOLD	Gwernymynydd	14	2016/17	2	N/A	-	2015/16	10	3,4,5,6,7,8,9,12, 14, Sheltered Flats 24 house
GLAN ALUN	MOLD	Mold Broncoed	10	N/A	-	2017/18	2	N/A	-	
GLAN YR EGLWYS	MOLD	Northop	7	2016/17	2	2017/18	1	2015/16	1	2 Sheltered
GOSMORE ROAD	MOLD	New Brighton	1	2016/17	1	N/A	-	N/A	-	
HAFAN DEG	MOLD	Llanfynydd	5	2016/17	4	N/A	-	2015/16	1	3 MBung
HAFAN DEG	MOLD	Treuddyn	9	2016/17	5	N/A	-	N/A	-	
HAWARDEN ROAD	MOLD	Caergwrlle	10	2016/17	2	N/A	-	2015/16	5	32,40,54, 68,70, Houses
HAWARDEN ROAD	MOLD	Hope	10	2016/17	5	2017/18	3	N/A	-	
HAWTHORNE AVENUE	MOLD	Mold West	49	2016/17	9	2017/18	24	2015/16	3	22,23,35 Houses
HAZEL GROVE	MOLD	Mold West	15	2016/17	8	2017/18	2	2015/16	3	7,9,12 Houses
HEOL Y DDERWEN	MOLD	Leeswood	12	2016/17	3	2017/18	7	N/A	-	
HEOL Y GORON	MOLD	Leeswood	30	2016/17	11	2017/18	9	2015/16	2	20,25 Houses
HEULWEN CLOSE	MOLD	Hope	18	2016/17	8	N/A	-	2015/16	7	1,5,7,8,11,12,14,
HIGH STREET	MOLD	Northop	1	2016/17	1	N/A	-	N/A	-	
HOLLY DRIVE	MOLD	Mold West	10	2016/17	2	N/A	-	2015/16	4	1,3,Flats11,13,Houses
IS Y MYNYDD	MOLD	Cilcain	8	2016/17	1	N/A	-	2015/16	6	1,3,5,7,9,13,MBungs
IVY CRESCENT	MOLD	Mold West	24	2016/17	2	2017/18	3	2015/16	10	4,10,15,20,23,26,30,36,38,42 Houses
LEETE AVENUE	MOLD	Cilcain	3	N/A	-	N/A	-	2015/16	3	6,13,18 Houses
				N/A	-	N/A	-	2015/16	28	5,8,9,10,12,18,22,47,48,Houses 13,14,24,25,26,27,28,29,30,31, 32,34,35,37,50,51,54,56 Sheltered 23 (Warden)
LLYS ALUN	MOLD	Cilcain	36							
LLYS ANN	MOLD	Leeswood	6	2016/17	3	2017/18	2	N/A	-	

WHQS Programme – *Mold District*



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	B&H	No	2015/16 Property No's
STREET	DISTRICT	Ward	TOTAL	Year		Year		Year		
MAES CIBYN	MOLD	Caergwrle	20	2016/17	2	2017/18	4	2015/16	1	9, Flat
MAES CILAN	MOLD	Cilcain	2	N/A	-	N/A	-	2015/16	2	16,32, Houses
MAES GLAS	MOLD	Treuddyn	13	2016/17	11	2017/18	1	N/A	-	
MAES GLYNDWR	MOLD	Treuddyn	34	2016/17	3	N/A	-	2015/16	1	37, House
MAES GRUFFYDD	MOLD	Northop	6	2016/17	1	2017/18	5	N/A	-	
MAES LLAN	MOLD	Gwernaffield	8	2016/17	1	2017/18	1	2015/16	4	1,4,6,8 Sheltered Bungalows
MAES LLEWELLYN	MOLD	Treuddyn	5	2016/17	5	N/A	-	N/A	-	
MAES OWEN	MOLD	Mold West	5	N/A	-	N/A	-	2015/16	1	10 House
MAES PDRE	MOLD	Mold West	3	2016/17	2	N/A	-	N/A	-	
MAES RHEILLION	MOLD	Leeswood	10	N/A	-	N/A	-	2015/16	1	9, Sheltered
MAES RWERN	MOLD	Gwernymynydd	4	2016/17	1	2017/18	3	N/A	-	
MAESTEG	MOLD	Llanfynnydd	15	2016/17	8	2017/18	4	N/A	-	
MEADOW CRESCENT	MOLD	Caergwrle	10	2016/17	1	2017/18	3	2015/16	1	5 MBung
MILFORD STREET	MOLD	Mold West	22	2016/17	6	2017/18	12	2015/16	1	16 House
MOEL FAMMAU ROAD	MOLD	New Brighton	11	2016/17	6	2017/18	2	N/A	-	
MOEL VIEW DRIVE	MOLD	Northop Hall	9	N/A	-	N/A	-	2015/16	6	2,4,6,7,8,10, Sheltered
MOLD ROAD	MOLD	Caergwrle	3	2016/17	2	N/A	-	N/A	-	
MOUNT CLOSE	MOLD	New Brighton	7	N/A	-	N/A	-	2015/16	1	14, M Bung
NANT GARMON	MOLD	Mold Broncoed	11	N/A	-	2017/18	1	2015/16	1	4, House
OLD SCHOOL COURT	MOLD	Caergwrle	12	2016/17	4	2017/18	3	N/A	-	
PARC ALUN	MOLD	Mold East	11	N/A	-	2017/18	2	2015/16	3	15,32,35, Houses
PARK AVENUE	MOLD	Mold West	2	N/A	-	N/A	-	2015/16	1	4, House
PRIMROSE CLOSE	MOLD	Northop Hall	8	N/A	-	2017/18	1	2015/16	1	17

WHQS Programme – *Mold District*



WHQS CAPITAL WORKS PROGRAMME 2015-2020				WHP	No	K&B	No	B&H	No	2015/16 Property No's
STREET	DISTRICT	Ward	TOTAL	Year		Year		Year		
QUEEN STREET	MOLD	Treuddyn	4	2016/17	4	N/A	-	N/A	-	
QUEENS PARK	MOLD	Mold West	42	2016/17	8	2017/18	24	2015/16	2	6, 28 Houses
QUEENSWAY	MOLD	Hope	3	N/A	-	2017/18	2	N/A	-	
RAIKES LANE	MOLD	Northop	1	N/A	-	2017/18	1	N/A	-	
SARN LANE	MOLD	Caergwrlle	7	N/A	-	2017/18	7	N/A	-	
SARN LANE	MOLD	Hope	1	2016/17	1	N/A	-	N/A	-	
ST CYNARCHS AVE	MOLD	Hope	9	2016/17	3	2017/18	1	2015/16	3	3,17, 20,Houses
ST DAVIDS LANE	MOLD	Mold East	1	N/A	-	N/A	-	N/A	-	
ST MARYS DRIVE	MOLD	Northop Hall	13	N/A	-	2017/18	2	2015/16	5	5,9 Sheltered Bung 14,18,19 Houses
TAN YR HAFOD	MOLD	Gwernaffield	28	2016/17	7	N/A	-	2015/16	12	9, 10,14,18,50,51,52,54, Sheltered Bungs 30,39,45, Houses 24 Wardens House
TAN YR RHOS	MOLD	Gwernymynydd	2	2016/17	1	N/A	-	2015/16	1	3 House
TAN-Y-BRYN	MOLD	Caergwrlle	7	2016/17	2	2017/18	4	N/A	-	
TEGFAN COURT	MOLD	Caergwrlle	10	2016/17	8	N/A	-	N/A	-	
VICTORIA CRESCENT	MOLD	Llanfynnydd	13	N/A	-	N/A	-	2015/16	3	3,11a,25, Houses
VOWNOG NEWYDD	MOLD	Northop	6	2016/17	1	N/A	-	2015/16	1	9,
WARED DRIVE	MOLD	Northop Hall	5	2016/17	2	N/A	-	2015/16	2	5,Sheltered12, Houses
WILLOW AVENUE	MOLD	Hope	6	N/A	-	N/A	-	2015/16	3	6,17,33, Houses
WINDSOR AVE	MOLD	Caergwrlle	5	2016/17	2	2017/18	2	N/A	-	
WREXHAM ROAD	MOLD	Llanfynnydd	13	2016/17	2	2017/18	8	N/A	-	
Y WAEN	MOLD	Gwernaffield	5	N/A	-	N/A	-	2015/16	4	22,26,31,33 Houses

WHQS – Summary

- The WHQS 2020 Programme has been created to ensure all Flintshire County Council properties can comply to the WHQS by the year 2020 as required by Welsh Government.
- The Programme of Works is a ‘Live’ document and the delivery of the Programme will generally remain as is.
- However, as the Programme is a ‘Live’ document, specific property addresses are subject to changes that occur during each financial year.
- Properties become void (empty) each year and some properties may be brought forward where required.
- Some tenants refuse to have the works completed for various reasons. These properties will be re-introduced into the Programme in another year.

WHQS – Summary

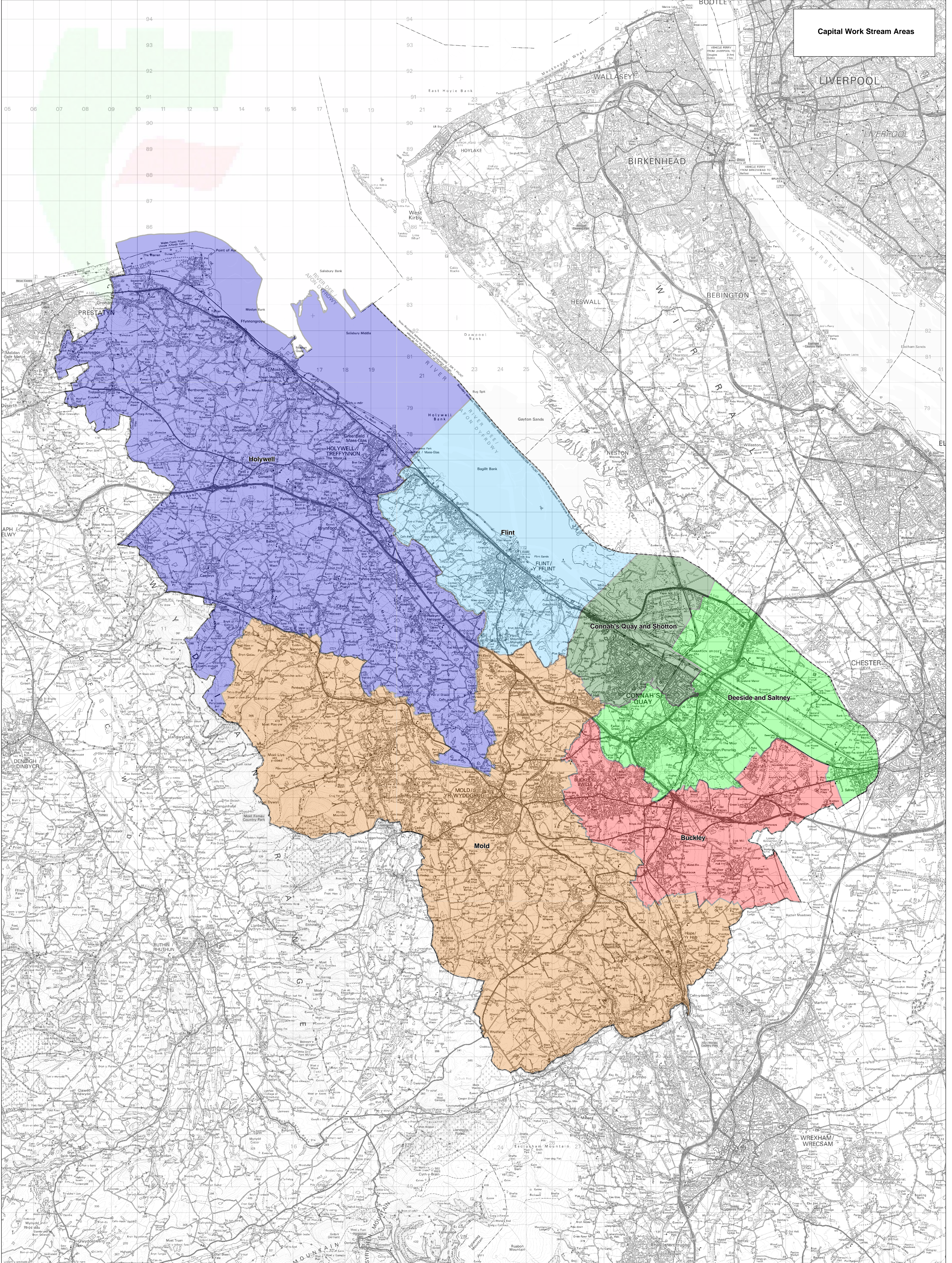
- When properties have been Surveyed, we often find that some tenants have replaced their own fixtures and fittings (kitchens & bathrooms) and no longer require the Upgrade works to be completed. This provides the Capital Works Team with the opportunity to bring forward additional properties and complete the works earlier than first planned.
- Other properties are subject to Disabled Facility Grants and these properties may often be re-scheduled dependent on the Occupational Therapist's assessment and personal circumstances of the individuals concerned.
- For these and many other reasons that are presented to the team, we are often required to review the Programme and sequence of works.

WHQS – Thank you

- Flintshire County Council would like to thank all those involved in the development of the Programme and look forward to investing and upgrading our stock for the welfare of our tenants.
- We would also like to take this opportunity to request each tenant's co-operation and assistance in delivering this exciting project.
- If you have any queries or feel you would like to be involved in developing future work streams or plans, please do not hesitate to contact us:-
 - E-mail: Capitalworks@flintshire.gov.uk
 - Team: 01352 701659
 - Call Centre: 01352 701660

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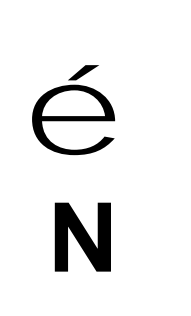
Capital Work Stream Areas



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Planning & Environment,
Flintshire County Council,
County Hall, Mold,
Flintshire, CH7 6NF.
Chief Officer: Mr Andrew Farrow

Scale: 1:45000 @ A0
OS Map: Landranger
Plotted: 01/10/2014



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WALES AUDIT OFFICE
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Auditor General for Wales

The Service User Perspective – the Welsh Housing Quality Standard – **Flintshire County Council**

Audit year: 2017-18

Date issued: August 2018

Document reference: 738A2018-19

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Mae'r ddogfen hon hefyd ar gael yn Gymraeg. This document is also available in Welsh.

The team who delivered the work comprised Paul Goodlad, Charlotte Owen, Richard Hayward, Gwilym Bury and Jeremy Evans directed by Huw Rees.

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Summary report

- 1 In housing, as in many local government service areas, users have no choice of service provider or, where alternative providers exist, their choice is limited by cost or other reasons. In this situation, their ability to influence services to meet their needs relies on users having a 'voice' in service design.
- 2 It is especially important that service users can feed in their views, experiences and hopes as the Council decides which services to reduce, increase or change in the current environment where finances are under pressure. Taking account of the users' voice means redesigned services are more likely to meet people's needs and be better value for money.
- 3 The Welsh Government stresses the importance of developing a partnership with citizens. Involvement is one of the five ways of working and it requires local authorities to adopt to meet the Well-being of Future Generations (Wales) Act 2015 (WFG Act). And in its Local Government White Paper (January 2017) the Welsh Government states:

'We want to develop a more equal partnership with citizens. The role of public services should be to support people to live independent lives and to seek to de-escalate demand, intervening only when necessary and only for as long as required. In doing so, the focus inevitably shifts to prevention and a public service that is able to put more effort into helping people to avoid crisis, rather than one which is focused on supporting people in crisis. This is about creating prudent public services for the future.'¹
- 4 In 2017-18, the Wales Audit Office completed work to understand the 'service user perspective' at every Council within Wales. We followed a broadly similar approach at each council, although we agreed the specific focus and approach to the work with each one individually. In Flintshire County Council (the Council), we reviewed the housing service. In particular tenants' engagement with, and degree of choice experienced in, delivering the Welsh Housing Quality Standard (WHQS) and their view on the quality of the service they receive from the Council.
- 5 In 2001, the Welsh Government set out its long-term vision for housing in Wales entitled **Better Homes for People in Wales**. The WHQS is the Welsh Government standard of housing quality. The WHQS was first introduced in 2002 and aims to ensure that all dwellings are of good quality and suitable for the needs of existing and future residents. The Welsh Government set a target for all social landlords to improve their housing stock to meet the WHQS as soon as possible, but in any event by 2020.
- 6 The Council decided against transferring its housing stock following a tenant ballot which rejected stock transfer, and it is confident it will achieve WHQS compliance by December 2020. Consequently, the Council retains its housing stock and role as landlord. It is one of 11 councils in Wales to do so. The Council is one of six

¹ Welsh Government, **White Paper Reforming Local Government: Resilient and Renewed**, January 2017.

remaining councils still having stock which is not fully compliant as at March 2017 with only five councils reporting² 100% compliance.

- 7 The Council owns approximately 7,167 properties of which it reported that 24 properties met the standard to 'full compliance' and 7,143 did not as at 31 March 2017. The Council reported that it believed none of its properties were judged to be 'acceptable fails' as defined by the Welsh Government in its guidance³. Full compliance refers to dwellings where the WHQS standard is achieved for all individual elements, but there can be situations where achieving the standard for an individual element is not possible. Such situations may include the cost or timing of the work, residents choosing not to have the work done or where there are physical constraints to the work. In these instances, the social landlords may record one or more elements as acceptable fails. Where a dwelling contains one or more acceptable fails but all other elements are compliant, the dwelling is deemed by the Welsh Government to be compliant subject to acceptable fails. However, the Council did report that some individual elements of some homes are currently acceptable fails (such as 1,334 kitchens where tenants have refused the offer) but it still hopes that by December 2020 most of these will have had the improvements carried out.
- 8 Although we could not talk to everyone, engaging with a sample of service users⁴ helped us better understand their perspective. In addition, we held a focus group with the Flintshire Tenants Federation (the Federation) and visited some of the Council's housing estates. This information, as well as data on performance and service standards, informed our discussions with the Council. This helped us understand the Council's rationale for their approach to WHQS, and how the Council approaches and responds to the needs and expectations of service users.
- 9 Overall, we found that **the Council is making good progress towards achieving the Welsh Housing Quality Standard and most Council tenants are satisfied with the quality of the service and their homes.**
- 10 We came to this conclusion because:
- the Council is making good progress towards achieving the WHQS by December 2020;
 - tenant engagement has worked well in the past with good officer involvement and the Council is actively developing new approaches to ensure everyone continues to have a voice;

² Welsh Government, **Welsh Housing Quality Standard Welsh Government Annual Report, October 2016**

³ Since undertaking the fieldwork the Council has been continuing to make progress on WHQS works and as at 10 August 2018 reported that 1,288 properties meet the standard in full with a further 727 meeting the standard as an 'acceptable fail.'

⁴ We spoke to a sample of 96 tenants. We conducted a doorstep survey, Appendix 1 shows details.

- most Council tenants are satisfied with the quality of the service and their homes; and
- tenants can access the services they need, and the Council has tried to address the impact of service change.

Detailed report

The Council is making good progress towards achieving Welsh Housing Quality Standard and most Council tenants are satisfied with the quality of the service and their homes

The Council is making good progress towards achieving the WHQS by December 2020

- 11 The Council engaged widely with stakeholders on its housing modernisation programme for WHQS and estate improvements. It is making good progress on its five-year plan, which is supported by appropriate funding, to achieve the WHQS by December 2020. For example, most homes have been fitted with new kitchens and bathrooms. The Council consulted on the proposed timetable for carrying out WHQS works. It used the results to help shape its plan with work on kitchens and bathrooms being completed before beginning external works such as replacing roofs. Looking longer term the Council has plans in place aimed at ensuring that housing quality is maintained, for example, making sure that components such as windows and roofs are replaced when required.
- 12 Tenants receive an annual letter detailing the planned WHQS work for the year ahead and can phone the Housing service to get updates on progress. Individual tenants were given a significant voice in how the WHQS work was undertaken in their homes with considerable choice about the type of new kitchen and bathroom units. Tenant feedback on early stages of the WHQS also prompted the Council to review its implementation with more officers working on day-to-day contact with tenants as the work was carried out.
- 13 The Council takes an independent and robust approach to the monitoring of contractor performance and takes action where quality issues are identified. Most of the tenants we spoke to did not feel there is generally any inconsistency in the kitchens and bathrooms offered by the different contractors or in the quality of work. The councillors we spoke to have a detailed knowledge and understanding of their local areas and also believed that arrangements are in place to monitor and challenge contractor performance.
- 14 The Council has 617 homes which did not yet meet the WHQS standard for warmth (SAP 65⁵ or above rating). Over recent years the Council has invested in a range of new approaches, such as external wall insulation, to help overcome the problem of cold homes. The Council is investing additional resources in future

⁵ SAP 65. 2015. WHQS states the Welsh Government vision that 'all households in Wales.... shall have the opportunity to live in good quality homes that are adequately heated, fuel efficient and well insulated.' The target energy rating to comply with the WHQS is a Standard Assessment Procedure (SAP) rating of 65.

years to address the issue of the remaining homes which did not meet the WHQS standard for warmth.

Tenant engagement has worked well in the past with good officer involvement and the Council is actively developing new approaches to ensure everyone continues to have a voice

- 15 The housing staff we spoke to have a good understanding of the needs of tenants. Through their daily interactions with tenants, staff receive regular feedback and opinions. This provides a useful and informal conduit of information between tenants and the service. A dedicated team (Tenant Involvement Officers) work to support tenants on all aspects of the WHQS programme, such as a selection of kitchen worktop colours and finishes. Accommodation Support Officers, who provide a range of support for new tenants during the first year of their tenancy, also provide further support for work on WHQS related issues. It complements the comments available through day-to-day repairs satisfaction feedback forms and the online comments facility on the Council's website. Housing staff also attend local estate events to promote the housing service and speak to members of the public. This includes non-tenants such as Right to Buy owners, who often form most of the people living on an estate.
- 16 The Council has long-standing established mechanisms for formal consultation, and officers and members meet regularly with tenants through local tenant associations and the Federation group of about 20 tenants. The Federation membership is largely drawn from the local groups, and provides a formal method to consult and gain feedback from tenants. Federation members also are invited to participate in the selection of contractors for WHQS work. There is a newsletter delivered twice a year to all tenants' homes which provides feedback and information. The Federation members help produce this newsletter. The housing service also surveys all tenants every few years to gain feedback on performance. Although the last survey was in 2013 a new survey is planned for 2018.
- 17 However, the Council recognises that tenant involvement has declined in recent years and is actively developing new approaches to ensure everyone continues to have a voice. Although the Council does have an Engagement Strategy the Council's local tenant engagement strategy is out of date. The number of active tenants and recognised tenants groups has declined since its peak at the time of the stock transfer ballot over six years ago. The Federation is not a sufficiently representative approach to gaining the views of 7,000 tenants and consumes officer time in engaging with a small group of people.
- 18 The Housing service section of the website is well designed and easy to use. There is an annual sheltered housing conference which over a hundred residents attend and various fun days and other events where staff informally engage with tenants about planned changes, such as on the introduction of new service charges.

19 One member of staff is working with tenants to involve them more in shaping and influencing future service delivery. However, at present, engagement work is focused understandably on the WHQS programme and we saw little evidence where residents are routinely engaged with and offered other choices to help shape future housing services.

Most Council tenants are satisfied with the quality of the service and their homes

20 Most of the tenants we spoke to value the housing service and many commented on the quality customer service provided by most housing staff. They were grateful to still have what they regarded as a good service for carrying out repairs by the Council's own directly employed staff. They also valued having a local housing office near to where they lived.

21 Our survey of tenants also showed that people are very satisfied with the quality of the housing service:

- 66% of the tenants we spoke to feel the Council listens to and acts on what they say about the condition of their home. Although boundary fencing is an issue for some.
- 92% of the tenants we spoke to were happy with the quality of their kitchens and 85% were happy with their new bathrooms.
- 89% of the tenants we spoke to thought that their neighbourhood is a good place to live.

22 Our survey of tenants showed that only seven per cent of the tenants we spoke to felt they had problems with damp and condensation in their home. We have conducted a similar survey in the last 12 months at all 11 councils that retained their housing stock, and this issue is a more significant problem elsewhere in Wales. Damp and condensation issues are a complex problem, and without conducting a full house survey we cannot say why tenants in Flintshire reported this issue. We did not undertake the survey on all of the estates in Flintshire and some staff we spoke to felt that on a few estates there are some issues of damp, where affected homes are at more exposed locations where there is more rainfall and frequent high winds leading to greater water penetration.

23 Although the majority of tenants we spoke to feel their homes were warm enough in winter, 24% did not. The fieldwork was undertaken during the coldest week of the winter and this may have affected the survey results. Also a large number of the tenants who reported to us feeling cold in their homes in winter are living in the three high rise blocks in Flint; whilst generally happy some felt the newly installed radiator in one room, their lounge, provides inadequate heating.

24 Some of the tenants we spoke to are dissatisfied (only 56% are happy) with the environment outside their home. They also felt there is a lack of consistency over issues such as fencing. However, the Council is just beginning its WHQS external

works programme which they believe will address these issues over the coming years.

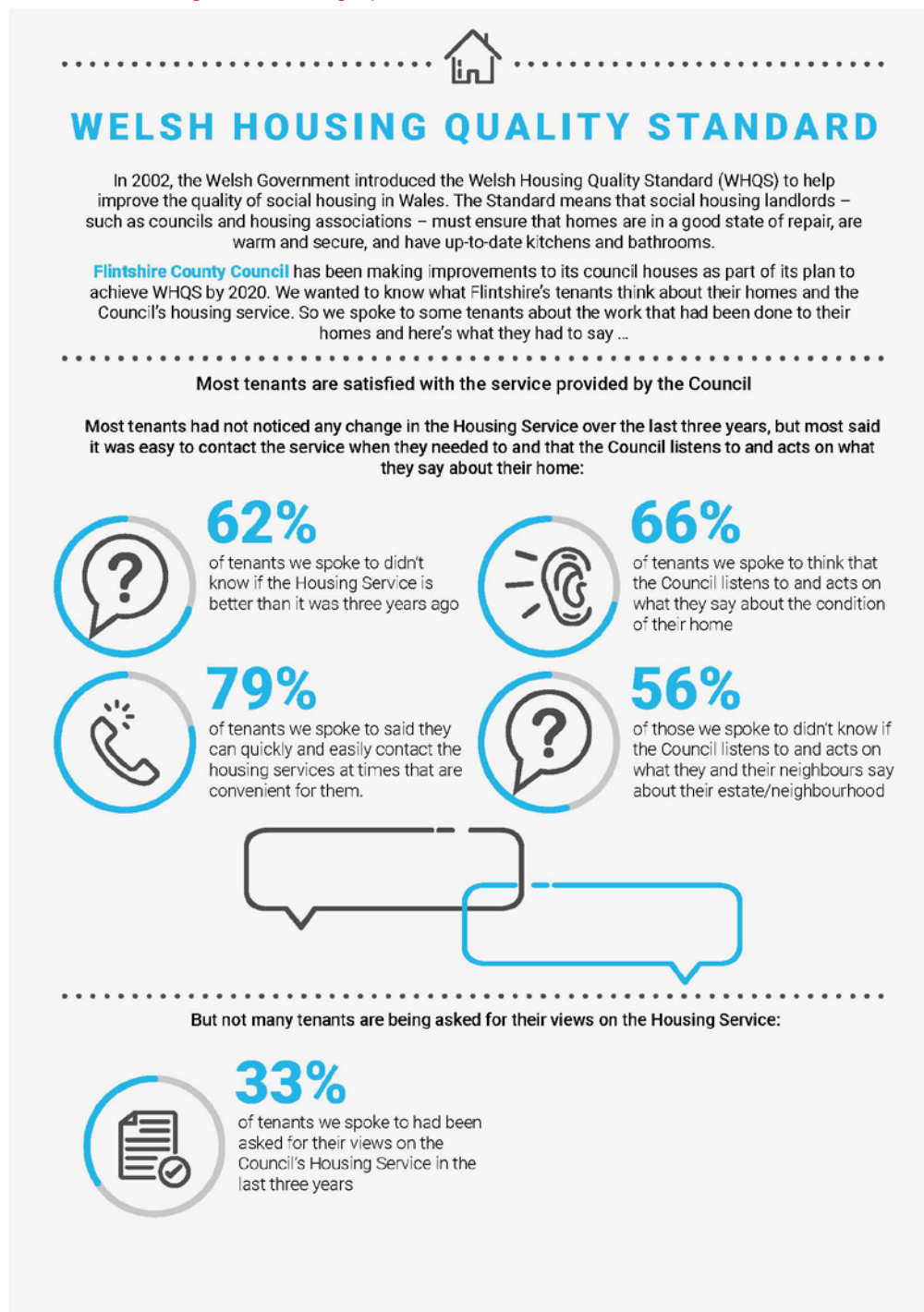
Tenants can access the services they need, and the Council has tried to address the impact of service change

- 25 Most of the tenants we spoke to felt they could access the housing services they needed, and the housing service opening hours in local offices are convenient for them. The housing section of the Council's website provides a convenient way for residents to provide feedback to the Council. The complaints procedure is publicised on the website and resulting statistics are centrally monitored and reported to members. Within the housing section of the Council's website there is an easy-to-use way for tenants to provide feedback. Although the Council recognises it could do more to increase the range of access to Housing services through the internet. The telephone service for tenants to contact the Council is well publicised and the tenants we spoke to felt it worked well.
- 26 The Council has a range of performance targets for the Housing service, such as responding to repairs requests and the targets are subject to regular scrutiny by senior officers and councillors. Although, in the past, the housing service has worked with the Federation on a range of innovative ways to measure changes to the service, such as mystery shopping, this practice has declined. The Council currently relies predominantly on key performance indicators and satisfaction surveys to evaluate the service. Only 33% of the tenants we spoke to felt that in the last three years they had been asked for their views on the housing service.
- 27 Many of the sheltered housing tenants we spoke to told us they value the housing service and are happy in their homes. However, they feel that although they are informed and consulted about changes, the level of service has declined over time. At one scheme we were told that a well-used communal lounge and centre had been removed to provide an additional flat with no alternative provision being offered, and as a consequence the residents we spoke to now felt more isolated. Many of the sheltered housing tenants we spoke to regret the withdrawal of the dedicated site-based warden service and its replacement with a community-based accomodation service across Flintshire, and as a consequence some felt lonely and isolated. The new service concentrates on providing high-level support to those tenants with the greatest need for support based on an objective assessment. In addition, the Council engages the befriending services of third-sector agencies to drop in and chat to provide the good neighbour services which the Council can no longer offer..

Appendix 1

Infographic summarising the key findings from the completed surveys

Exhibit 2: housing service infographic



.....

Most tenants are happy with the standard of their homes

The Council has fitted new kitchens and bathrooms in the majority of council homes and most tenants we spoke to were pleased with these rooms:



92%

were happy with the condition of their kitchen



85%

were happy with the condition of their bathroom

But the Council has only just started improvement works to the outsides of people homes and fewer tenants we spoke to were happy with the outside of their homes:



56%

of those we spoke to were happy with how the outside of their home looks. Some tenants were unhappy with the garden maintenance and unreliable lifts

.....

Most tenants find their homes warm enough and very few reported problems with damp:



76%

of those we spoke to thought that all the rooms in their home were warm enough in the Winter



7%

of tenants we spoke to have experienced problems with damp or mould in their home

.....

Most tenants we spoke to were happy with the estate they live on:



89%

of tenants we spoke to think their estate/neighbourhood is a good place to live



.....

Read the full report on Flintshire County Council's housing service on our website: www.audit.wales

We spoke to 96 tenants. This represents around 1% of all council tenant households.

.....

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CF11 9LJ

Your Ref/Eich Cyl
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Fax/Ffacs

WAO/WHQS – L001
10th August 2018
Sean O'Donnell
01352 701642

Dear Sirs,

The Service User Perspective - the Welsh Housing Quality Standard - Flintshire County Council

Thank you for the WAO report which we have found positive and constructive in terms of its content and suggestions. We would wish to pass comment on certain aspects of the report, which we feel provides additional clarity and identifies our commitment moving forward.

Firstly, the Council proposes to complete all WHQS Upgrade works by 31st December 2020. The report refers to a target date of March 2021.

Secondly, through our WHQS Programme, tenants and members of the Tenants Federation are invited to participate in the interview process when we are procuring WHQS contractors.

We agree that the Tenants Federation is not a sufficiently representative group in the context of delivery of the WHQS works, however tenant engagement has now shifted towards the individual tenants through pre-entry surveys at which the works are discussed and where applicable the tenants are able to select styles & types of finishes etc. This is then followed up with visits during the works by the contractor's representatives and FCC's Tenant Liaison Officers to ensure the works are delivered as smoothly as possible.

Although the number of tenants groups has declined, the individual engagement has increased significantly to the extent that through the delivery of the WHQS works, every tenant receives personal engagement which allows the Council to shape the services it delivers to their individual needs and requirements.

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Moving forward, we believe the tenants will be able to influence services and engage more proactively through social media and the Councils internet based services i.e Twitter, Facebook, Council's webpage.

In addition we have also redesigned many of our internal forms along with the questions we ask tenants during the satisfaction survey. The Capital Works Team achieved a score of 95.8% as an overall score for 2017-2018 for all WHQS Upgrade workstreams combined.

Each workstream is scored from 10 Questions and this maps the tenant's journey through the upgrade works. Each FCC TLO completes the Tenant Satisfaction Survey face to face and asks for honest feedback that can help the team and service to improve moving forwards. Some tenants prefer to complete the Survey in their own time and can return it via Free Post or can have it collected.

This important part of the process enables the team to gather Key Performance Data that is used to correctly measure the Contractors Customer Focus onsite.

We feel this method demonstrates our commitment to tenant engagement and how tenants can become involved and assist us to improve the customer focus aspect.

Thirdly, since the report was completed; we have now confirmed that our overall stock has increased to 7219 properties due to the new build programme. We have also confirmed that 1288 properties now achieve a 'WHQS full compliance status' as opposed to 24 properties that were reported the previous year. In addition to this, 727 properties are subject to the 'Acceptable Fail' criteria which further increases our compliance stock figure. Due to a major data cleansing exercise that was completed recently by our team, we have now seen our overall stock compliancy percentage increase to 28%.

Finally with regards to the proposed improvement, an extensive consultation programme was undertaken during 2010 with key stakeholders (tenants, local members, and staff) on how the Council's Sheltered Housing Warden Service could be improved. Based upon the outcomes from the consultation programme the Council took the decision that a large-scale service improvement programme needed to be developed and implemented in order to transform the Sheltered Housing Warden Service into a Community Based Accommodation Support Service.

The aim of the improvement programme was the introduction of a support service that operated from within Flintshire's local communities and delivered an in-person accommodation support service to any older person, irrespective of tenure, who needed support to live independently and safely within their own homes and delay the need for more intensive (and more costly) interventions from other Council services.

The improved service delivery model aspires to deliver support services that are aligned, as far as possible, to the individual needs of service users and is flexible so the service provided can fluctuate as a service user needs fluctuate. To attain this aim it was necessary to introduce an objective needs assessment process that enables



the individual needs of service users to be identified and support plans to be produced for all service users, outlining the support that they will receive.

As a result of the needs assessment process, the level of support a service user is able to receive has increased. For example, some service users are able to receive several support visits throughout the day (The previous service model was a one size fits all approach with all service users receiving a morning visit only). Other service users, who used to receive one support visit per week, are now receiving support five days a week. The improved service model has been designed as a customer focused service that places service users at the centre of service delivery and the service planning and improvements processes.

A full review of the support plan is carried out on an annual basis for every sheltered tenant, however, service users are made aware that they can request a review at any time or if their circumstances change. This ensures that every sheltered tenant has the opportunity to discuss their circumstances with the Support Officer and feelings of loneliness and social isolation will be addressed as a support need.

Following the withdrawal of the warden service in 2011, further consultation events have taken place whereby all sheltered tenants have been given the opportunity to attend an event. The outcome of the events show that that 95% of those who attended an event, have stated that they are happy with the support that they receive from the Community Based Accommodation Support Service and all efforts are being made to address the discontentment of the remaining 5%. These concerns are predominantly around the change from the daily, good neighbour service that the previous warden service offered to a visit based on assessed need with tenants stating that the warden may have been the only person that they saw from one day to the next. In order to address this concern, the Community Based Service engages the befriending services of third sector agencies to drop in and chat and provide the good neighbour services, which the Community Based Support Service can no longer offer.

An independent assessment was been carried out by Flintshire County Council's Supporting People Reviewing Officers randomly selecting residents to interview about their experience of the new service. Thirty residents were selected to take part in the initial evaluation, however further reviews are due to be undertaken as part of an on-going evaluation of the support service.

The Community Based Support Service remains committed in continuing to learn from customers as to what is working well and what may remain as an area of concern. In order to provide the means by which tenants are encouraged to remain engaged in the continued development of their support service, it is intended that regular feedback sessions will continue to be held. A programme of consultation events is planned for September 2018 with sheltered tenants and as part of these events, tenants will have the opportunity to discuss their support services. The purpose of these sessions is to encourage tenants to feel confident in voicing their opinions on the new service model and where further improvements to the service can be openly and transparently discussed.

It is only by listening to our tenants and their expectations of their support service are we able to determine what areas can be assessed and improved. This continues to be a critical and central component of our service improvement plan. From this we will continue to ensure that service user involvement and feedback sessions, drive forward our on-going service improvements.

We trust the above reinforces the positive report the Council has received and hope it assists to clarify the recommendation made within the report.

Yours sincerely,



Neal Cockerton
Chief Officer, Housing and Assets
Flintshire County Council

Copies to:
Sean O'Donnell, Capital Works Manager

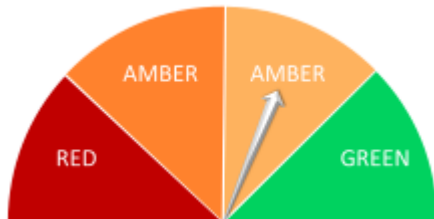
Flintshire Internal Audit

Audit Report

Title: Welsh Housing Quality Standard 17/18
Portfolio: Housing & Assets
Issued Dated: May 2019
Report No: 15-2017/18
Report Status: Final Report

Internal Audit engagements are conducted in conformance with the Public Sector Internal Audit Standards.

Audit Opinion



1 Executive Summary:

Introduction and Scope:

An audit of the Welsh Housing Quality Standard (WHQS) was undertaken as part of the Internal Audit Plan for 2018/19.

The Welsh Government has set a vision for Housing in Wales called “Better Homes for People in Wales”. In 2002 the Welsh Housing Quality Standard was introduced, which was revised in 2008. The standards will introduce a common target standard for all housing in Wales. The target for bringing all homes up to standard is by 2020. The projected costs to deliver the programme finishing in 2020/21 is £103 million. The Council currently owns 7,219 properties as at December 2018. WHQS has not been previously reviewed by Internal Audit.

The audit review considered the adequacy and effectiveness of the operating controls in relation to WHQS and focus was placed upon:

- The project management of the WHQS.
- The business planning arrangements in place.

A recent Wales Audit Office review was carried out called "The service user perspective - the Welsh Housing Quality Standard," the report was issued in August 2018. The overall conclusion found that the Council is making good progress towards achieving the Welsh Housing Quality Standard and most Council tenants are satisfied with the quality of the service and their homes.

The service has experienced several issues during the procurement process whilst procuring works, which has significantly delayed and impacted on the tender process. The delay has been formally documented and reported to the Housing Programme Board and has also been discussed with the Procurement Team. Controls have been implemented to improve communication & methods of working between procurement, however until this process is embedded the risk will remain.

Audit Opinion:

In each report we provide management with an overall assurance opinion on how effectively risks are being managed within the area reviewed. Appendix A of the report details our assurance levels:

Assurance:	Explanation
Amber Green - Reasonable	<p>Key Controls in place but some fine tuning required:</p> <ul style="list-style-type: none"> • Some refinement or addition of controls would enhance the control environment • Key objective could be better achieved with some relatively minor adjustments <p>Conclusion: key controls generally operating effectively.</p>

The table below highlights the number and priority of agreed actions to be implemented.

Priority	High (Red)	Medium (Amber)	Low (Green)	Total
No.	0	3	4	7

2 Summary Findings:

Areas Managed Well	Areas for Further Improvement
<ul style="list-style-type: none">• There is an effective programme in place to deliver the WHQS.• Stock condition of properties has been carried out and is continually assessed.• The allocated budget is on target.• Regular reporting to the Housing Board to detail progress including risk management and strategy.• Annual performance returns to the Welsh Government.• The Council is making good progress towards achieving the Welsh Housing Quality Standard.	<ul style="list-style-type: none">• Future planning and forecasting of the Housing stock needs to be considered.• Energy ratings of all properties should be tested.• Plans and policies should be reviewed and brought up to date.• Decisions surrounding the physical access to Council properties where access has been denied.• The introduction of a maintenance programme for individual components.• The Open Housing system should be fully completed and replicated with all of the data held on the WHQS spreadsheet.

3 Action Plan:

Priority	Description
High (Red)	Action is imperative to ensure that the objectives of the area under review are met.
Medium (Amber)	Requires action to avoid exposure to significant risks in achieving the objectives of the area.
Low (Green)	Action encouraged to enhance control or improve operational efficiency.

No.	Findings and Implications	Agreed Action	Who	When
1 (A)	<p>In properties where the Council has implemented new components to meet WHQS, no future preventative maintenance programme or service programme is in place to increase or reach the life cycle of components. i.e. windows, doors and other components may begin to fail or fall into disrepair.</p> <p>This may place a large financial burden upon the Council in the future as replacement costs may be large due to no repair programme being invested in.</p>	<p>Currently the Capital Works Team do work to a planned maintenance programme where components are replaced when they are reaching the end of their lifecycle.</p> <p>We also complete statutory servicing such as Gas, Oil and Electrical Systems as required by law.</p> <p>Moving forward we will be reviewing the performance of our components which have been installed since this major investment works programme commenced. This is something we will be exploring over the current financial year (2019/20) to ascertain any known trends in terms of component failure and if a Servicing Programme would prolong the life of a component or ensure it reaches its expected end of lifecycle.</p> <p>We would need to analyse data relating to failures and repairs to effectively ascertain at which point each component would benefit the most from a service and if the cost associated with this would be effective & efficient.</p> <p>Flintshire County Council may not introduce a Preventive Maintenance Programme if the servicing costs do not extend or help achieve the lifecycles of the components.</p> <p>URN 02409</p>	Sean O'Donnell	31/12/2020

No.	Findings and Implications	Agreed Action	Who	When
2 (A)	<p>A Standard Assessment Procedure (SAP) rating, forms part of an Energy Performance Certificate (EPC), which must be carried out annually. The Energy Team within Housing manage this process and it is performed by external providers.</p> <p>The Council has an environmental programme and this has to ensure each property meets the environmental standard for SAP 65. There are 2,125 properties that do not meet the SAP 65 as at August 2018. There is a backlog due to staff resources within the Energy team and this has resulted in surveys/analysis not being carried out. The SAP rating is not currently recorded on the Open Housing system.</p> <p>Without the SAP rating not being known and recorded on the Open Housing system this may result in the WHQS not being achieved.</p>	<p>As the SAP rating score is part of the WHQS assessment criteria, ideally all EPC's to void properties should be completed. The data should be captured assessed and all returns and data uploaded into the UNO system before it is transferred into the Housing's Open Housing System.</p> <p>URN 02418</p>	Sean O'Donnell	31/12/2020
3 (A)	<p>The data used to monitor and prepare key performance indicators is within a spreadsheet maintained by WHQS. A large amount of this data is replicated within the Open Housing System, with the spreadsheet holding a large amount of specific data relating to the components, including tenants colour choices for kitchen and bathrooms etc.</p> <p>The data requires uploading to the Open Housing system to fully populate and ensure all specific details relating to properties can ease maintenance in the future and to enable all housing staff to have access to the complete set of information for each property.</p> <p>The risk of the data being corrupted or lost is significant within a spreadsheet.</p> <p>If this data is uploaded to Open Housing it will ease planning of any repairs in the future and provide all staff with the specifications of each property. It will also assist in providing the KPI's directly from the system, once all</p>	<p>It would be beneficial for all service areas to be able to access WHQS data as they may be able to deal with any queries more effectively and coordinate works/ access jointly. This is due to be completed as part of the Total Mobile Solution.</p> <p>The data should be imported into the Open Housing System relating to handover packs and certificates so that the aforementioned can be achieved.</p> <p>URN 02436</p>	Sean O'Donnell	31/12/2019

No.	Findings and Implications	Agreed Action	Who	When
	the data is transferred.			
4 (G)	<p>Whilst there is a Housing Asset Management Plan and a WHQS Compliance Policy in place, both have not been updated since 2016.</p> <p>Without an up to date Housing Asset Manager and WHQS policy, Members, Management and Capital Works officers may not apply consistent practices across the service and may impact on the implementation of future years' service delivery.</p> <p>The implications of these documents not being up to date could result in the failure of WHQS.</p>	<p>The WHQS Compliance Policy will be amended to state that the Policy will only be updated as and when WG Guidance is changed or there are significant and material changes externally that may impact upon policy.</p> <p>The position as observed in that the document had not been updated is considered to present no risk as Welsh Government had not updated their guidance documentation from which any of our amendments would naturally flow.</p> <p>URN 02417</p>	Sean O'Donnell	30/09/2019
5 (G)	<p>There are Council properties where tenants are refusing to provide access to WHQS officers. As a result it is unknown if the property meets or fails to meet WHQS. Properties where access to the Council is denied by the tenant are identified within the Open Housing System and may remain as non-compliant with WHQS. The WHQS staff update the Housing Officers with details of tenants where access has been denied.</p> <p>There are many reasons why Council staff are refused access into a Council property, a joint approach with the Housing Officers should ensure access is permitted. Future budget pressures may leave the Council vulnerable in the future if WHQS has to be applied retrospectively due to access refusal and cause a potential delay of achieving the WHQS deadline. Whilst capital allocation would be rolled over inefficiencies would be created due to economies of scale.</p>	<p>The Housing Management Service and Capital Works Service will work together to develop and implement a more robust procedure to address any tenants who refuse access to our properties. Although this is not a significant risk as WG are aware there will always be 'Acceptable Fails' this is something that should be implemented to address the no access properties as service delivery would improve with regards to future work programmes etc.</p> <p>URN 02430</p>	Sean O'Donnell	31/12/2019
6 (G)	On completion of all WHQS works a handover pack is completed and signed by both the Contractor and the	It would be beneficial for all service areas to be able to access WHQS data as they may be	Sean O'Donnell	31/12/2019

No.	Findings and Implications	Agreed Action	Who	When
	<p>Council. The pack contains all details of each component installed and all other works completed, i.e. roof, windows etc. There is a backlog of handover packs being uploaded and included on the Open Housing system. From the testing carried out not all handover packs have been uploaded on the system.</p> <p>Without the data not being fully available within the system, does not allow for all users of the system to have a complete picture of works completed in the property.</p>	<p>able to deal with any queries more effectively and coordinate works/ access jointly. This is will be completed as part of the Total Mobile Solution.</p> <p>The data should be imported into the Open Housing System relating to handover packs and certificates so that the aforementioned can be achieved.</p> <p>URN 02421</p>		
7 (G)	<p>The Open Housing System is capable of scenario planning and the system has a module to facilitate this. The tool is not currently utilised.</p> <p>The forecasting of the Council stock for future planning purposes will provide Housing with meaningful management information to allow for a long term business plan to be prepared and implemented.</p> <p>The service is currently introducing electronic handheld information devices (PDA) across the service.</p> <p>With the introduction of the PDA equipment across the Capital Works Team, the data gathered in the future within the open housing system will support the use of scenario planning.</p>	<p>The data should be imported into the Open Housing System so that Scenario Planner can be fully utilised to forecast and smooth work flow along with ascertaining resource requirements.</p> <p>URN 02429</p>	Sean O'Donnell	31/12/2020

4 Distribution List:







Name	Title
Sean O'Donnell	Accountable Officer (Officer Accountable for the Implementation of Agreed Actions)
Neal Cockerton	Chief Officer - Housing and Assets
Sean O'Donnell	Capital Works Team Manager

Appendix A – Audit Opinion:

The audit opinion is the level of assurance that Internal Audit can give to management and all other stakeholders on the adequacy and effectiveness of controls within the area audited. It is assessed following the completion of the audit and is based on the findings from the audit. Progress on the implementation of agreed actions will be monitored. Findings from **Some** or **Limited** assurance audits will be reported to the Audit Committee.

Assurance	Explanation
Green - Substantial	<p>Strong controls in place (all or most of the following)</p> <ul style="list-style-type: none"> • Key controls exist and are applied consistently and effectively • Objectives achieved in a pragmatic and cost effective manner • Compliance with relevant regulations and procedures • Assets safeguarded • Information reliable <p>Conclusion: key controls have been adequately designed and are operating effectively to deliver the key objectives of the system, process, function or service.</p>
Amber Green – Reasonable	<p>Key Controls in place but some fine tuning required (one or more of the following)</p> <ul style="list-style-type: none"> • Key controls exist but there are weaknesses and / or inconsistencies in application though no evidence of any significant impact • Some refinement or addition of controls would enhance the control environment • Key objectives could be better achieved with some relatively minor adjustments <p>Conclusion: key controls generally operating effectively.</p>
Amber Red – Some	<p>Significant improvement in control environment required (one or more of the following)</p> <ul style="list-style-type: none"> • Key controls exist but fail to address all risks identified and / or are not applied consistently and effectively • Evidence of (or the potential for) financial / other loss • Key management information exists but is unreliable • System / process objectives are not being met, or are being met at an unnecessary cost or use of resources. <p>Conclusion: key controls are generally inadequate or ineffective.</p>
Red – Limited	<p>Urgent system revision required (one or more of the following)</p> <ul style="list-style-type: none"> • Key controls are absent or rarely applied • Evidence of (or the potential for) significant financial / other losses • Key management information does not exist • System / process objectives are not being met, or are being met at a significant and unnecessary cost or use of resources. <p>Conclusion: a lack of adequate or effective controls.</p>

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Name		Contractor				
Address		Contract				
Contact Details		Date		FCC Initials	TLO REW	
Before the Works Started:						
1	How satisfied were you with the first letter from Flintshire County Council informing you of the works that would be completed at your home?	1	2	3	4	5
2	How satisfied were you with the visits and arrangements made by the Contractors and the notice given before any works commenced?	1	2	3	4	5
During the Works and Completion:						
3	Were you shown identification by the Contractor when they visited your home?	Yes		No		
4	How satisfied were you that you and your home were treated with respect?	1	2	3	4	5
5	How satisfied were you that the work was completed within agreed timescales?	1	2	3	4	5
6	How satisfied were you that all appointments were made and kept?	1	2	3	4	5
7	How satisfied were you that you were able to contact someone with any problems or queries?	1	2	3	4	5
8	How satisfied were you overall with the completed works to your home?	1	2	3	4	5
9	How satisfied were you with the Contractor who completed the works?	1	2	3	4	5
10	How satisfied were you with the Contractors Tenant Liaison Officer and the information and communication they provided to you?	1	2	3	4	5

Your scores comments will be recorded and used to assess the Contractors Performance.

This will contribute to the Capital Works Team's assessment of the Contractor and will also have an impact on any future work orders.

If you have any comments where you feel the service/ Contractor can improve, please kindly use the reverse of this form and we will reply to these comments as soon as possible.

Comments:

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Please tick ✓ the box if you wish for your comments to remain **Private & Confidential**.
Flintshire County Council will **NOT** share this information with any third party.

Thank you for taking the time to complete this Customer Satisfaction Survey Questionnaire

Capital.Works@flintshire.gov.uk



CABINET

Date of Meeting	Tuesday, 16 th March 2021
Report Subject	School Modernisation
Cabinet Member	Leader of the Council & Cabinet Member for Education Cabinet Member for Corporate Management and Assets
Report Author	Chief Officer (Education and Youth) Chief Officer (Housing and Assets)
Type of Report	Operational

EXECUTIVE SUMMARY

This latest report updates Cabinet on progress on the Welsh Government's 21st Century Schools Capital Investment programme, Band B.

In order that progress is made through the programme, the report seeks Cabinet approval to procure a contractor (or contractors) through the North Wales Construction Partnership to proceed with proposed projects at Ysgol Croes Atti, Y Fflint and Drury County Primary. Both projects are noted in the Council's Strategic Outline Plan (SOP) submitted to Welsh Government for the Band B investment Programme.

RECOMMENDATIONS

1	To approve the commission of a contractor or contractors to enter into a two stage design and build contract for proposed projects at Ysgol Croes Atti, Y Fflint and Drury County Primary school.
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REPORT DETAILS

1.00	BACKGROUND
1.01	In March 2020, Cabinet received a paper outlining the Council's strategic intent for the 21st Century Schools Band B investment programme which runs from 2019 to 2025. In this report Cabinet agreed a number of changes to the original Strategic Outline Programme (SOP) submitted to Welsh Government in 2017. The following progress has been made:
1.02	<p><u>Connah's Quay High School (Phase 2)</u></p> <p>Phase 2 of the project at Connah's Quay High school was handed over in November 2019. This completed the Council's investment (across investment bands A and B) for Connah's Quay High School.</p>
1.03	<p><u>Queensferry Campus Project</u></p> <p>Construction of the Queensferry Campus project (which includes Plas Derwen, Queensferry CP and Ty Calon Community Hub) started on site in November 2020.</p> <p>It is anticipated that the full Campus project (including external works) will be completed by February 2022, with anticipated handover of the individual elements as follows:-</p> <ul style="list-style-type: none"> • Plas Derwen – September 2021 • Ty Calon Community Hub - September 2021 • Queensferry CP – October 2021
1.04	<p><u>Proposed 3-16 Campus – Mynydd Isa</u></p> <p>In March 2020, Cabinet agreed to amend the Council's nominated Mutual Investment Model (MIM) project to the proposed project for the Mynydd Isa area and provided a mandate for officers to engage with Welsh Government's Strategic Partner for MIM when they became available in Autumn 2020.</p>
1.05	<p>In July 2020, Cabinet agreed the following:-</p> <ul style="list-style-type: none"> • To reiterate its previous commitment to the Ysgol Mynydd Isa 3-16 project as a Welsh Government MIM Pathfinder. • Approved the execution, delivery and performance of the Strategic Partnering Agreement with the Welsh Education Partnership Co (WEPCo) in Autumn 2020 to facilitate the delivery of a range of infrastructure services and the delivery of the proposed 3-16 campus at Mynydd Isa. • Approved the appointment of Chief Officer, Neal Cockerton as 'Participant Representative' to sit on the national Strategic Partnering Board (SPB).

1.06	The Welsh Government appointed a preferred bidder (Meridiam) in September 2020 as planned. Welsh Government are now working with Councils and Further Educational institutions on the delivery of education and community facilities in Wales under the MIM 21st Century Schools Programme. This will be the only means of delivering revenue funded Band B projects.
1.07	Subsequently, the Council have submitted a New Project Request (NPR) to the WEPCo for the proposed 3-16 campus at Mynydd Isa. The proposed project at Mynydd Isa is notable as the first MIM project in Wales. In addition, Welsh Government are hoping that this project will be a Net Zero Carbon school, and if achieved will be another milestone for the Council.
1.08	The NPR has been accepted by WEPCo and currently the Council, Argoed High School, Mynydd Isa Primary School and education officers are engaged in client engagement meetings with the WEPCo team and Welsh Government.
1.09	Subject to successful navigation through Council, WG business case and MIM processes, the anticipated timelines are as follows:- <ul style="list-style-type: none"> • Client Engagement – approximately 12 months – (Design development Cost certainty, WG business case process). • Construction Phase - circa 18 - 24 months to be determined through the client engagement process (as above).
1.10	<u>Ysgol Croes Atti, Glannau Dyfrdwy</u> The proposed project is funded through the Welsh Government Childcare Grant and Welsh Government 21st Century School investment programme. It forms part of an extended package which will see an investment of circa £1.1m in the Glannau Dyfrdwy site, improving provision for Welsh medium education in the Shotton area, which, is an important strand of the Council's Welsh in Education Strategy.
1.11	Following Cabinet agreement in January 2021 to proceed to construction phase of the Childcare programme, the Council are now contracted with Wynne Construction and the Childcare programme has now started.
1.12	<u>Saltney/ Broughton Area</u> In November 2019, Cabinet agreed to extend the review of secondary education provision in Saltney to include Broughton.
1.13	This proposal was to better understand choices being made by pupils, parents and carers, and prospective parents/carers in the future, around secondary provision. It was proposed to undertake informal consultation with key stakeholders in the communities of Broughton and Saltney with information being brought back to a future Cabinet meeting.
1.14	As noted in previous Cabinet report, for primary provision, officers are satisfied that Broughton CP is a sustainable school in its own right.

1.15	However, for the primary provision in Saltney, an amalgamation of Saltney Ferry CP and Saltney Wood Memorial CP into an amalgamated primary school in a new building would be the preferred option. This would not only bring the existing community primary provision in Saltney up to 21st century school standards, it would ensure that primary provision in the area is sustainable into the future. However, this proposal would require formal consultation through the School Organisation Code.
1.16	The planned consultation on secondary provision in the area was paused due to the pandemic. Officers are now reviewing consultation documents and a suitable platform to enable an electronic consultation to take place.
1.17	Due to the time constraints and sequence of consultation (both informal and formal) in the Saltney/Broughton area, whilst underpinning strategic investment in the area as a Council priority, it would be prudent to consider bringing forward projects included in the Council's Strategic Outline Programme for WG 21 st Century schools.
1.18	The following projects do not require consultation through the School Organisation Code, therefore, the lead-in time, in bringing forward as construction projects is reduced. This will enable a suitable investment programme progression both in terms of projects/resources and cash flow.
1.19	<u>Ysgol Croes Atti, Y Fflint</u> Previously Cabinet had been informed that consultation would be required through the School Organisation Code. However, due to recent the agreement by the Planning Committee to agree to deed of variation in respect of the land, and also having a better understanding of the planning principles of the locality of the proposed school main entrance, consultation is not required through the School Organisation Code. This is because the proposed new school is within the distance criteria. Consultation with the school community will be arranged through the Governing Body and through the planning process.
1.20	Cabinet are requested to agree to commission a contractor on a two stage design and build contract for the proposed new school at Croes Atti, through the North Wales Construction Partnership.
1.21	The estimated timelines, are as follows:- <ul style="list-style-type: none"> • 3-6 months to prepare tender documentation, tender and commission a contractor. • 12 months detailed design development, planning application leading to cost certainty. • 12-18 months - Construction.
1.22	The proposed new Welsh medium school will replace the existing Ysgol Croes Atti, located on Chester Road, in Flint. If agreed by Cabinet, it is notable that this will be the first new Welsh medium school build by the Council, since its inception in 1996. This proposed project is in addition to the investment project already agreed at Ysgol Croes Atti, Glannau Dyfrdwy.

1.23	<u>Drury County Primary</u> Cabinet are requested to agree to proceed to commission a contractor on a two stage design and build contract, through the North Wales construction partnership.
1.24	The estimated timelines, are as follows:- <ul style="list-style-type: none"> • 3-6 months to prepare tender documentation, tender and commission a contractor. • 12 months detailed design development, planning application leading to cost certainty. • Construction time is unknown at this stage and will need to be phased due to site complexities and school operational requirements.
1.25	The proposed project at Drury County Primary would remodel the school, addressing suitability & capacity issues and would provide permanent classroom accommodation to replace existing mobile classrooms.

2.00	RESOURCE IMPLICATIONS																						
2.01	<p>The scheme at Ysgol Croes Atti, Y Fflint, was included in the Capital Programme 2021/22 – 2023/24, and the associated pressures were built into Medium Term Financial Strategy (MTFS) calculations.</p> <p>The scheme at Drury County Primary was not included in the recent Capital Programme. Pressures relating to this scheme will need to be built into future MTFS calculations as necessary.</p>																						
2.02	<p>The respective estimated costs of these schemes are outlined in the table below:</p> <table border="1"> <thead> <tr> <th>Band B</th> <th>Total Cost</th> <th>WG funded</th> <th>Council funded</th> </tr> <tr> <td></td> <td>£m</td> <td>£m</td> <td>£m</td> </tr> </thead> <tbody> <tr> <td>Ysgol Croes Atti, Y Fflint</td> <td>5.5</td> <td>3.575</td> <td>1.925</td> </tr> <tr> <td>Drury County Primary</td> <td>2.7</td> <td>1.755</td> <td>0.945</td> </tr> <tr> <td>Total</td> <td>8.2</td> <td>5.33</td> <td>2.87</td> </tr> </tbody> </table>			Band B	Total Cost	WG funded	Council funded		£m	£m	£m	Ysgol Croes Atti, Y Fflint	5.5	3.575	1.925	Drury County Primary	2.7	1.755	0.945	Total	8.2	5.33	2.87
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2.03	<p>Direct Costs:</p> <ul style="list-style-type: none"> • These schemes are part of the bigger development programme in Band B, £85.4m • The estimated revenue borrowing costs associated (interest and minimum revenue provision) with each scheme are as follows: <table border="1"> <thead> <tr> <th>Band B</th> <th>Year 1</th> <th>Year 50</th> <th>Average over 50 years</th> </tr> <tr> <td></td> <td>£m</td> <td>£m</td> <td>£m</td> </tr> </thead> <tbody> <tr> <td>Ysgol Croes Atti, Y Fflint</td> <td>0.093</td> <td>0.130</td> <td>0.109</td> </tr> </tbody> </table>			Band B	Year 1	Year 50	Average over 50 years		£m	£m	£m	Ysgol Croes Atti, Y Fflint	0.093	0.130	0.109								
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	Drury County Primary	0.046	0.064	0.053
	Total	0.139	0.194	0.162

3.00	IMPACT ASSESSMENT AND RISK MANAGEMENT
3.01	All projects are managed using a risk register. Risks are managed accordingly, and financial risks are managed through a project contingency. Any high level risk which cannot be managed with the projects/programme will be incorporated into the risk register for the Education and Youth Portfolio.

4.00	CONSULTATIONS REQUIRED/CARRIED OUT
4.01	Consultation will be undertaken through the planning application process.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None.

7.00	CONTACT OFFICER DETAILS
7.01	Contact Officer: Damian Hughes Telephone: 01352 704135 E-mail: damian.hughes@flintshire.gov.uk

8.00	GLOSSARY OF TERMS
8.01	<p>21st Century Schools - Is a collaboration between the Welsh Government (WG), the Welsh Local Government Association (WLGA) and local authorities. It is a major, long-term and strategic capital investment programme with the aim of creating a generation of 21st century schools in Wales.</p> <p>MIM – Mutual Investment Model - MIM is a new form of Public Private Partnership (PPP). MIM is funded by revenue and is an alternative to traditional capital funding.</p> <p>WEPCo – A private sector partner and subsidiary of the Development Bank of Wales (known as Welsh Government co) will be required to form WEPCo, which will deliver infrastructure services to Participant (i.e. the Council) in Wales.</p>

Capital Funding - Capital funding is usually linked to acquiring or improving a long-term asset such as equipment or buildings.

Revenue Funding - Is linked to items that will be used within a year. Examples include salaries, heating, lighting, services and small items of equipment. Routine repairs are revenue expenditures and can include significant repairs that do not extend the life of the asset or do not improve the asset (the repairs merely return the asset to its previous condition).

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CABINET

Date of Meeting	Tuesday, 16 th March 2021
Report Subject	School Admission Arrangements 2022/23
Cabinet Member	Leader of the Council and Cabinet Member for Education
Report Author	Chief Officer (Education & Youth)
Type of Report	Operational

EXECUTIVE SUMMARY

To advise on the outcome of the statutory consultation exercise on the admission arrangements for September 2022 and to recommend approval.

RECOMMENDATIONS

1	That the proposed admission arrangements for 2022/23 be approved.
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REPORT DETAILS

1.00	EXPLAINING THE ADMISSION ARRANGEMENTS																																			
1.01	In accordance with the School Admissions Code, the local authority is required to undertake a statutory consultation exercise on its admission arrangements for the following year. Consultation must be complete by 1 March and the admission arrangements must be determined by 15 April each year. Statutory consultees include all schools in the area, the diocesan authorities and neighbouring authorities.																																			
1.02	Consultation must cover the full admission arrangements including the admissions policy, oversubscription criteria, the timetable for admissions and admission numbers (ie the maximum number of pupils to be admitted by the admissions authority in to each year group). This information is attached as Appendices 1, 2 and 3.																																			
1.03	<p>The current admission arrangements have been in place since 2003 and the majority of parental preferences continue to be met (approximately 96%). For information, the number of admission appeals in recent years is detailed in the table below:</p> <table border="1" data-bbox="320 981 1297 1285"> <thead> <tr> <th>Year</th> <th>Secondary Appeals</th> <th>Primary Appeals</th> <th>Total Appeals</th> <th>Total appeals upheld by Panel**</th> </tr> </thead> <tbody> <tr> <td>2015/16</td> <td>66</td> <td>71</td> <td>137</td> <td>73/53%</td> </tr> <tr> <td>2016/17</td> <td>43</td> <td>77</td> <td>120</td> <td>68/56%</td> </tr> <tr> <td>2017/18</td> <td>20</td> <td>61</td> <td>81</td> <td>40/50%</td> </tr> <tr> <td>2018/19</td> <td>85</td> <td>56</td> <td>141</td> <td>88/62%</td> </tr> <tr> <td>2019/20</td> <td>50</td> <td>39</td> <td>89</td> <td>48/54%</td> </tr> <tr> <td>2020/21*</td> <td>42</td> <td>36</td> <td>78</td> <td>40/51%</td> </tr> </tbody> </table> <p>*to date **ie appeal lost by parent</p> <p>It is anticipated that oversubscription will continue particularly at secondary level in some areas of the County as a consequence of parental preference.</p>	Year	Secondary Appeals	Primary Appeals	Total Appeals	Total appeals upheld by Panel**	2015/16	66	71	137	73/53%	2016/17	43	77	120	68/56%	2017/18	20	61	81	40/50%	2018/19	85	56	141	88/62%	2019/20	50	39	89	48/54%	2020/21*	42	36	78	40/51%
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1.04	The consultation process took place between 11.12.20 and 29.01.21 and no comments were received. There are no changes proposed to the admission arrangements. The proposed admissions timetable has been drawn up in consultation with neighbouring authorities and takes in to account factors such as allowing parents sufficient time to visit schools and express their preferences, the time needed to process applications, etc. The timetable also incorporates the “common offer dates” prescribed by the School Admissions Code (ie 1 March for secondary and 16 April for primary).																																			
1.05	As part of the consultation, Headteachers were asked if there have been any changes to the accommodation at their Schools which could necessitate a review of their Admission Number. No requests have been received and therefore there are no changes proposed to any Admission Numbers for 2022/23.																																			

1.06	There are between 1600 and 1700 applications each year in each of the 3 admissions phases, ie for Year 7, Reception and Nursery. In addition, there are more than 1200 applications received during the academic year to transfer schools, many as a result of house moves in to the area. All applications are made online and assistance is provided by Admissions Officers and Flintshire Connects staff for any parents experiencing difficulties completing the form.
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2.00	RESOURCE IMPLICATIONS
2.01	There are no revenue/capital implications. There are no implications for additional capacity or for any change to current workforce structures or roles.

3.00	IMPACT ASSESSMENT AND RISK MANAGEMENT
3.01	The annual determination of admission arrangements must be carried out in accordance with the framework and timetable in the School Admissions Code. Consultation has been completed and approval is being sought within the deadlines set out in the Code. Adherence to the Code minimises the risk of challenge to the Public Services Ombudsman or by way of judicial review. There are no direct anti-poverty, environment or equalities issues arising from this report. The admissions policy is applied consistently in all cases in accordance with the Code.

4.00	CONSULTATIONS REQUIRED/CARRIED OUT
4.01	All statutory consultees have been consulted in accordance with the School Admissions Code.

5.00	APPENDICES
5.01	Appendix 1 – Admission Arrangements 2022/23. Appendix 2 – Primary Admission Numbers. Appendix 3 – Secondary Admission Numbers.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	School Admissions Code https://gov.wales/sites/default/files/publications/2018-03/school-admissions-code.pdf

7.00	CONTACT OFFICER DETAILS
7.01	<p>Contact Officer: Gill Yates, Admissions Manager Telephone: 01352 704187 E-mail: gill.yates@flintshire.gov.uk</p>

8.00	GLOSSARY OF TERMS
	<p>School Admission Arrangements – the overall procedure and practices about how to apply for a school place, including the criteria to decide how places are allocated, application procedures, the timetable for the admissions process, how late applications are handled, waiting lists and the appeal process.</p> <p>School Admissions Code – a Code issued by Welsh Government in respect of the discharge of admissions functions. All admission authorities have a statutory duty to act in accordance with the Code.</p> <p>Oversubscription criteria – a list of criteria which an admission authority must adopt to be used for the allocation of places if there are more applications received than there are places available.</p> <p>Admission Number – the number of school places that an admission authority can admit in each year group.</p>

Admissions Timetable 2022/23

Admission Phase	Admission forms available to parents w/c	Parents' consideration period	Closing date for receipt of completed forms	Allocation period by LA/ admitting authority	Parents informed by ("Offer date")
Secondary	06/09/21	06/09/21-05/11/21	05/11/21	08/11/21-07/01/22	01/03/22
Reception	27/09/21	27/09/21-19/11/21	19/11/21	22/11/21-25/02/22	19/04/22*
Nursery	27/09/21	27/09/21-18/02/22	18/02/22	21/02/22-25/03/22	06/05/22

*Next working day due to Easter

Application forms must be returned to the Local Authority by the closing date. Your child may have less opportunity to be allocated to your preferred school if your application is received after the closing date. Late applications received after the end of the allocation period will not be processed until after the "offer dates".

1. How to apply

Arrangements must be made to enable parents to express a preference for a school they wish their child/children to attend. By law, parents who express a preference are given priority for admission over those who do not. In the case of sixth form admissions, expression of a preference can be made by either a parent or a young person or both and should be done by contacting the School concerned.

You can access the applications forms in accordance with the above timetable on the Flintshire County Council web site (www.flintshire.gov.uk/schools/schooladmissions). This is the preferred method of application. This form should be used if you are a resident in Flintshire and you wish to express a preference for a Flintshire school OR if your child currently attends a Flintshire school. If you wish to apply for a school in Cheshire West and Chester, you must use their application form as we are unable to process applications for schools in Cheshire West and Chester. Parents are strongly advised to express more than one preference. They must be listed in a preferred order. Only the highest preference that can be met will be used to offer a place. **Listing the same school multiple times does not result in a better chance of being offered that school.**

2. Neighbouring Authorities

Flintshire works closely with neighbouring Local Authorities to coordinate admission arrangements in Wales. Information will be passed on to the appropriate admissions authority. Please note that neighbouring local authorities' timetables may be different to that above. If the school for which you wish to express a preference is in another County please contact the respective Local Authority to ensure you do not miss the closing date:

Denbighshire County Council – admissions@denbighshire.gov.uk; Tel : 01824 706000

Wrexham County Borough Council – admissions@wrexham.gov.uk; Tel: 01978 298991

Cheshire West & Chester Council* – admissions@cheshirewestandchester.gov.uk; Tel: 0300 123 7039

* If you wish to apply for a school in Cheshire West and Chester, you must use their application form as we are unable to process applications for schools in Cheshire West and Chester.

3. Late Applications

Late applications will be considered after those received by the closing date. If the Local Authority considers that there are good reasons for the application form being late it will be considered with the "on time applications". In all cases, supporting evidence must be provided.

All late applications will be ranked in accordance with the oversubscription criteria and any places which are available will be offered to the highest ranking applicants up to the end of the allocation period. If the Admission Number for the requested school has been reached, parents will be offered the right to an appeal. A waiting list will also be maintained for that school if necessary and any places that become available will be offered to the highest ranking applicant on the list in accordance with the oversubscription criteria.

4. The Process for offering school places

All pupils will be admitted if the Admission Number has not been reached. The Admission Number for each school relates to the number of children that can be admitted to each year group during the school year. The Admission Number for a school is calculated using the capacity assessment method in the Welsh Government's guidance document 'Measuring the Capacity of Schools in Wales'. All school Admission Numbers are included on the 'Schools List' (www.flintshire.gov.uk/schooladmissions).

If more parents express a preference for a school than there are places available and the Admission Number is reached, the Local Authority applies the published oversubscription criteria to rank all preferences expressed to see who can be offered a place. All preferences received will be considered on the basis of equal preferences. This means that in the first instance, all preferences will be considered against the relevant oversubscription criteria only, ie without reference to the preferred ranking. If a place can be offered at more than one of the preferences expressed (because a preferred school is undersubscribed or because the applicant has a high enough priority against the criteria for an oversubscribed school, or because a school receives the same number of applications as the number of places available), the place offered will be for the school ranked highest on the application.

Please Note:

Expressing a preference does not guarantee a place at your preferred school if that school is oversubscribed. If more parents apply for places at the school than the number of places available, the Local Authority will apply the oversubscription criteria for allocating places as set out in the policy.

5. Voluntary Aided Faith and Foundation Schools

If you express a preference for a voluntary aided school (Catholic or Church in Wales) or foundation school in Flintshire the relevant school will be sent your details. You may also be required to complete a Supplementary Information Form which is available direct from the school. The timetable for admissions (above) also applies to voluntary aided and foundation schools. These schools are responsible for considering your child's application against others received in accordance with their own oversubscription criteria. The school governors should use the school's own oversubscription criteria to rank applications and make offers of places. Any preferences not met will be returned to the local authority and will be treated equally with other preferences expressed for Flintshire Community Schools.

6. Policy for Admissions to Schools

The County Council, as the Local Authority, is responsible for determining the arrangements for admissions to all Community Primary, Welsh Medium Primary, Secondary, Welsh Medium Secondary, Special Schools and Voluntary Controlled Schools. The Local Authority will consult annually with school Governing Bodies and the Diocesan Education Authorities in relation to admissions.

The Local Authority will comply with statutory requirements and the Welsh Government School Admissions Code and will take account of the expression of parental preference in the context of its duty

to ensure the provision of effective education and the efficient use of education resources. When considering applications, the Local Authority will observe the provisions of the School Admissions Code which states that admission authorities should admit to the school's admission number and will rarely be able to prove prejudice as a ground for refusing an additional pupil while the numbers remain below the admission number.

Under the School Admissions Code, it may be reasonable in exceptional circumstances for the local authority, with the agreement of the Headteacher, to exercise discretion to admit more pupils than the admission number indicates, subject to such admissions not adversely affecting the school in the longer term including but not exclusively the duty to comply with infant class size legal requirements.

The Local Authority will comply with its duty to ensure the provision of effective education and the efficient use of resources. In so doing, the Local Authority will have regard to the total resources, including accommodation and staffing, available to each school and any constraints imposed by the school organisation and curriculum. It will also consider the resource implications for the authority and impact on other education policies.

When a parent gives fraudulent or intentionally misleading information in order to obtain a place at a school for their child, the Local Authority reserves the right to withdraw the offer of a place. Where a place is withdrawn on the basis of misleading information, the application must be considered afresh and a right of appeal offered if a place is refused.

7. Welsh Language Policy for all schools

The Authority's Welsh Language Policy aims to ensure that all pupils reach a standard of bilingualism. It will be the responsibility of the Authority, in conjunction with the Headteacher and the School Governors, to ensure the teaching of both Welsh and English is in accordance with National Curriculum requirements.

Primary Education will be provided for all children mainly through the medium of English, or mainly through the medium of Welsh. Secondary Education will be provided for all children mainly through the medium of English, or mainly through the medium of Welsh. To ensure continuity with the primary schools, Welsh will be taught as a second language in all secondary schools where the main medium of instruction is English.

Flintshire County Council, working in partnership with schools will provide parents with full information and understanding of the advantages of Welsh medium education and the opportunities which exist within Flintshire, explaining clearly that:

- there is no need for parents to be Welsh speakers for their children to take advantage of this opportunity;
- receiving education in a designated Welsh medium school enables pupils to become fully bilingual;
- there are intellectual advantages to being equally fluent in two languages.

Pupils who have received their education through the medium of Welsh in primary school transfer to the Welsh medium Secondary School (Ysgol Maes Garmon) at Key Stage 3. Pupils can transfer from English medium primary schools to the Welsh medium Secondary School where they will be offered the immersion scheme that is available at the end of Year 6 and all the way through Year 7. For further details about the scheme please contact Ysgol Maes Garmon Tel: 01352 750678.

8. Admission Phases

8.1 Early Entitlement to Education

A part-time education place is available for every child the term after his/her third birthday.

Children born in...	Entitled to...
Autumn Term	2 terms of educational provision (Spring and Summer)
Spring Term	1 term of educational provision (Summer)

Children born in the Summer term receive their education entitlement in the school nursery classes in the Autumn term after their 3rd birthday. Parents may state a preference for an approved setting which may be a pre school playgroup (English or Welsh), a private day nursery, a 'network' childminder or school nursery class. Applications for early entitlement are made directly to the setting. Forms are available all year.

Notes:

- 1. Admission to an Early Entitlement setting at a particular school does not guarantee subsequent admission to nursery at that school. A fresh application will be required.**
- 2. No transport is provided.**

For further information on approved settings please contact: Family Information Service Tel: 01352 703500.

8.2 Nursery

Local Authorities in Wales have a duty to provide sufficient nursery places in their area. A child becomes eligible for a place at a nursery class in the September following the child's 3rd birthday. Nursery education is not compulsory and parents have no right of appeal regarding nursery admissions under the School Standards and Framework Act 1998.

Nursery schooling in all schools/units will be provided on the basis of 5 x 2.5 hour sessions per week for each child. Places are available in Nursery classes at all Flintshire primary schools, up to the Admission Number for each school.

Parents may express a preference for any nursery irrespective of where the child's home is in relation to the school. However, expressing a preference does not guarantee a place at that nursery. In the event of oversubscription, applications for nursery places will be dealt with by applying the oversubscription criteria in respect of primary schools as set out in this Guide.

Notes:

- 1. Admission to a nursery class at a particular Primary School does not guarantee subsequent admission to reception class at that school. A fresh application will be required.**
- 2. No transport is provided.**

8.3 Primary

The Authority will admit a child to a maintained primary school at the beginning of the school year if the child has achieved his/her 4th birthday on or before August 31st of that calendar year.

Once a reception place has been offered and accepted, parents may defer their child's entry until the start of the term following the child's 5th birthday. Parents are not able to defer entry beyond this point, nor beyond the academic year for which the original application was accepted.

In accordance with legislation, infant class sizes (Reception, Year 1 and Year 2) are restricted to a limit of no more than 30 per school teacher. In respect of junior classes (Year 3 to Year 6), the target is no more than 30 per school teacher.

8.4 Secondary

Pupils will normally be transferred from a primary to a secondary school in the September following their 11th birthday.

9. Oversubscription Criteria

All pupils will be admitted if the Admission Number has not been reached. However, if the Admission Number has been reached, applications will be considered against the oversubscription criteria, which are listed in priority order.

Criteria to be applied in order of priority by the Local Authority for admission to Nursery, Primary and Secondary Schools:

- a) Looked after children (children in care) and previously looked after children;
- b) pupils for whom the preferred school is the nearest appropriate school to the pupil's home address;
- c) pupils who will have a sister or brother attending the preferred school on the expected admission date. The 'sibling rule' will only be applied for the statutory period of education i.e. up to Year 11;
- d) pupils for whom the preferred school is not the nearest to their home address. Pupils will be admitted in order of proximity to that alternative school and up to its Admission Number.

Tie-breaker

If there are more applicants than places in any of the above categories, priority will be given to applicants living nearest the school, measured from the child's home address to the recognised main entrance of the school.

If the authority is unable to comply with the parental preference(s) expressed then the parent will be asked to consider available places at alternative schools.

Where a school is named in a Statement of Special Educational Needs, the local authority has a duty to admit the child to that school.

For the allocation of places, the nearest appropriate school is interpreted as:

- (a) the school nearest to the child's home measured from child's home address to the centre point of the school building;**
- (b) the nearest Welsh medium school where parents wish their children to receive their education through the medium of Welsh;**
- (c) the nearest Denominational school where parents wish to have their children educated in a denominational school.**

When making a decision about the 'nearest suitable school' the Local Authority will accept only the pupil's home address and not that, for example, of childminder or grandparents.

10. Definitions

10.1 Home Address

The address on the application form must be the child's current permanent place of residence.

Permanent means where your child physically resides and sleeps for the majority of the week. This will usually be the Parents' address.

PLEASE NOTE: only the person(s) with parental responsibility for a child (“Parents”) can apply for admission. Where there is shared parental responsibility all Parents should be in agreement about the preferences listed in the application. It is the Parents' responsibility to come to this agreement. If there is equal, shared custody of the child, it is left to the parents to decide which address to use but we may ask to see a valid Court Order or other evidence to confirm this arrangement exists. If you cannot agree which school your child should attend with another Parent, you should immediately take your own legal advice regarding making an urgent application to the Court.

Addresses may be checked against records held on the Council Tax Database. In addition, Parents may be asked to prove residency at an address using, for example, any of the following documentation: Solicitor’s correspondence confirming that completion has taken place on the purchase of a property, Tenancy Agreement, Mortgage Statement, Council Tax correspondence, Utility Supplier correspondence or such other evidence as the Local Authority deems appropriate. Please note any documents provided must be relevant, current and relate to the address noted on the application form. The documents must also identify you by name and must be the most recent ones available and no older than 3 months when stated.

It is strongly recommended that photocopies of documents are provided in all cases as the Council cannot guarantee the safe return of original documents through the return post.

If the Local Authority is not satisfied with the evidence provided including, but not exclusively, if you have not followed the terms of this policy then your child’s application will not be accepted and will be withdrawn.

Parents are advised that a school place may be lawfully withdrawn if the information given on their application form is fraudulent and/or misleading. Please be advised that intentionally providing false information on an application form can be a criminal offence under the Fraud Act 2006. All applications where there is doubt about the address being given will be investigated by the Local Authority. The responsibility lies with the Parents to provide sufficient documentary evidence to support permanent residence at the address used. The use of false, misleading, or inaccurate information including omissions may lead the Local Authority to also withdraw an offer of a place in the event an offer had previously been made.

Should you move after applying but during the allocation period you must provide us with proof of your new address. Acceptable evidence includes for example: a solicitor’s letter confirming that completion has taken place on the purchase of a property, or a copy of the current rental agreement, signed by both the Tenants and the Landlords, showing the address of the property and the start date of the tenancy. Please note any documents provided must be relevant, current and relate to the address noted on the application form. The documents must also identify you by name and must be the most recent ones available and no older than 3 months when stated.

10.2 Distance

The Council uses a Geographical Information System (GIS) to calculate the shortest home to school distance in miles. This is integrated into the Capita ONE software. The co-ordinates of an applicant’s home address are determined using the Local Land and Property Gazetteer (LLPG) and Ordnance Survey (OS) Address Point Data. The starting point for a route assessment is determined as the nearest point on the walking route network from the pupil's address (usually the main entrance to the property), to the centre point of the school building. The network is updated annually.

It should be noted that transport will only be provided in accordance with the Council’s Transport Policy. Where, as a result of parental preference, a pupil attends a school other than the nearest appropriate school, as recognised by Flintshire County Council, it must be understood that parents accept full responsibility for transport costs and arrangements.

10.3 Sibling (brother/sister)

A sibling is defined as a full, half, step, foster or adopted brother or sister living together as one household at the same address and where the elder sibling is of statutory school age and will still be registered at the preferred school when the younger child is eligible to attend. In considering siblings, first priority will be given to applications from multiple birth children.

10.4 Multiple Birth Children

Twins, triplets, quadruplets, etc, residing at the same address and applying for places in the same year group will be given priority for admission in the main admissions round under the 'sibling' criteria. If it is not possible to offer places to all multiple birth children residing at the same address and applying for places in the same year group, the Authority will offer places for all of those multiple birth children at the next nearest appropriate school with available places.

11. Admissions to schools other than those maintained by the Local Authority

Parents wishing to express a preference for a school in a County other than Flintshire should still use the Flintshire preference form and it will be passed to the relevant Local Authority, with the exception of Cheshire West and Chester Council who request you contact them directly. Please be aware of each Authority's admission time table and closing dates.

12. Notifying Parents

The outcome of an application for admission will be notified to parents in writing by letter/email. Where the application has been refused, the letter/email will set out the reasons for the decision and the right of appeal and a return proforma will be sent. Parents will be asked to decide by a specified date one or more of the following options:-

- Place child's name on a waiting list;
- proceed to appeal and place child's name on a waiting list;
- accept the place offered at an alternative school for which preference has been expressed;
- make a new application for an alternative school.

13. Waiting Lists

Waiting lists for oversubscribed schools will consist of those children whose parents have specifically requested in writing, preferably email, to be placed on the school's waiting list and those for whom an appeal form has been received. Waiting lists will be maintained until 30 September in the school year concerned. After that date, any parents still wishing to be considered for a place must specifically request in writing to remain on a waiting list. If places become available they will be allocated according to the oversubscription criteria and not according to the date when the application was submitted or when a child's name was added to the waiting list.

In the main admissions round, waiting lists will be prepared and any secondary places which become available after 1 March (offer date) will be allocated after 1 April. The waiting lists will then be updated and any further places which become available will be allocated after 1 May. For primary, any reception places which become available after 16 April (offer date) will be allocated after 16 May. The waiting lists will then be updated and any further places which become available will be allocated after 16 June.

Where applications to transfer between schools outside the normal admission stages are refused, the Local Authority will, in agreement with the parent, place the child's name on a waiting list which will remain open until the end of the school term* for which the application was made. After that date, parents must specifically request that their child's name remains on the waiting list for an additional school term otherwise the name will be removed.

*If the application is made at the end of a school term, the child's name may remain on the waiting

list until the end of the following term.

14. Admission of Pupils from outside Flintshire

Pupils applying for admission to a school in Flintshire who do not reside in Flintshire will be offered a place at a school in accordance with the admissions policy.

15. Change of School within Flintshire during the year

Schools in Flintshire have agreed a protocol with the local authority for transfers from one nominated school to another other than at the normal transition point (Reception and Year 7). A parent seeking such a transfer should initially speak to the headteacher of the child's current school to discuss the reasons for that transfer. If, following this discussion, the parent wishes to continue the process, the parent must make an online transfer application. If the admission number for the year group in the requested school has already been reached, the application may be refused and parents will be offered a place at an alternative school. In such circumstances a parent would also have the right of appeal, as outlined below.

16. Admissions other than in September each year

For pupils moving into the area at times other than the normal admission round (September of each year), the Local Authority will endeavour to meet parental preferences as far as possible. Where a school is oversubscribed, parents will be offered a place at an alternative school. The parent may then accept the alternative placement, or may give notice of appeal.

The Local Authority does not encourage transfers between schools, and a change of school mid-term can seriously disrupt the continuity of a child's education. If parents feel that a problem at school is so serious as to necessitate a change they are urged to take all reasonable steps to resolve the issue with the school first and then to seek advice from the Admissions Team if necessary before applying for a transfer. In cases involving school transfer requests that do not involve a house move the Local Authority reserves the right to arrange for the child to start the new school at the beginning of the next half term to minimise disruption to their own and other children's education. All secondary schools have mid-year transition programmes that will support pupils who are undertaking a mid-phase transfer. The programmes include extended visits to school by parents/carers and pupils.

17. Appeals Procedure

If the Authority is unable to comply with the parental preference the parent will be given the reason in writing and advised about available places at an alternative school. The parent may then accept the alternative place and may give notice of appeal. Information on how to appeal will be provided. Details describing the appeals procedure are also available on www.flintshire.gov.uk/schools/schooladmissions. Alternatively, please contact the Admissions Team on 01352 704068 / 704073.

Appeals must be made in writing giving reasons, and sent to the Admissions Team. Appeals will be heard within 30 school days of the appeal being received in writing (or within 30 working days if received during the school summer holidays). Every effort will be made to hear appeals as quickly as possible. The parent, accompanied by a friend if desired, will be given an opportunity to appear before an Independent Appeal Panel. The decision of the Independent Panel will be notified to the parent in writing and is final and binding on all parties.

APPENDIX 2

School Name	Welsh Indicator	Type of School: Community/ VC/VA/ Foundation	Age Range	MCSW Capacity Full Time	AN for Sept 2022	
Abermorddu Juniors and Infants C.P.	EM	C	3-11	206	29	
Bagillt (Merilyn C.P.)	EM	C	3-11	176	25	
Bagillt (Ysgol Glan Aber C.P.)	EM	C	3-11	146	20	
Broughton Primary	EM	C	3-11	538	76	
Brynford C.P.	EM	C	3-11	58	8*	
Buckley (Mountain Lane C.P.)	EM	C	3-11	409	58	
Buckley (Southdown C.P.)	EM	C	3-11	382	54	
Buckley (Westwood CP)	EM	C	3-11	246	35	
Caerwys (Ysgol yr Esgob Aided)	EM	VA	3-11	86	12	
Carmel (Ysgol Bro Carmel C.P.)	EM	C	3-11	180	25	
Cilcain (Ysgol y Foel C.P.)	EM	C	3-11	84	12	
Connah's Quay (Bryn Deva C.P.)	EM	C	3-11	283	40	
Connah's Quay (Golfryn C.P.)	EM	C	3-11	404	57	
Connah's Quay (Wepre Lane C.P.)	EM	C	3-11	307	43	
Connah's Quay (Ysgol Cae'r Nant)	EM	C	3-11	356	50	
Drury C.P.	EM	C	3-11	124	17	
Ewloe Green C.P.	EM	C	3-11	349	49	
Ffynnongroew (Ysgol Bryn Garth C.P.)	EM	C	3-11	119	17	
Flint (St.Mary's R.C.)	EM	VA	3-11	317	45	
Flint (Ysgol Croes Atti C.P.) (Flint site only)	WM	C	3-11	207	29	
Flint Cornist C.P.	EM	C	3-11	289	41	
Flint Gwynedd C.P.	EM	C	3-11	492	70	
Greenfield C.P.	EM	C	3-11	228	32	
Gronant C.P.	EM	C	3-11	144	20	
Gwernaffield (Ysgol y Waun C.P.)	EM	C	3-11	107	15	
Gwernymynydd C.P.	EM	C	3-11	81	11	
Gwespyr Picton (Ysgol Gymraeg Mornant C.P.)	WM	C	3-11	81	11	
Hawarden (Ysgol Penarlag C.P.)	EM	C	3-11	196	28	
Hawarden Village Primary School	EM	VA	3-11	429	60	
Higher Kinnerton	EM	F	3-11	201	28	
Holywell (St.Winefride's R.C.)	EM	VA	3-11	187	26	
Holywell (Ysgol Gwenffrwd C.P.)	WM	C	3-11	256	36	
Holywell (Ysgol Maes Y Felin)	EM	C	7-11	315	45	
Hope (Ysgol Estyn C.P.)	EM	C	3-11	216	30	
Leeswood (Ysgol Derwenfa C.P.)	EM	C	3-11	143	20	
Lixwm C.P.	EM	C	3-11	71	10	
Mold (St.David's R.C.)	EM	VA	3-11	144	20	
Mold (Ysgol Bryn Coch C.P.)	EM	C	3-11	599	85	
Mold (Ysgol Bryn Gwalia C.P.)	EM	C	3-11	210	30	
Mold (Ysgol Glanrafn C.P.)	WM	C	3-11	309	44**	
Mostyn (Ysgol Bryn Pennant C.P.)	EM	C	3-11	129	18	
Mynydd Isa, Ysgol Mynydd Isa	EM	C	3-11	513	73	
Nannerch Controlled	EM	VC	3-11	111	15	
Nercwys Voluntary Aided	EM	VA	3-11	42	6	
Northop (Ysgol Owen Jones C.P.)	EM	C	3-11	138	19	
Northop Hall C.P.	EM	C	3-11	210	30	
Pentrobin Aided	EM	VA	3-11	110	15	
Penyffordd County Primary School	EM	C	3-11	315	45	
Queensferry C.P.	EM	C	3-11	180	25	
Rhosesmor (Rhos Helyg C.P.)	EM	C	3-11	168	24	
Saltney (St.Anthony's R.C.)	EM	VA	3-11	152	21	
Saltney (Wood Memorial C.P.)	EM	C	3-11	216	30	
Saltney Ferry C.P.	EM	C	3-11	236	33	
Sandycroft C.P.	EM	C	3-11	320	45	
Sealand C.P.	EM	C	3-11	215	30	
Shotton (Ysgol Ty Ffynnon)	EM	C	3-11	270	38	
Shotton (St.Ethelwold's Aided)	EM	VA	3-11	107	15	
Shotton (Venerable Edward Morgan R.C.)	EM	VA	3-11	281	40	
Sychdyn C.P.	EM	C	3-11	177	25	
Trelawnyd Aided	EM	VA	3-11	109	15	
Trelogan C.P.	EM	C	3-11	72	10	
Treuddyn (Ysgol Parc y Llan C.P.)	EM	C	3-11	111	15	

Treuddyn (Ysgol Terrig C.P.)	WM	C	3-11	93	13	
Whitford Aided	EM	VA	3-11	109	15	

* Proposed Extensions due to be completed Jan 2022 . Capacity increase to 70 and AN of 10 - to be signed off when complete.

** Proposed Extensions due to be completed Easter 2022. Capacity increase to 356 and AN of 50 - to be signed off when complete.

APPENDIX 3

School Name	Welsh Indicator	Type of School: Community(C)/ RC	Age Range	MCSW Capacity	AN for Sept 22
Alun High School	EM	C	11-18	1,768	250
Argoed High School	EM	C	11-16	580	116
Castell Alun High	EM	C	11-18	1,240	211
Connah's Quay High	EM	C	11-16	1,200	240
Elfed High	EM	C	11-16	983	197
Flint High	EM	C	11-18	797	143
Hawarden High	EM	C	11-18	1,145	195
St. David's High	EM	C	11-16	725	117
St. Richard Gwyn High	EM	RC	11-18	969	166
Ysgol Maes Garmon	WM	C	11-18	711	120
Ysgol Treffynnon	EM	C	11-16	600	120

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EXERCISE OF DELEGATED POWERS - DECISIONS TAKEN REPORTED TO CABINET – 16.03.21

Housing & Assets

- **Council Rent – Application to Write off Tenancy Arrears**

Financial Procedure Rules (section 5.2) stipulates that individual bad and irrecoverable debts in excess of £5,000 are considered for write off in conjunction with the relevant Cabinet Member.

The decision to write off is in respect of one tenant who is subject to a Debt Relief Order (DRO) Rent Arrears of £6,500 are included in the DRO which are now irrecoverable as a result of the award of the DRO.

- **Community Asset Transfer, Pentre Halkyn Playing Field, Pentre Halkyn Football Ground and Premises, Uwch Y Mor, Pentre Halkyn, Flintshire**

The transfer of Pentre Halkyn playing field, Pentre Halkyn football ground and premises.

Education & Youth

- **Local Authority Appointed School Governors**

Appointment of Local Authority Governor(s) representatives on school governing bodies in accordance with The Government of Maintained Schools (Wales) Regulations 2005.

Streetscene & Transportation

- **School Meal Price Increase**

Increase the price of meals within schools to continue to provide a quality service whilst bringing them more into line with other school meal providers across Wales.

- **Ffordd Llewelyn, Ffordd Glyndwr, Maes Alaw, Albert Avenue, Coed Onn Road, and Glan Gors, Flint**

To advise Members of the objections received following the advertisement of the proposed Prohibition of Waiting, Prohibition of Waiting At Any Time and Limited Waiting on Ffordd Llewelyn, Ffordd Glyndwr, Maes Alaw, Albert Avenue, Coed Onn Road and Glan Gors, Flint.

Copies of the Delegated Powers reports are retained by the Team Leader – Committee Services and available to view on request by Members.

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**FLINTSHIRE COUNTY COUNCIL FORWARD WORK PROGRAMME ITEMS
COUNCIL, CABINET, AUDIT AND GOVERNANCE & SCRUTINY
1 March 2021 TO 31 August 2021**

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
March					
Social & Health Care Overview & Scrutiny Committee	4/03/21	Overview and Scrutiny	Forward Work Programme and Action Tracking (To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	
Social & Health Care Overview & Scrutiny Committee	4/03/21	Social Services	Mockingbird – update on the programme To receive a progress report	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	4/03/21	Social Services	Arosfa update To receive a progress report.	Operational	Cabinet Member for Social Services

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Social & Health Care Overview & Scrutiny Committee	4/03/21	Social Services	North Wales Dementia Strategy and the Flintshire Local Strategy To receive a progress report	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	4/03/21	Social Services	Recovery Strategy Update To provide oversight on the recovery planning for the Committee's respective portfolio(s).	Operational	Cabinet Member for Social Services
Environment & Economy Overview & Scrutiny Committee	9/03/21	Overview and Scrutiny	Forward Work Programme and Action Tracking To consider the Forward Work Programme of the Environment & Economy Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	
Environment & Economy Overview & Scrutiny Committee	9/03/21	Planning, Environment and Economy	Economic Recovery To update members on the major transitions and on the regional and local responses being established.	Operational	Cabinet Member for Economic Development

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment & Economy Overview & Scrutiny Committee	9/03/21	Streetscene and Transportation	Borderlands Line Train Services – Additional Services and Potential Impact on Stops To receive a progress report on developments.	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside
Environment & Economy Overview & Scrutiny Committee	9/03/21	Streetscene and Transportation	Recyclable materials and the impact of the Pandemic on volumes and resale values To receive a progress report.	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside
Environment & Economy Overview Scrutiny Committee	9/03/21	Planning, Environment and Economy	Recovery Strategy (Planning, Environment & Economy Portfolio) To provide oversight on the recovery planning for the Committee's respective portfolio(s).	Operational	Cabinet Member for Economic Development, Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside, Cabinet Member for Planning and Public Protection

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment & Economy Overview & Scrutiny Committee	9/03/21	Streetscene and Transportation	Recovery Strategy (Streetscene and Transportation Portfolio) To provide oversight on the recovery planning for the Committee's respective portfolio(s).	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside
Community, Housing & Assets Overview & Scrutiny Committee	10/03/21	Overview and Scrutiny	Forward Work Programme and Action Tracking (CH & E) To consider the Forward Work Programme of the Community Housing & Assets Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	Cabinet Member for Housing
Community, Housing & Assets Overview & Scrutiny Committee	10/03/21	Housing and Assets	Flintshire Food Enterprise and the Food Poverty Response To outline the work of the Flintshire Food Enterprise and its response to Food Poverty.	Operational	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community, Housing & Assets Overview & Scrutiny Committee	10/03/21	Housing and Assets	Performance of the Welsh Housing Quality Standard (WHQS) Programme To outline the work being undertaken in regenerating the Council's existing housing stock	Operational	Cabinet Member for Housing
Community, Housing & Assets Overview & Scrutiny Committee	10/03/21	Housing and Assets	Homelessness To provide an update on the work undertaken to prevent homelessness across Flintshire.	Operational	Cabinet Member for Housing
Community, Housing & Assets Overview & Scrutiny Committee	10/03/21	Housing and Assets	Recovery Strategy Update (CH&A) To provide oversight on the recovery planning for the Committee's respective portfolio(s).	Operational	Cabinet Member for Housing, Cabinet Member for Corporate Management and Assets
Corporate Resources Overview & Scrutiny Committee	11/03/21	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.	Operational	
Corporate Resources Overview & Scrutiny Committee	11/03/21	Overview and Scrutiny	Action Tracking To inform the Committee of progress against actions from previous meetings.	Operational	

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	11/03/21	Finance	Revenue budget monitoring 2020/21 (month 10) To provide members with the latest budget monitoring position for 2020/21 on the Revenue Budget as at Month 10.	Operational	Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	11/03/21	Chief Executive's	Flintshire Community Endowment Fund - Annual Report To support the work of the Community Foundation in the presentation of their Annual Report.	Operational	Cabinet Member for Corporate Management and Assets
Corporate Resources Overview & Scrutiny Committee	11/03/21	Governance	Review of the Corporate Complaints Policy To provide an update on the review of the Corporate Complaints Policy.	Operational	Cabinet Member for Corporate Management and Assets
Cabinet	16/03/21	Housing and Assets	Food Poverty To provide an update on the Council strategy for food poverty.	Strategic	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16/03/21	Streetscene and Transportation	Suspension of Car Parking Charges To seek approval to extend the suspension of car parking charges until 30th June 2021.	Strategic	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside
Cabinet	16/03/21	Streetscene and Transportation	Transportation Tenders To seek approval to extend existing school transport tenders for a period of one year.	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside
Cabinet	16/03/21	Housing and Assets	Performance of the Welsh Housing Quality Standard (WHQS) Capital Programme – Assurance Report To provide an update on performance and the work undertaken to date on the Welsh Housing Quality Standard (WHQS) programme.	Operational	Cabinet Member for Housing
Cabinet	16/03/21	Housing and Assets	Delivery of aspects of the Capital Programme through a Measured Term Contract To set out the proposed procurement route for aspects of building work relating to the Councils Capital programme.	Strategic	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16/03/21	Chief Executive's	<p>Commencement of the Socio-economic Duty To provide an update of our preparedness for the commencement of the socio-economic duty.</p>	Operational	Cabinet Member for Corporate Management and Assets
Cabinet	16/03/21	Education and Youth	<p>School Modernisation To seek approval to commission contractors and enter into a two Stage Design and Build Contract for proposed projects at Ysgol Croes Atti, Y Fflint & Drury County Primary school.</p>	Operational	Cabinet Member for Corporate Management and Assets, Leader of the Council and Cabinet Member for Education
Cabinet	16/03/21	Chief Executive's	<p>Revenue Budget Monitoring 2020/21 (Month 10) This regular monthly report provides the latest revenue budget monitoring position for 2020/21 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 10, and projects forward to year-end.</p>	Operational	Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16/03/21	Education and Youth	School Admission Arrangements 2022/23 To advise on the outcome of the statutory consultation exercise on the admission arrangements for September 2022 and to recommend approval.	Operational	Leader of the Council and Cabinet Member for Education
Education, Youth & Culture Overview & Scrutiny Committee	18/03/21	Overview and Scrutiny	Forward Work Programme and Action Tracking (EY&C) To consider the Forward Work Programme of the Education Youth & Culture Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	Leader of the Council and Cabinet Member for Education
Education, Youth & Culture Overview & Scrutiny Committee	18/03/21	Education and Youth	Community Asset Transfer Update To provide an update on the impact the emergency situation has had on the Business Plan for Holywell Leisure Centre and Cambrian Aquatics	Operational	Leader of the Council and Cabinet Member for Education

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Education, Youth & Culture Overview & Scrutiny Committee	18/03/21	Education and Youth	Self-Evaluation of Education Services 2019 – 2021 To update Members on overall service performance over the last two years	Operational	Leader of the Council and Cabinet Member for Education
Education, Youth & Culture Overview & Scrutiny Committee	18/03/21	Education and Youth	Hwb Digital Programme To provide an update on the Hwb Digital Programme and the outcome of the assessment to identify the levels of access to devices and broadband for learners across Flintshire	Operational	Leader of the Council and Cabinet Member for Education
Education, Youth & Culture Overview & Scrutiny Committee	18/03/21	Education and Youth	School Attendance and Exclusions To provide the Committee with an update on learner attendance and exclusions for Flintshire Schools	Operational	Leader of the Council and Cabinet Member for Education
Education, Youth & Culture Overview & Scrutiny Committee	18/03/21	Education and Youth	Recovery Strategy Update (EY & C) To provide oversight on the recovery planning for the Committee's respective portfolio(s).	Operational	Leader of the Council and Cabinet Member for Education

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	24/03/21	Chief Executive's	<p>Quarter 4 Treasury Management Update 2020/21</p> <p>To provide an update on matters relating to the Council's Treasury Management Policy, Strategy and Practices to the end of February 2021.</p>	Operational	Cabinet Member for Finance
Audit Committee	24/03/21	Chief Executive's	<p>Risk Management Update</p> <p>To endorse the Council's actions taken to mitigate the significant risks at the mid-year point.</p>	Operational	
Audit Committee	24/03/21	Finance	<p>Audit Wales - Audit Plan 2021</p> <p>Audit Wales, being the Council's external auditor, has prepared an audit plan for 2021 for the Council and the Clwyd Pension Fund which sets out their proposed audit work for the year along with timescales, costs and the audit teams responsible for carrying out the work.</p>	Operational	Cabinet Member for Corporate Management and Assets

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	24/03/21	Chief Executive's	External Regulation Assurance To endorse the summary of all external regulatory reports received during 2019/20 along with the Council's responses.	Operational	
Audit Committee	24/03/21	Finance	Certification of Grants and Returns 2019/20 To inform Members of the grant claim certification by Audit Wales for the year ended 31 March 2020.	Operational	Cabinet Member for Finance
Audit Committee	24/03/21	Governance	Internal Audit Strategic Plan To present the proposed Internal Audit Plan for the three year period 2021/22 to 2023/24 for Members' consideration.	All Report Types	
Audit Committee	24/03/21	Governance	Public Sector Internal Audit Standards To inform the Committee of the results of the annual internal assessment of conformance with the Public Sector Internal Audit Standards (PSIAS).	All Report Types	

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	24/03/21	Governance	Internal Audit Progress Report To present to the Committee an update on the progress of the Internal Audit Department.	All Report Types	
Audit Committee	24/03/21	Governance	Audit Committee Action Tracking To inform the Committee of the actions resulting from points raised at previous Audit Committee meetings.	All Report Types	
Audit Committee	24/03/21	Governance	Forward Work Programme To consider the Forward Work Programme of the Internal Audit Department.	All Report Types	
Audit Committee	24/03/21	Governance	Review of the Council's Constitution / Audit Committee's Terms of Reference To seek Audit Committee approval for to amend the name of Councils Audit Committee and to include new functions to the current Terms of Reference of the renamed Committee	All Report Types	Cabinet Member for Corporate Management and Assets

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
April					
Flintshire County Council	1/04/21	Chief Executive's	Chief Executive Recruitment To seek approval to recruit to the role of Chief Executive following the recent notice of intention to resign given by the current post holder and to agree the recruitment process and remuneration package.		
Flintshire County Council	1/04/21	Governance	Petitions received at Council To inform Council of the outcomes of petitions which have been submitted over the past year.		
Flintshire County Council	1/04/21	Governance	Review of Protocol for Meeting Contractors To undertake a rolling review of the Protocol to ensure it is still up to date and pertinent.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Flintshire County Council	1/04/21	Governance	Appointments of Independent Members to the Standards Committee To present details of the preferred candidates for the Independent Member vacancies on the Standards Committee for approval.		
May					
Environment & Economy Overview & Scrutiny Committee 12/05/21	12/05/21	Overview and Scrutiny	Forward Work Programme and Action Tracking (Env & E) To consider the Forward Work Programme of the Environment & Economy Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside
Environment & Economy Overview & Scrutiny Committee	12/05/21	Planning, Environment and Economy	Ash Dieback surveys update To receive a progress report	Operational	

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment & Economy Overview & Scrutiny Committee	12/05/21	Planning, Environment and Economy	Town centre regeneration To update members on the current challenges facing town centres and to set out regional and local responses being put in place.	Operational	Cabinet Member for Planning and Public Protection
Environment & Economy Overview & Scrutiny Committee	12/05/21	Streetscene and Transportation	Highway Asset Management Plan To receive an update on how Flintshire County Council manages the maintenance of its highways to fulfil its statutory obligations.	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside
Corporate Resources Overview & Scrutiny Committee	13/05/21	Overview and Scrutiny	Action Tracking (CROSC) To inform the Committee of progress against actions from previous meetings	Operational	Cabinet Member for Corporate Management and Assets
Corporate Resources Overview & Scrutiny Committee	13/05/21	Overview and Scrutiny	Forward Work Programme (CROSC) To consider the Forward Work Programme of the Corporate Resources O & S Committee	Operational	Cabinet Member for Corporate Management and Assets

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	18/05/21	Planning, Environment and Economy	Town Centre Regeneration The report will provide a review of the major economic challenges facing small towns and an update on the work undertaken so far to deliver the strategic approach to regenerating town centres agreed at Cabinet on 17 March 2020.	Strategic	Cabinet Member for Economic Development
Community, Housing & Assets Overview & Scrutiny Committee	19/05/21	Housing and Assets	NEWydd Cleaning and Catering To provide an update on the Business Plan for NEWydd Cleaning and Catering Services	Operational	Cabinet Member for Corporate Management and Assets
Community, Housing & Assets Overview & Scrutiny Committee	19/05/21	Housing and Assets	Community Asset Transfer Programme To provide an update on the Community Asset Transfer Programme	Operational	Cabinet Member for Corporate Management and Assets

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community, Housing & Assets Overview & Scrutiny Committee	19/05/21	Housing and Assets	Empty Homes To provide an overview of the work undertaken by the Empty Homes Service, and outline the new approach Welsh Government is promoting in respect of this area	Operational	Cabinet Member for Housing
Social & Health Care Overview & Scrutiny Committee	27/05/21	Social Services	North Wales Adoption Service Update To receive a progress report	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	27/05/21	Social Services	Directors Annual Report To consider the draft report prior to consideration at Cabinet	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	27/05/21	Overview and Scrutiny	Forward Work Programme and Action Tracking (S & H) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	Cabinet Member for Social Services
June					

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	2/06/21	Governance	Internal Audit Progress Report To present to the Committee an update on the progress of the Internal Audit Department.	All Report Types	Cabinet Member for Corporate Management and Assets
Audit Committee	2/06/21	Governance	Audit Committee Action Tracking To inform the Committee of the actions resulting from points raised at previous Audit Committee meetings.	All Report Types	Cabinet Member for Corporate Management and Assets
Audit Committee	2/06/21	Governance	Forward Work Programme To consider the Forward Work Programme of the Internal Audit Department.	All Report Types	Cabinet Member for Corporate Management and Assets
Environment & Economy Overview & Scrutiny Committee	8/06/21	Overview and Scrutiny	Forward Work Programme and Action Tracking (Env & E) To consider the Forward Work Programme of the Environment & Economy Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment & Economy Overview & Scrutiny Committee	8/06/21	Overview and Scrutiny	<p>Year-end Performance Indicators for Recovery, Portfolio and Public Accountability Measures (E&E)</p> <p>To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan.</p>	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside
Corporate Resources Overview & Scrutiny Committee	10/06/21	Overview and Scrutiny	<p>Forward Work Programme (CROSC)</p> <p>To consider the Forward Work Programme of the Corporate Resources O & S Committee</p>	Operational	Cabinet Member for Corporate Management and Assets
Corporate Resources Overview & Scrutiny Committee	10/06/21	Overview and Scrutiny	<p>Action Tracking (CROSC)</p> <p>To inform the Committee of progress against actions from previous meetings</p>	Operational	Cabinet Member for Corporate Management and Assets

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community, Housing & Assets Overview & Scrutiny Committee	16/06/21	Overview and Scrutiny	<p>Forward Work Programme and Action Tracking (CH & E)</p> <p>To consider the Forward Work Programme of the Community Housing & Assets Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.</p>	Operational	Cabinet Member for Housing
Corporate Resources Overview & Scrutiny Committee	10/06/21	Overview and Scrutiny	<p>Year-end Performance Indicators for Recovery, Portfolio and Public Accountability Measures(CROSC)</p> <p>To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan.</p>	Operational	Cabinet Member for Corporate Management and Assets
Community, Housing & Assets Overview & Scrutiny Committee	16/06/21	Housing and Assets	<p>Disabled Facilities Grant (DFG)</p> <p>To provide an update on the ongoing work to improve the service</p>	Operational	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community, Housing & Assets Overview & Scrutiny Committee	16/06/21	Overview and Scrutiny	Year-end Performance Indicators for Recovery, Portfolio and Public Accountability Measures(CH&A) To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan.	Operational	Cabinet Member for Housing
Social & Health Care Overview & Scrutiny Committee	1/07/21	Overview and Scrutiny	Year-end Performance Indicators for Recovery, Portfolio and Public Accountability Measures(S&H) To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan.	Operational	Cabinet Member for Social Services

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Social & Health Care Overview & Scrutiny Committee	1/07/21	Overview and Scrutiny	Forward Work Programme and Action Tracking (S & H) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	Cabinet Member for Social Services
Education, Youth & Culture Overview & Scrutiny Committee	1/07/21	Overview and Scrutiny	Year-end Performance Indicators for Recovery, Portfolio and Public Accountability Measures (EY&C) To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan.	Operational	Leader of the Council and Cabinet Member for Education
Education, Youth & Culture Overview & Scrutiny Committee	1/07/21	Overview and Scrutiny	Forward Work Programme and Action Tracking (EY&C) To consider the Forward Work Programme of the Education Youth & Culture Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	Leader of the Council and Cabinet Member for Education

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment & Economy Overview & Scrutiny Committee	6/07/21	Overview and Scrutiny	Forward Work Programme and Action Tracking (Env & E) To consider the Forward Work Programme of the Environment & Economy Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside
Corporate Resources Overview & Scrutiny Committee	8/07/21	Overview and Scrutiny	Forward Work Programme (CROSC) To consider the Forward Work Programme of the Corporate Resources O & S Committee	Operational	Cabinet Member for Corporate Management and Assets
Corporate Resources Overview & Scrutiny Committee	8/07/21	Overview and Scrutiny	Action Tracking (CROSC) To inform the Committee of progress against actions from previous meetings	Operational	Cabinet Member for Corporate Management and Assets

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	13/07/21	Social Services	<p>Social Services Annual Report</p> <p>The Statutory Director of Social Services is required to produce an annual report summarising their view of the local authority's social care functions and priorities for improvement as legislated in the Social Services and Wellbeing (Wales) Act 2014 and the Regulations and Inspections Act (Wales) 2015.</p>	Strategic	Cabinet Member for Social Services

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